



Bachelor of Science in Nursing

Supplemental BSN Admissions Application For Licensed RNs Only



Complete and return this application by **on the deadline date: March 1 for fall entry/October 1 for spring entry, or the next workday**. Applicants will be notified by the UH Hilo School of Nursing via their **primary email address** listed on their application regarding admission decisions. All forms related to this application can be found linked in this application. The final deadline is for all documents required. Please be aware that complete applications are necessary for consideration.

How to submit this application: please use [UH FileDrop](#), the University of Hawaii secure file sharing website. UH users login using their Hawaii.edu email and password. Non-UH users enter their name and email on the site. Please upload the file and send securely to rdhaem@hawaii.edu.

PERSONAL DATA

Name _____ Student ID _____
last first middle

Local Mailing Address _____ Zip Code _____
P O Box/Street City State

Permanent Address _____ Zip Code _____
P O Box/Street City State

Phone Number: _____ (H) _____ (W) _____ (C)

Email Address: Primary _____ Secondary _____

Are you a resident of the State of Hawaii? Yes No If not, indicate state of residency _____

Ethnic Group _____ Gender: Male Female

(Admission to the Nursing Program is non-discriminatory. These questions are asked since various laws require statistical reports on ethnic origins of students.)

APPLICATIONS: Any out-of-state or non-UH Hilo student applicants **MUST** submit a common [UH Hilo Application](#) for Admission into UH Hilo (the university) itself **BEFORE** submitting this Supplemental BSN Admission Application for admission into the School of Nursing BSN program. **IMPORTANT:** For applicants who have attended other UH system campuses, UH Hilo must be listed as the primary campus. Only official transcripts submitted to the UH Hilo Admissions Office will be used for nursing admission decisions.

COMPLETION OF PREREQUISITE COURSES: All prerequisite courses must be completed prior to starting the nursing program. Applicants should perform a self-assessment using the [RN to BSN Program Requirements](#) and attach a copy to this application.

NURSE LICENSE: A copy of an active and unencumbered State of Hawaii RN license should also be attached. If applicant does not have an RN license at the time of application, please either include your NCLEX results or indicate when you plan to take the NCLEX exam. The RN license must be obtained and submitted to the SON by August 1st for Fall admission or January 1st for Spring admission. If a student does not provide the license by the due date listed, they will not be allowed to start in the program.

If you have not taken the NCLEX exam yet, please list the date you are scheduled to test: _____



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UH NURSING FACULTY ADVISING: Applicants should obtain academic counseling from a UH Hilo Nursing faculty adviser regarding their qualifications for admission within one semester prior to submitting the application. Applicants in Distance Learning remote sites should contact the University Center Counselor on their island. Please indicate the following:



Name of University Center Counselor: _____ Date of last contact: _____

Name of UH Hilo nursing faculty adviser: _____ Date of last contact: _____

PRIOR NURSING PROGRAM

Name of School _____

Degree/Certificate: ____ AND ____ Diploma*

Year Graduated _____

School accredited by the National League of Nursing Accrediting Commission (NLNAC) ____ Yes ____ No

If your nursing school is not NLNAC accredited, see below*

**Graduates of diploma schools of nursing and non-NLNAC accredited ADN schools of nursing are required to take the NLN ACE II Tests, which include three tests 1) Adult Care; 2) Childbearing and Care of Child; 3) Client with Mental Disorder and pass all three of those tests with at least 70% of the questions answered correctly in order to obtain college equivalency credits.*

NURSING EXPERIENCE: Acceptance to the RN to BSN Program **does not require** applicant having actually worked as a licensed RN. Acceptance to the RN to BSN Program **does require** the applicant having a current and unencumbered state of Hawaii RN license for the duration of the RN to BSN Program.



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Bachelors in Nursing (BSN) – Self Advising Form (RN to BSN)



Fall Semester Entry	Spring Semester Entry
Applications must be submitted by March 1 st	Applications must be submitted by October 1 st

RN to BSN Coordinator/Advisor:

Dr. Patricia Hensley

Best reached by Email: hensleyp@hawaii.edu / (808) 932-7054

All general education requirements & pre-requisites must be completed prior to starting the program.

Note: This is a preliminary unofficial pre-requisite evaluation. All courses must be evaluated by an advisor. You may also refer to the UH Course Transfer Database website for information on course equivalencies for UH campuses, as well as other colleges & universities at <https://www.hawaii.edu/transferdatabase/>

General Education Courses*	Date Completed:
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*You may refer to the General Education (GE) Checklist available on the SON website for GE requirements. Note: NURS 350 will count for 3 credits of Social Sciences, so you may enter the program with only 3 of the 6 credits of Social Sciences completed. <http://bit.ly/AdvisingChecklist>

Required pre-requisite courses (Must complete before program entry with a “C” grade or better)	Course Number if alternate is completed	Semester/Year Completed	Where Completed	Grade
PSY 320 Developmental Psych (3 cr.)				
BIO 243/243L Human Anatomy and Physiology (I) and Lab (4 cr.)				
BIO 244/244L Human Anatomy and Physiology (II) and Lab (4 cr.)				
BIO 275/275L Microbiology and Lab (4 cr.)				
NURS 203 Pharmacology (3 cr.)				
ANTH 100 Cultural Anthropology (3 cr.)				
COM 100/COM 270 (3 cr.)				



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PSY 100 Survey of Psychology (3 cr.)				
Co-requisite Courses (recommend to complete before program entry)				
MATH 115 Statistics (3 cr.)				
CHEM 141 Biochemistry (3 cr.)				
NURS 348 Human Pathology (3 cr.)				
NURS 375 Clinical Human Nutrition (3 cr.)				

Other Admission Requirements	Check if Complete
RN License: August 1 st for Fall entry or Jan 1 st for Spring entry- Note: if license not provided, student will be placed on a provisional status until license is provided or until the date license is due. If a student does not provide the license by the due date listed, they will not be allowed to start the program.	
American Heart Association BLS Certification: Must not expire during the program	
Must submit UH Hilo Application before RN to BSN program application submission (http://bit.ly/UHHApplication)	
Completion of pre-requisite courses with a grade of “C” or higher as stated above	
A minimum cumulative grade point average of 2.7 or higher	

Course Availability:

Once students are accepted into the program, courses are offered on a first come-first served basis. We will ask you to complete a program plan so the SON can provide as much space as possible, but space is not guaranteed. Students may be notified upon admission of being placed on a waitlist until more information regarding course availability becomes known.

Costs:***

Tuition: Please refer to the UH Hilo Tuition Schedule available at https://hilo.hawaii.edu/uhh/bo/cashier/tuition_schedule.php/
Professional Fees: Students will also be expected to pay \$500 per semester to cover supply & equipment costs.
Textbooks and online resources: Approximate costs are \$600 for the entire program.
Professional Liability Insurance: UHHSON pays for the student’s professional liability insurance while in the program.

***Costs are subject to change



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RN to BSN Program Courses	Semester Offered	Semester/Year Completed	Grade
NURS 347/347L Health Assessment/Practicum (4 cr.)	Fall		
NURS 350 Transcultural Care, Health Promotion (3 cr.)	Fall		
NURS 362 Nursing Professional Writing (WI) (1 cr.)	Fall		
NURS 358 Nursing Research (3 cr.)	Fall		
Nursing Elective (3 cr.)	Fall, Spring, & Summer		
NURS 411/411L Community and Collaborative Health Care/Practicum (WI) (6 cr.)	Spring		
NURS 457/457L Transition to Leadership and Professional Practice/Practicum (5 cr.)	Spring		
NURS 361 BSN Nursing Preview (3 cr.)	Spring		

If courses are taken on a full-time basis, the UHH SON RN to BSN program can be completed in one year. The UHH SON RN-BSN program is also a distance education program that allows great flexibility for the student. Lecture courses are completely online and laboratory/clinical courses can be completed at clinical sites in your local area. Students must take a minimum of 30 credits from UH Hilo. This generally includes all RN to BSN program courses (28 credits) and one co-requisite course (3 credits). Please see the current UH Hilo Catalog for more information. Some exceptions may apply for transfer credits. Please speak with the RN to BSN advisor for further information.



Checklist:

1. University of Hawaii Hilo Application:

- Application submitted to the university.

2. Nursing Application:

- Prerequisite courses completed or in progress.
- Self-advising form is attached to this application.
- GPA overall is 2.7 or greater.
- RN license or NCLEX results attached to this application. Otherwise, the date you are planning to take the test is listed.