



CATALOG DECLARATION FORM

Office of the Registrar / 200 West Kawili St. Hilo, HI 96720-4091 / Student Services Center, First Floor Rm 101 / Phone: (808) 932-7447 / Fax: (808) 932-7448 / E-mail: uhhro@hawaii.edu

- It is highly recommended that students work with an advisor to determine catalog choice.
Students may choose to fulfill all requirements from a UH Hilo catalog for which they are eligible or they may fulfill the general education and integrative requirements from one of the catalogs for which they are eligible and all of the major requirements from another of the catalogs for which they are eligible.
Except as noted below, UH Hilo students may elect to follow the requirements selected from the following UH Hilo catalogs:
1. The default catalog for all students entering UH Hilo will be the one in effect when they first enroll at UH Hilo as long as they maintain continuous enrollment, defined as no more than a one semester interruption (excluding summers); if a student interrupts enrollment by two or more consecutive semesters (excluding summers), the "entering" catalog will be the one in force when the student returns to UH Hilo.
2. Students may elect to use the catalog in force at UH Hilo when they entered any campus of the UH System as long as they maintain continuous enrollment as defined as above.
3. At the time of graduation, students may elect the UH Hilo catalog in force at graduation.
Students may petition the dean of their college for an approved leave of absence for unusual circumstances beyond the student's control; an approved leave of absence will allow a student to use the UH Hilo catalog in force when the student entered UH Hilo or another UH System campus with a break of more than one semester.
If the student chooses a catalog for which they are not eligible, the student's advisor and college dean must review and approve the request below.*
A student's catalog does not change when the student changes majors.
Return completed form to Office of the Registrar, Student Services Bldg., Room 101
If catalog change approved, course modifications may need to be re-done in STAR

Student name (print): _____ Student ID: _____

Email: _____@hawaii.edu Phone: _____

Major/minor/certificate: _____
(Circle one) (include option, concentration, and/or emphasis if applicable)

Applied for graduation? [] Yes [] No

Student signature: _____ Date: _____

Catalog Eligibility and Declaration (state year, circle major/minor/or certificate, and check appropriate boxes):
Catalog Year: _____
Major/minor/certificate Catalog: [] Entered UH Hilo [] Entered UH System [] Graduation catalog [] Keep current catalog
Gen Ed/Int Catalog: [] Entered UH Hilo [] Entered UH System [] Graduation catalog [] Keep current catalog

*By signing, I approve of the following exception to the catalog declaration policy above:

Major/minor/certificate catalog year _____ Gen Ed/Integrative catalog year _____
(Circle one)

Advisor signature: _____ Date: _____

Dean signature: _____ Date: _____

FOR OFFICE OF THE REGISTRAR USE ONLY:

Catalog verified: [] Banner: [] STAR: [] Processed: _____ Rev. 11/2017