



MINUTES

Meeting Date: April 21, 2017
Meeting Location: CoBE conference room 101
In Attendance: Alice Davis, Karen Pellegrin, Amy Saxton, Tam Vu, Philippe Binder, Tom DeWitt, Armando Garcia, Steven Colbert, Chris Lauer, Mary Louise Haraguchi, Janet Ray, Doug Mikkelson, Susan Shirachi, Shelby Wong, Brian Wissman, Shugeng Cao, Patricia Juszczak, Yumiko Ohara, Randy Hirokawa, Mindy Alles, Celia Bardwell-Jones, Jonathan Goebel
Recorded By: Karen Pellegrin
Call to Order: 3:01 PM
Adjournment: 4:39 PM

TOPIC: **Faculty Congress Chair Report**
REPORT: Alice Davis reported on the status of Congress membership for next year. Announcements were made regarding deadlines for curriculum changes (early bird deadline of May 1, final deadline of October 2) and Liberal Studies changes that need to be approved through the system. Please see Shelby Wong with any questions. It was also announced that the interim report was submitted to WASC and is posted on the UH Hilo web site.
ACTIONS: None

TOPIC: **Consent agenda**
REPORT: Alice Davis distributed reports from Distance Learning and Student Success committees, allowed time for review, and provided the opportunity to remove and discuss any of the consent agenda items. There were no requests to do so.
ACTIONS: Doug Mikkelson moved to approve the consent agenda items and the additional committee reports; motion was seconded and approved with all in favor.

TOPIC: **Standing Committee Reports**
REPORT: N/A.
ACTIONS: None

TOPIC: **Old Business: General Education Motion**
REPORT: Yumiko Ohara presented the GE committee motion to adopt General Education Core Foundations and Diversification requirements to align UH Hilo GE requirements with the other UH campuses.
ACTIONS: Tam Vu moved to approve the GE motion, and it was seconded and discussed. Doug Mikkelson moved to table the GE motion, and it was seconded; 4 voted in favor of tabling, 12 against, and 2 abstained. Jan Ray moved to vote on the GE motion, and it was seconded, followed by a friendly amendment to add “faculty” in front of the word “congress” in the “whereas” statements of the GE motion. There were 14 votes in favor of the GE motion with the friendly amendment, 0 against, and 4 abstained.

TOPIC: **Old Business: Missed class time policy.**
REPORT: Randy Hirokawa reported on the revised draft policy.
ACTIONS: Tam Vu moved to approve the revised policy, and it was seconded and discussed. Doug Mikkelson moved to vote on the policy, and that motion was seconded. There were 18 votes in favor of the revised policy, 0 opposed, and 0 abstained.

TOPIC: **Old Business: CAS reorganization survey**
REPORT: Alice Davis asked if there were any questions about the CAS reorganization survey. There were none.
ACTIONS: None.

TOPIC: **Old Business: CAS reorganization campus-wide impact**
REPORT: Alice Davis asked if there were concerns about the campus-wide impacts of the current proposed CAS reorganization (e.g., cost, budgets, strategic initiatives, etc.). There was strong concern about the campus-wide impact.
ACTIONS: **Alice Davis** will request that Marcia Sakai attend the May FC meeting to address these concerns.

TOPIC: **Old Business: Open access guidelines**
REPORT: Alice Davis asked if there were any updates from the Student Success committee regarding open access guidelines. There were no updates.
ACTIONS: None.

TOPIC: **Old Business: Integrated Academic and Facilities Plan (IAFP)**
REPORT: Alice Davis reported that the sub-committee joined efforts with others on campus to submit proposed edits to the March 17 draft IAFP.
ACTIONS: **Alice Davis** will reconvene the group to discuss the version that was submitted to the April Board of Regents meeting.

TOPIC: **New Business: Distance Learning policy.**
REPORT: Alice Davis presented the proposed policy on behalf of the DL committee.
ACTIONS: **Alice Davis** will add this to the agenda for consideration at the May meeting.

TOPIC: **New Business: Compensation for Undergraduate Directed Studies**
REPORT: Alice Davis reported that the issue of compensation for undergraduate directed studies should be addressed. There were questions raised about the status of other issues previously acted on by FC (e.g., naming the gym, no-smoking policy).
ACTIONS: **Philippe Binder** will take the compensation issue to the Academic Policy Committee.
Alice Davis will inquire about the status of the other issues.

TOPIC: **New Business: FC representatives for next year**
REPORT: Alice Davis reviewed the representatives for next year.
ACTIONS: **All units** will work to fill remaining vacancies before the May meeting.

TOPIC: **New Business: BOR East Hawaii Representative**
REPORT: Alice Davis reported that the East Hawaii representative position on the BOR is still vacant. There was discussion about the adverse impact of this on UH Hilo.

ACTIONS: Alice Davis will draft a letter to the governor on behalf of FC.

TOPIC: New Business: Legislative Caucus update

REPORT: Mindy Alles reported on the UHSA legislative caucus, including issues of BOR representation.

ACTIONS: None.

TOPIC: New Business: Responsibilities of EC

REPORT: Alice Davis reported on the need for clarification of EC roles and responsibilities to improve the effectiveness of FC and support smooth transition of leadership.

ACTIONS: EC will draft the roles and responsibilities, consulting with former chairs as needed.

TOPIC: Vox populi

REPORT: FC members discussed:

- Time of the May meeting, which was confirmed to be at 3:00

ACTIONS: None.

TOPIC: Adjournment

REPORT: None.

ACTIONS: Tam Vu moved to adjourn; motion seconded; all in favor.

ABBREVIATIONS:

FC = Faculty Congress

EC = Executive Committee of Faculty Congress

VC = Vice Chancellor

CAS = College of Arts and Sciences

CAFNRM = College of Agriculture, Forestry and Natural Resource Management

DKICP = Daniel K. Inouye College of Pharmacy

CoBE = College of Business and Economics

KHUOK = Ka Haka 'Ula o Ke'elikōlani College of Hawaiian Language

BOR = Board of Regents

UHSA = UH Hilo Student Association