



MINUTES

Meeting Date:	September 18, 2020
Meeting Location:	Virtual via Zoom
In Attendance:	Ozan Atalag , Philippe Binder, Jason Iota Cabral, Francis Dumanig, Steve Herman, Eric Heuer, Randy Hirokawa, Mary Louise Haraguchi, Tobias Irish, Susan Jarvi, Sunyoung Kim, Frank Kuo, Seri Luangphinit, Kanani Maka`moku, Rayna Morel, Alex Nagurney, Karen Pellegrin, Jarred Prudencio, Yucheng Qin, Shawon Rahman, Janet Ray, Michael Shintaku, Andrey Simonov, Armando Garcia-Ortego, Chris Lauer, Tim Ward, Sijie Sun, Shelby Wong, Donna Ohora, Em de Pillis, Joyce Lovell, , Daniela Guendisch, , Karla McDermid, Sharad Marahatta, Maria Haws, Kris Roney, Kalei Rapoza, Lara Gomez, Farrah Marie Gomes, Margary Martin, “AMIR”, Brian Wissman, Steve Colbert, Kerri Inglis, Patsy Iwasaki, Marilyn Brown
Absent:	
Recorded By:	Karen Pellegrin
Call to Order:	3:05 PM
Adjournment:	5:03 PM

TOPIC: Opening Remarks

REPORT: FC Chair Jan Ray called the meeting to order, confirming quorum via zoom attendance. She noted that the minutes from the May FC meeting were previously distributed, along with the following committee reports: Faculty Development Committee report.

ACTIONS: Sue Jarvi moved to approve the minutes and report, and the motion was seconded. With no discussion, the motion was approved with all in favor, 0 against, 0 abstained.

TOPIC: Officers’ Reports, Announcements, Updates, Guest Speakers

REPORT: Chair Ray introduced the guest speakers, who were invited to provide an update on the budget. Chancellor Irwin thanked the faculty for their work and introduced the recently appointed Vice Chancellor for Academic Affairs, Kris Roney, who noted that UH Hilo would continue with the same teaching modality in the Spring semester and that she would be holding meetings with groups of faculty. Vice Chancellor Rapoza then provided an overview and updates on the budget and discussions from the Long-Range Budget Planning Committee (LRBPC). He reported that the state and UH System are in deep financial trouble due to decreases in funds and increases in costs. UH Hilo has a \$14M shortfall in FY 21. While no decisions were made over the summer, they had to submit an operating budget at the September Board of Regents meeting. The LRBPC has discussed ideas regarding how to make budget decisions and advised regarding areas of potential growth. There are programs we have now, that we will not have in a few years; there are faculty and staff who will not have positions. Furloughs, layoffs, and/or salary cuts will occur to spread the burden across more people. Proposals

will be presented to the Board of Regents in December, with decisions made in January. There will be a UH Hilo budget forum September 30 and meetings with units that might be affected in October and November. IVCAA Rapoza reviewed the areas of focus and factors being consider in evaluating units, noting that the budget cuts are being allocated to the divisions on a pro-rata basis. Chair Ray thanked VC Rapoza for being honest about the bad financial news.

Chair Ray then commented on the All Campus Council of Faculty Senate Chairs, requesting that UH Hilo Faculty Senate Chairs help with representation at this meeting by attending on a rotating basis.

ACTIONS: None.

TOPIC: FC Standing Committees Reports/Memberships/Updates

REPORT: Academic Policy Committee Chair Steve Herman reported that he was recommending Sunyoung Kim and Li Tao as committee members. General Education Committee Chair Chris Lauer reminded Congress that GE applications are due October 1. Budget Review Committee Chair Randy Hirokawa reported that the committee welcomes members from one or two other colleges.

ACTIONS: Eric Heuer moved to approve the committee members listed in the agenda as well as Drs. Kim and Tao for the Academic Policy Committee, and the motion was seconded. With no discussion, the motion was approved with all in favor, 0 against, 0 abstained.

TOPIC: Faculty Senate Chair Reports

REPORT: Mike Shintaku reported that CAFNRM senate approved their program review and new promotion and tenure guidelines. Eric Heuer reported that CAS has a new dean and thanked Michael Bitter for serving in that role on an interim basis. Sijie Sun reported that CoBE senate is working on program review. Joy Lovell reported that CNHS has a new dean. Sue Jarvi reported that DKICP is working on two new certificate programs and piloting a competency-based time-variable model. Mary Louise Haraguchi reported on the library hours.

ACTIONS: None.

TOPIC: Reports from Representatives Serving on Committees

REPORT: Patsy Iwasaki reported on the UH Hilo Marketing and Social Media Advisory Group indicating that the Director of Marketing was filming students to promote the UH Hilo brand.

ACTIONS: None.

TOPIC: FC Liaison Reports

REPORT: Graduate Council and Curriculum Liaison Shelby Wong reminded FC of the October 1 deadline for curriculum submissions. WASC Liaison Seri Luangphinit reported that program reviews are on track, but there is very little communication with department chairs. In addition, these program reviews should be integrated with strategic planning. Distance learning should be handled by the faculty in the program.

ACTIONS: None.

TOPIC: **Old Business: Review of Outstanding Motions from 2017-2018 AY**
REPORT: Chair Ray reported there were no updates on these motions.
ACTIONS: None.

TOPIC: **Old Business: Review of Outstanding Motions from 2018-2019 AY**
REPORT: Academic Policy Committee Chair Steve Herman reported that there has been no response to the recommendations regarding motion 18-19-010 to amend the student conduct code.
ACTIONS: None.

TOPIC: **Old Business: Review of Outstanding Motions from 2019-2020 AY**
REPORT: Chair Ray reported there were no updates on these motions.
ACTIONS: None.

TOPIC: **New Business: Motion 20-21-001 to review/accept the bylaws for the new Distance Learning Advisory Committee**
REPORT: Chair Ray invited a motion to approve 20-21-001.
ACTIONS: Eric Heuer moved to approve motion 20-21-001 to review/accept the bylaws for the new Distance Learning Advisory Committee, and the motion was seconded. With no discussion, the motion was approved with all in favor, 0 against, 0 abstained.

TOPIC: **New Business: Motion 20-21-002 to establish consistency of credits among majors and minors**
REPORT: Chair Ray invited a motion to approve 20-21-002. Eric Heuer moved to approve motion 20-21-002, and the motion was seconded. It was noted that this is a system-wide issue.
ACTIONS: Steve Herman made a motion to table this issue, and the motion was seconded. With no further discussion, the motion to table was approved with all in favor, 0 against, 0 abstained.

TOPIC: **New Business: Motion 20-21-003 to establish a protocol for student death announcements**
REPORT: Chair Ray invited a motion to approve 20-21-003.
ACTIONS: Tobias Irish moved to approve motion 20-21-003 to establish a protocol for student death announcements, and the motion was seconded. With brief discussion of the importance of this issue, the motion was approved with all in favor, 0 against, 0 abstained.

TOPIC: **New Business: Motion 20-21-004 to remove the anonymity of the Tenure and Promotion Review Committee (TPRC) members**
REPORT: Chair Ray invited a motion to approve 20-21-004. Sue Jarvi moved to approve the motion, and the motion was seconded. There was discussion about this issue and the possibility of a survey to get feedback from faculty.
ACTIONS: Eric Heuer moved that faculty be surveyed regarding this issue, and the motion was seconded. With no discussion, the motion was approved with all in favor, 0 against, 0 abstained.

TOPIC: Vox populi
REPORT: There were no comments or issues raised.
ACTIONS: None.

TOPIC: Adjournment
REPORT: None.
ACTIONS: Steve Herman moved to adjourn at 5:03pm, and the motion was seconded. With no discussion, the motion was approved with all in favor.

ABBREVIATIONS:

FC = Faculty Congress

EC = Executive Committee of Faculty Congress

VC = Vice Chancellor

CAS = College of Arts and Sciences

CAFNRM = College of Agriculture, Forestry and Natural Resource Management

CNHS = College of Natural & Health Sciences

DKICP = Daniel K. Inouye College of Pharmacy

CoBE = College of Business and Economics

KHUOK = Ka Haka 'Ula o Ke'elikōlani College of Hawaiian Language

LIB = Library

BOR = Board of Regents

UHHSA = UH Hilo Student Association

CEC = Chancellor's Executive Committee

ACCFSC = All Campus Council of Faculty Senate Chairs

VCSA = Vice Chancellor for Student Affairs

IVCAA = Interim Vice Chancellor for Administrative Affairs

VCAA = Vice Chancellor for Academic Affairs