



MINUTES

Meeting Date: November 16, 2018
Meeting Location: CoBE first floor conference room
In Attendance: Jodilyn Kunimoto (for Kurt De La Cruz), Philippe Binder, Janet Ray, Karen Pellegrin, Kathleen Stacey, Steve Herman, Shawon Rahman, Supakit Wongwiwatthananut, Daniela Guendisch, Lari-Anne Au, Rayna Morel, Armando Garcia-Ortega, Kim Shmina, Ozan Atalag, Patsy Iwasaki, Francis Dumanig, Jim Beets, James Czarski, Kimberly Furumo, Jean Ippolito, Terrance Jalbert, Steve Lundblad (replacing Yiqing Li), Ken Hon, Jennifer Stotter
Recorded By: Karen Pellegrin
Call to Order: 3:04 PM
Adjournment: 5:16 PM

TOPIC: **FC Minutes and Reports**
REPORT: Jan Ray noted that the minutes from the 10/19/18 FC meeting were previously distributed along with the following reports: Graduate Council report, Assessment Support Committee report, Academic Policy Committee report, Curriculum Liaison report, Faculty Development Committee report, Budget Committee report, Program Review Committee report, Student Success and Admissions Committee report, UHH Research Council report, and WASC liaison report.
ACTIONS: Kim Furumo moved to approve the minutes and all reports, and the motion was seconded. With no discussion, the motion was approved with 16 votes in favor, 0 against, 0 abstained.

TOPIC: **Old Business: Concern about adequate faculty support for dealing with problem, disruptive, and threatening students**
REPORT: Per action from the 10/19/18 FC meeting, Chair Ray invited VCSA Gomes to attend FC to address this issue and motion 18-19-006. VCSA Gomes reported that the student code of conduct is system-wide, and that motion 18-19-006 is not possible without changing the system code. She also reported that UHH administrators stand by their decision not to suspend the student in the case described by Emmeline de Pillis at the 10/19/18 meeting. There was discussion regarding having decision-making rest with one person, suspension versus banning students, academic standing versus student conduct, and what to do if there is a threat to physical safety – call 911 and/or UHH security (but we don't have armed security guards on campus). VCSA Gomes reported that they update the student database every month and that the student in the de Pillis case had no history. Kimberly Furumo reported this was incorrect, that this student did have a prior history that had been reported to student affairs.
ACTIONS: VCSA Gomes said she will reconsider the decision not to suspend the student after reviewing the previous reports by Furumo.

TOPIC: Old Business: Concern About Campus Emergency Preparedness
REPORT: Per action from the 10/19/18 FC meeting, Chair Ray invited the Director of Campus Security Rick Murray to attend FC to address this issue. Director Murray provided updates and answered questions on the emergency notification units, decisions during the “active shooter” situation, the UHH active shooter drill with Hawaii Police Department planned for February, current protocols for these situations (no longer lockdown, but rather “run, hide, fight” as options, and onus is on the individual to be prepared), defibrillators on campus (don’t hesitate to use these even though they are marked “trained responder” use only), emergency training available, reminder to notify security if you feel threatened by a student – security will stop the student from attending your class if you want (security can’t “ban” a student, but can prevent a student from entering your class or otherwise take action to ensure safety). Director Murray also brought emergency guidance materials and referred faculty to the UHH security web site for additional information and guidance.
ACTIONS: None.

TOPIC: FC Standing Committees Reports/Updates
REPORT: Kimberly Furumo provided an update on Curriculum Review Committee. The report from the General Education Committee was distributed.
ACTIONS: None.

TOPIC: FC Liaison Reports
REPORT: Reports were distributed prior to the meeting
ACTIONS: None.

TOPIC: Faculty Senate Chair Reports
REPORT: Terrance Jalbert reported updates from CoBE faculty senate. Supakit Wongwiwatthananut reported updates from DKICP faculty senate. Lari-Anne Au reported updates from the Library. There were no updates from the other faculty senates.
ACTIONS: None.

TOPIC: Representative Reports
REPORT: There were no updates on the Chancellor’s Professional Development Committee.
ACTIONS: None.

TOPIC: Ad Hoc Committee Reports
REPORT: There were no updates on the Transparent and Equitable Chair Compensation Committee.
ACTIONS: None.

TOPIC: Old Business: Review of Outstanding Motions from AY17-18
REPORT: Jan Ray provided an update and clarification regarding motion 17-18-007. Regarding motion 17-18-015, Jan Ray reported that Director of Athletics Patrick Guillen was unable to attend today’s FC meeting, but he submitted a sample announcement to faculty regarding student athletes (which was distributed prior to the meeting) and welcomed feedback. There was discussion that additional testing site information is needed.

ACTIONS: None.

TOPIC: Old Business: Review of Outstanding Motions from AY18-19

REPORT: Jan Ray invited a reading of the addendum to motion 18-19-002, which was read aloud by Kim Furumo. Philippe Binder moved to approve the addendum, and the motion was seconded. There was discussion regarding the budget allocations and lack of information shared from administration regarding how these decisions are made. Supakit Wongwiwatthanakit requested a friendly amendment to change #6 to quarterly (instead of monthly) reports to faculty regarding planned and actual expenses and to change #8 to make training available to faculty and staff (as well as executives) and by Jim Beets to change “requirements” to “requirements or guidelines”. There was additional discussion regarding who are “administrators”, the role of the budget committee in facilitating the requested budget information, use of the word “review” as too vague in #7-10. Kim Shmina made a motion to revise the addendum according to these friendly amendments and any additional edits suggested via email, and this motion was seconded. Concerns were raised that most faculty did not receive a copy of the document that included proposed revisions to the mission of UH Hilo and were not invited to comment or participate in the process of making revisions to the mission despite the request to VCAA Hon at the 10/19/18 FC meeting to distribute the proposed mission revisions via email to all faculty.

ACTIONS: Kim Shmino’s motion was approved with 13 votes in favor, 0 against, 0 abstained. While the addendum is being revised, VCAA Hon agreed to forward the important information referenced in this addendum to Chair Ray for distribution.

TOPIC: Old Business: Request for Accounting of Cost Savings Due to A/C outage

REPORT: Jan Ray reported that administration has provided information to account for any cost savings (including use of any cost savings) from the extended A/C outages. This information was distributed prior to the meeting.

ACTIONS: None.

TOPIC: New Business

REPORT: Jan Ray reported that new business items would be addressed at the next meeting.

ACTIONS: None.

TOPIC: Vox populi

REPORT: VCAA Hon distributed a document from Honolulu Community College titled “The Year of Purposeful Engagement 2018-19” and pointed out the last page on “I wish my teachers knew...”

ACTIONS: None.

TOPIC: Adjournment

REPORT: None.

ACTIONS: Kim Shmina moved to adjourn at 5:16pm, and the motion was seconded. With no discussion, the motion was approved with 13 votes in favor, 0 against, 0 abstained.

ABBREVIATIONS:

FC = Faculty Congress

EC = Executive Committee of Faculty Congress

VC = Vice Chancellor
CAS = College of Arts and Sciences
CAFNRM = College of Agriculture, Forestry and Natural Resource Management
CNHS = College of Natural & Health Sciences
DKICP = Daniel K. Inouye College of Pharmacy
CoBE = College of Business and Economics
KHUOK = Ka Haka 'Ula o Ke'elikōlani College of Hawaiian Language
LIB = Library
BOR = Board of Regents
UHHSA = UH Hilo Student Association
CEC = Chancellor's Executive Committee
ACCFSC = All Campus Council of Faculty Senate Chairs
VCSA = Vice Chancellor for Student Affairs
VCAA = Vice Chancellor for Academic Affairs