



MINUTES

Meeting Date:	April 12, 2019
Meeting Location:	CoBE first floor conference room
In Attendance:	Kurt Dela Cruz, Iota Cabral, , Janet Ray, Karen Pellegrin, Kathleen Stacey, Shawon Rahman, Supakit Wongwiwatthananut, Lari-Anne Au, Armando Garcia-Ortega, , Patsy Iwasaki, Francis Dumanig, Terrance Jalbert, Tracy Ahern (in for Steve Lundblad), Yiqing Li, Jarred Prudencio, Leng Chee Chang, Shelby Wong, Doug Mikkelson, Daniela Guendisch, Michael Shintaku, Efren Ruiz
Absent:	Kim Furumo, Seri Luangphinit, Philippe Binder, Steve Lundblad, Steve Herman, Rayna Morel, Kim Shmina, Ozan Atalag, Jean Ippolito
Recorded By:	Karen Pellegrin
Call to Order:	3:02 PM
Adjournment:	4:31 PM

TOPIC: FC Minutes and Reports

REPORT: Jan Ray noted that the minutes from the 3/15/19 FC meeting were previously distributed along with the following reports: Budget Review Committee report, Assessment Support Committee report, General Education Committee report.

ACTIONS: Doug Mikkelson moved to approve the minutes and all reports, and the motion was seconded. With no discussion, the motion was approved with 14 votes in favor, 0 against, 0 abstained.

TOPIC: Chair's Report

REPORT: Chair Ray reported that, per FC bylaws, FC will conduct an annual administrative review that includes evaluations of the deans by their respective faculty senates. Senate leaders should decide whether and how to conduct their dean evaluation. This evaluation is independent of the 360 evaluations that are conducted by administration. Chair Ray also reminded members to prepare for a smooth transition at the next FC meeting

ACTIONS: None.

TOPIC: FC Standing Committees Reports/Updates

REPORT: Karen Pellegrin provided updates from the Student Success and Admissions Committee. Leng Chee Chang provided updates on the Faculty Development Committee. Shawon Rahman provided updates on the Program Review Committee.

ACTIONS: None.

TOPIC: FC Liaison Reports

REPORT: Shelby Wong provided updates on Curriculum and Graduate Council. Karen Pellegrin provided updates on Research Council and the System Office of Research Services Research Advisory Council.

ACTIONS: None.

TOPIC: **Faculty Senate Chair Reports**
REPORT: Yiqing Li provide updates on CAFNRM senate. Doug Mikkelson provided updates on CAS senate. Tracy Ahern provided updates on CNHS senate. Supakit Wongwiwatthanakit provided updates on DKICP senate.
ACTIONS: None.

TOPIC: **Representative Reports**
REPORT: No reports were provided.
ACTIONS: None.

TOPIC: **Ad Hoc Committee Reports**
REPORT: No reports were provided.
ACTIONS: None.

TOPIC: **Old Business**
REPORT: Chair Ray provided updates on old business items. Doug Mikkelson moved to “un-table” Motion 18-19-012 to change FC bylaws, and the motion was seconded. Karen Pellegrin read the motion and proposed changes to FC bylaws to improve continuity of leadership as suggested by administration. There was no discussion.
ACTIONS: The motion will be read again at the next meeting.

TOPIC: **New Business: Concerns about course releases provided to faculty for scholarship and/or service and concerns about merit raises**
REPORT: Efren Ruiz expressed concerns about lack of accountability for the routine course releases granted to faculty by administration (per UH policy, the standard teaching assignment for full-time instructional faculty at UH Hilo is 24 semester credit hours per academic year, but administration has dropped that to 18 due to scholarship and service expectations). Efren also expressed concerns that merit raises were not being used to reward high-performing faculty. Congress members had a robust discussion about these issues, including the existing post-tenure review policy.
ACTIONS: Doug Mikkelson moved to refer the issue of merit raises to the Academic Policy Committee, and the motion was seconded. Kim Shmina amended the motion to also refer the issue of course release accountability to the Academic Policy Committee. With no further discussion, the amended motion was approved with 16 votes in favor, 0 against, 0 abstained.

TOPIC: **New Business: Concerns about FC website maintenance**
REPORT: Chair Ray reported that the student support provided to maintain the FC website has not been working as it requires both content knowledge and technical knowledge. Congress members discussed the issues and options and importance of having FC information available on the website.
ACTIONS: Chair Ray will discuss with administration.

TOPIC: **Vox populi**
REPORT: There were no issues or comments.
ACTIONS: None.

TOPIC: Adjournment

REPORT: None.

ACTIONS: Kathleen Stacey moved to adjourn at 4:31pm, and the motion was seconded. With no discussion, the motion was approved with all in favor.

ABBREVIATIONS:

FC = Faculty Congress

EC = Executive Committee of Faculty Congress

VC = Vice Chancellor

CAS = College of Arts and Sciences

CAFNRM = College of Agriculture, Forestry and Natural Resource Management

CNHS = College of Natural & Health Sciences

DKICP = Daniel K. Inouye College of Pharmacy

CoBE = College of Business and Economics

KHUOK = Ka Haka 'Ula o Ke'elikōlani College of Hawaiian Language

LIB = Library

BOR = Board of Regents

UHHSA = UH Hilo Student Association

CEC = Chancellor's Executive Committee

ACCFSC = All Campus Council of Faculty Senate Chairs

VCSA = Vice Chancellor for Student Affairs

VCAA = Vice Chancellor for Academic Affairs