



MINUTES

Meeting Date: May 12, 2017
Meeting Location: CoBE conference room 101
In Attendance: Alice Davis, Karen Pellegrin, Kirsten Mollegaard, Amy Saxton, Brian Bays, Tam Vu, Philippe Binder, Tom DeWitt, Armando Garcia, Stephen Colbert, Chris Lauer, Mary Louise Haraguchi, Janet Ray, Doug Mikkelson, Susan Shirachi, Brian Wissman, Linda Connelly, Shugeng Cao, Leng Chee Chang, Yumiko Ohara, Vester “Boomer” Robester, Jonathan Goebel, Steve Herman, Tracy Thornett, Lori-Anne Au
Recorded By: Karen Pellegrin
Call to Order: 3:05 PM
Adjournment: 4:07 PM

TOPIC: **Faculty Congress Chair Report**
REPORT: Alice Davis reported on the interim executive appointments, President Lassner’s approval of the two-college reorganization plan for UHH CAS, and the BOR approval of the Integrated Academic and Facilities Plan (IAFP).
ACTIONS: None

TOPIC: **Consent agenda**
REPORT: Alice Davis provided the opportunity to remove and discuss any of the consent agenda items. There were no requests to do so.
ACTIONS: Linda Connelly moved to approve the consent agenda items; motion was seconded and approved with all in favor.

TOPIC: **Standing Committee Reports**
REPORT: N/A.
ACTIONS: None

TOPIC: **Old Business: Distance Learning Policy**
REPORT: Kirsten Mollegaard reviewed the Distance Learning policy that had been presented last month.
ACTIONS: Linda Connelly moved to approve the policy, and the motion was seconded and discussed briefly. The motion was approved with 20 votes in favor, 0 against, 0 abstained.

TOPIC: **Old Business: BOR East Hawaii Representative.**
REPORT: Alice Davis reported on the draft letter, distributed prior to the FC meeting, to Governor Ige from the FC Chair on behalf of FC urging the appointment of an East Hawaii representative on the BOR.
ACTIONS: Chris Lauer moved to approve that the letter be signed by FC Chair and sent on behalf of FC, and the motion was seconded. There was no discussion. This motion was approved with 20 votes in favor, 0 opposed, and 0 abstained.

TOPIC: **Old Business: CAS reorganization campus-wide impact**
REPORT: Alice Davis reported that the potential campus-wide impact of a three-college CAS reorganization was no longer an issue given that President Lassner approved the two-college version.
ACTIONS: Doug Mikkelson moved to strike this item from the agenda; the motion was seconded and not discussed. The motion was approved with 20 in favor, 0 against, 0 abstained.

TOPIC: **Old Business: Faculty Congress Membership 2017-2018**
REPORT: Alice Davis reviewed the proposed list of FC members.
ACTIONS: Linda Connelly moved to approve the list, and the motion was seconded. The motion was approved with 20 in favor, 0 against, 0 abstained.

TOPIC: **Old Business: Responsibilities of FC Executive Committee**
REPORT: Alice Davis reported that this issue will be deferred to the next FCEC.
ACTIONS: None.

TOPIC: **Old Business: FCEC nominations**
REPORT: Alice Davis asked for nominations/volunteers for FCEC positions. Doug Mikkelson and Jan Ray were nominated for FC Chair, and a secret ballot vote was held. Philippe Binder was nominated for FC Vice Chair, Tracy Thornett for FC Secretary, Tom DeWitt for Chair of Student Success Committee, Tam Vu for Chair of Budget Committee, Linda Connelly for Chair of Curriculum Review Committee, Amy Saxton for Chair of General Education Committee, Lari-Anne Au for Chair of Assessment Support Committee, Leng Chee Chang for Chair of Faculty Development Committee, Steve Herman for Chair of Academic Policy Committee, and Brian Wissman (Spring semester) and Doug Mikkelson (Fall semester) for Chairs of Academic Program Review and Advisory Committee.
ACTIONS: Jan Ray was approved as the next FC Chair with 8 votes for Doug Mikkelson and 9 votes for Jan Ray. Philippe Binder was approved as FC Vice Chair with 16 votes in favor, 0 against, 0 abstentions
All other nominations above were approved by individual votes with 17 in favor, 0 against, and 0 abstentions for each.
Committee chairs should recruit their committee members before the first meeting of the new Congress and should do so with succession planning in mind so that the next chair is both an experienced committee member and an elected FC representative.

TOPIC: **New Business: New General Education requirements.**
REPORT: Jan Ray reported that the incoming GE and Assessment committees will need to work collaboratively to ensure timely implementation of the newly approved GE requirements to align with the other UH campuses.
ACTIONS: None.

TOPIC: **New Business: Meeting with President Lassner**
REPORT: Jan Ray reported that President Lassner's visit to UHH and meeting with FC had been cancelled in the Fall of 2016.

ACTIONS: **Jan Ray** will work to reschedule this on-site visit in the Fall of 2017 and encourage faculty dialog with him about the newly approved IAFP.

TOPIC: **New Business: Distance Learning Coordinator**

REPORT: Jan Ray suggested that a motion be drafted to support the establishment of a Distance Learning Coordinator as specified in the approved Distance Learning policy.

ACTIONS: **Jan Ray** will add this to the next meeting agenda.

TOPIC: **Vox populi**

REPORT: FC members discussed:

- The sexual misconduct guide
- The new ALEX coordinator (Brooke Hansen)

ACTIONS: None.

TOPIC: **Adjournment**

REPORT: None.

ACTIONS: Tracy Thornett moved to adjourn; motion seconded; all in favor.

ABBREVIATIONS:

FC = Faculty Congress

EC = Executive Committee of Faculty Congress

VC = Vice Chancellor

CAS = College of Arts and Sciences

CAFNRM = College of Agriculture, Forestry and Natural Resource Management

DKICP = Daniel K. Inouye College of Pharmacy

CoBE = College of Business and Economics

KHUOK = Ka Haka 'Ula o Ke'elikōlani College of Hawaiian Language

BOR = Board of Regents

UHHSA = UH Hilo Student Association