



MINUTES

Meeting Date:	November 15, 2019
Meeting Location:	CoBE first floor conference room
In Attendance:	Ozan Atalag, Philippe Binder, Francis Dumanig, Mary Louise Haraguchi, Karen Pellegrin, Randy Hirokawa, Patsy Iwasaki, Terrance Jalbert, Susan Jarvi, Frank Kuo, Jason Iota Cabral, Rayna Morel, Armando Garcia-Ortega (for Lorna Tsutsumi), Tobias Irish, Alex Nagurney, Eric Heuer, Joyce Norris-Taylor, Shawon Rahman, Michael Shintaku, Andrey Simonov, Kathleen Stacey, Shelby Wong, Ingo Koomoa-Lange, Ken Hon
Absent:	Steve Colbert, Steve Herman, Jean Ippolito, Sunyoung Kim, Seri Luangphinit, Steve Lundblad, Kanani Maka`moku, Janet Ray, Jarred Prudencio, Yucheng Qin, Michael Taylor
Recorded By:	Karen Pellegrin
Call to Order:	3:05 PM
Adjournment:	3:40 PM

TOPIC: Opening Remarks

REPORT: FC Vice Chair Tobias Irish, filling in for Chair Jan Ray, called the meeting to order at 3:05 and noted that the minutes from the October FC meeting were previously distributed. One correction to the minutes – misspelling Kathleen Stacey’s last name – was noted in the section on “Faculty Senate Chair Reports”.

ACTIONS: Eric Heuer moved to approve the minutes as corrected, and the motion was seconded. With no discussion, the motion was approved with 15 votes in favor, 0 against, 1 abstained.

TOPIC: Chair’s Report and Announcements

REPORT: Tobias noted that there is no FC meeting in December, so the next meeting will be January 17, 2020.

ACTIONS: None.

TOPIC: FC Standing Committees Reports/Updates

REPORT: Mary Louise Haraguchi, filling in for Seri Luangphinit, reported that the Assessment Support Committee is working on the UH Hilo community student diversity questionnaire. Alex Nagurney reported that the Curriculum Review committee expects to complete their review of submissions by mid-December. Shawon Rahman reported that the Program Review committee is working with Seri Luangphinit on WASC accreditation and will provide an update at the next meeting. Philippe Binder reported that the Student Success and Admissions committee continues to work on lowering student costs (via its sub-committee) and identifying students at risk and is focusing on WASC accreditation in collaboration with Seri Luangphinit. Jean Ippolito’s written report on the General Education committee and Randy Hirokawa’s written report on the Budget Review committee were distributed at the meeting.

ACTIONS: None.

TOPIC: FC Liaison Reports

REPORT: Curriculum and Graduate Council Liaison Shelby Wong reported that they are aligned with the FC Curriculum Review Committee and on track to complete the review of curriculum proposals in December. Research Council Liaison Karen Pellegrin reported the bylaws draft will be completed and distributed soon. There were no other updates.

ACTIONS: None.

TOPIC: Faculty Senate Chair Reports

REPORT: Armando Garcia-Ortega reported that he is filling in for CAFNRM senate chair Lorna Tsutusmi and that they are holding a student symposium soon. CAS senate chair Eric Heuer reported that they are working on WASC and meeting with division chairs. He also reported that they are monitoring courses with low enrollment. CoBE senate chair Andrey Simonov reported that they are monitoring transfer students. DKICP senate chair Sue Jarvi reported that they held a vote of no confidence in Carolyn Ma as dean, that approximately two-thirds of tenured faculty voted no confidence in her, and that they notified administration and requested action be taken within 30 days. Library senate chair Kathleen Stacey reminded FC that the Voyager tool will soon be replaced by a new one.

ACTIONS: None.

TOPIC: Reports from Representatives Serving on Committees

REPORT: FC representative Patsy Iwasaki reported that the UH Hilo Marketing and Social Media Advisory Group is working on branding and suggested they could do a presentation to FC.

ACTIONS: None.

TOPIC: Ad Hoc Committee Reports

REPORT: There were no updates from ad hoc committees.

ACTIONS: None.

TOPIC: Old Business

REPORT: Ken Hon reported that he will be sending the UH Hilo Transfer Credit Policy and GE Transfer Policy to Steve Herman soon for review by the Academic Policy Committee. Tobias Irish reported that the request for a full professor ranking system and concerns about the number of interim positions were tabled due to no one there to represent these items. Regarding concerns about the Workload Equivalency Policy, Ken Hon reported that he is meeting with UHPA, UH Manoa, and UH System to establish a fair policy across campuses.

ACTIONS: None.

TOPIC: Review of Outstanding Motions from 2017-2018 AY

REPORT: There were no updates on motions 17-18-004 or 17-18-009.

ACTIONS: None.

TOPIC: Review of Outstanding Motions from 2018-2019 AY

REPORT: There was no update on motion 18-19-001. Regarding motion 18-19-002 (Motion to Ensure Access to Meaningful Budget Information to Support Shared Governance and Improved Decision-Making), Randy Hirokawa reported that Kalei Rapoza will provide a report to FC. There was no update on motion 18-19-003. Regarding motion 18-19-010 (Motion to Amend the Student Conduct Code), Eric Heuer reported that concerned faculty met with Chancellor Irwin to discuss the issue and that she will consider options and get back to FC. Regarding motion 18-19-012 (Motion to Change the Faculty Congress Bylaws to Increase Service Times on FC), the revised bylaws that were approved at the October meeting will be posted soon.

ACTIONS: None.

TOPIC: **New Business**

REPORT: There were no new business items.

ACTIONS: None.

TOPIC: **Vox populi**

REPORT: Tobias Irish reviewed the items presented at the October meeting (request that emergency drills be scheduled and announced before the start of the semester and suggestion to consider scheduling campus events outside of the busiest class times to allow faculty attendance) and noted that these would be communicated. There were no other issues or concerns presented.

ACTIONS: None.

TOPIC: **Adjournment**

REPORT: None.

ACTIONS: Kathleen Stacey moved to adjourn at 3:40pm, and the motion was seconded. With no discussion, the motion was approved with all in favor.

ABBREVIATIONS:

FC = Faculty Congress

EC = Executive Committee of Faculty Congress

VC = Vice Chancellor

CAS = College of Arts and Sciences

CAFNRM = College of Agriculture, Forestry and Natural Resource Management

CNHS = College of Natural & Health Sciences

DKICP = Daniel K. Inouye College of Pharmacy

CoBE = College of Business and Economics

KHUOK = Ka Haka 'Ula o Ke'elikōlani College of Hawaiian Language

LIB = Library

BOR = Board of Regents

UHHSA = UH Hilo Student Association

CEC = Chancellor's Executive Committee

ACCFSC = All Campus Council of Faculty Senate Chairs

VCSA = Vice Chancellor for Student Affairs

VCAA = Vice Chancellor for Academic Affairs