



MINUTES

Meeting Date:	May 8, 2020
Meeting Location:	Zoom
In Attendance:	Ozan Atalag , Philippe Binder, Jason Iota Cabral, Francis Dumanig, Steve Herman, Eric Heuer, Jean Ippolito, Mary Louise Haraguchi, Tobias Irish, Terrance Jalbert, Susan Jarvi, Sunyoung Kim, Frank Kuo, Seri Luangphinit, Kanani Maka`moku, Rayna Morel, Alex Nagurney, Joyce Norris-Taylor, Karen Pellegrin, Jarred Prudencio, Yucheng Qin, Shawon Rahman, Janet Ray, Michael Shintaku, Andrey Simonov, Kathleen Stacey, Armando Garcia-Ortego (for Lorna Tsutsumi), Chris Lauer, Tim Ward, Sijie Sun, Shelby Wong, Todd Inouye, Chris Iha, Donna Ohora, Ken Hon, Em de Pillis, Joyce Lovell, Jim Czarski, Pat Juszczak, Wayland Quintero, Daniela Guendisch, Dianqing Sun, Leng Chee Chang
Absent:	Steve Colbert, Michael Taylor, Randy Hirokawa, Patsy Iwasaki
Recorded By:	Karen Pellegrin
Call to Order:	3:00 PM
Adjournment:	3:42 PM

TOPIC: Opening Remarks

REPORT: FC Chair Jan Ray called the meeting to order at 3:00, taking a few minutes for roll call of FC members to confirm attendance via zoom and a quorum. She noted that the minutes from the April FC meeting were previously distributed, along with the following reports: Curriculum Review Committee report, Assessment Committee report, General Education Committee report, Faculty Development Committee report, Student Success and Admissions Committee report, Budget Review Committee report.

ACTIONS: Alex Nagurney moved to approve the minutes and reports, and the motion was seconded. With no discussion, the motion was approved with 22 in favor, 0 against, 0 abstained.

TOPIC: Chair's Report and Announcements

REPORT: Chair Ray reported that, at the end of this last FC meeting of the academic year, we will transition to next year's FC members. She also reported that the presentation by the UH Hilo Marketing and Social Media Advisory Group was cancelled for today's meeting.

ACTIONS: None.

TOPIC: FC Standing Committees Reports/Updates

REPORT: There were no updates from previously submitted committee reports.

ACTIONS: None.

TOPIC: FC Liaison Reports

REPORT: WASC Liaison Seri Luangphinit, who has been working with the FC Program Review Advisory Committee, reported on the Academic Program Review

Guidelines which were distributed prior to the April FC meeting. She also reported that the WASC accreditation schedule for UH Hilo has not changed due to the pandemic and that WASC was conducting some activities online. Graduate Council Liaison Shelby Wong reported that they are working on revisions to the Graduate Council charter and will bring the revisions to FC in the Fall semester. She also reported that Mike Shintaku would be the Graduate Council Liaison next year.

ACTIONS: Seri Luangphinit moved to approve the Academic Program Review Guidelines, and the motion was seconded. With no discussion, the motion was approved with 21 in favor, 0 against, 1 abstained.

TOPIC: Faculty Senate Chair Reports

REPORT: Armando Garcia-Ortega reported that he will be CAFNRM senate chair next year. Eric Heuer reported that he will continue as senate chair next year. Sue Jarvi reported that she will continue as senate chair next year. The other senate chairs were announced at the April FC meeting.

ACTIONS: Senate chairs will report any updates regarding their FC representatives to the FC chair prior to the first FC meeting in the Fall semester.

TOPIC: Reports from Representatives Serving on Committees

REPORT: There were no updates.

ACTIONS: None.

TOPIC: Old Business: Review of Outstanding Motions from 2017-2018 AY

REPORT: Chair Ray reported there were no updates on these motions.

ACTIONS: None.

TOPIC: Old Business: Review of Outstanding Motions from 2018-2019 AY

REPORT: Chair Ray reported there were no updates on these motions.

ACTIONS: None.

TOPIC: Old Business: Review of Old Business from current AY

REPORT: DKICP senate chair Sue Jarvi reported that tenured senate leaders continue to work with UHPA regarding campus-wide implications and follow up from Chancellor Irwin's response to the vote of no confidence in DKICP dean Ma, which the Chancellor submitted following FC motion 19-20-001.

ACTIONS: None.

TOPIC: Old Business: Other

REPORT: There were no updates to other old business items.

ACTIONS: None

TOPIC: New Business: Motion to form a Distance Learning Advisory Committee of FC

REPORT: Chair Ray asked Karen Pellegrin to read motion 19-20-003, which she read as follows:

**Motion to Form a New Standing Committee within Faculty Congress—
Distance Learning Advisory Committee**

Whereas, with the recent pandemic it was necessary to move all courses online during the last half of the Spring 2020 term.

Whereas, over 100 faculty members, who had never received any type of training as to the design, development, implementation, and evaluation of online instruction or use of the course management system, were required (after spring break) to teach remotely for the remainder of the term.

Whereas, ALL courses were required to be delivered remotely, without regard for the subject matter/area or best teaching practices within the field at that time.

Whereas, faculty “own” and are responsible for the curriculum and its delivery to students within each field.

Therefore, to assure that faculty members have support in building educationally- and pedagogically- sound, as well as quality, online courses for continued remote teaching and learning, no matter whether the pandemic continues or not, it is, hereby, requested that the UH Hilo Faculty Congress form a new standing committee—Distance Learning Advisory Committee.

ACTIONS: Eric Heuer moved to approve the motion, and the motion was seconded. With no discussion, the motion was approved with 22 in favor, 0 against, 0 abstained.

TOPIC: **Vox populi**

REPORT: There were no comments or issues raised.

ACTIONS: None.

TOPIC: **Transition to 20/21 AY FC members**

REPORT: At 3:34, Chair Ray adjourned the meeting of 19/20 AY FC and convened 20/21 AY FC members. Jean Ippolito reported that Chris Lauer was unanimously approved by committee members to serve as 20/21 AY chair of the General Education Committee. Jan Ray reported that the 20/21 AY FC members would need to approve Chris in this role. Jan Ray called for nominations for 20/21 AY FC chair. Jean Ippolito nominated Jan Ray. Alex Nagurney raised a point of order, asking if Jean was able to nominate someone if she was no longer a FC member. Jan Ray confirmed only current FC members were able to make a nomination. Eric Heuer nominated Jan Ray to serve as 20/21 AY FC chair and nominated Chris Lauer to serve as General Education Committee chair.

ACTIONS: With no other nominations, Jan Ray was approved to serve as 20/21 AY FC chair with all in favor, 0 against, 0 abstained.

With no other nominations, Chris Lauer was approved to serve as 20/21 AY General Education Committee chair with all in favor, 0 against, 0 abstained.

TOPIC: **Adjournment**

REPORT: None.

ACTIONS: Steve Herman moved to adjourn at 3:42pm, and the motion was seconded. With no discussion, the motion was approved with all in favor.

ABBREVIATIONS:

FC = Faculty Congress

EC = Executive Committee of Faculty Congress

VC = Vice Chancellor

CAS = College of Arts and Sciences

CAFNRM = College of Agriculture, Forestry and Natural Resource Management

CNHS = College of Natural & Health Sciences

DKICP = Daniel K. Inouye College of Pharmacy

CoBE = College of Business and Economics

KHUOK = Ka Haka 'Ula o Ke'elikōlani College of Hawaiian Language

LIB = Library

BOR = Board of Regents

UHHSA = UH Hilo Student Association

CEC = Chancellor's Executive Committee

ACCFSC = All Campus Council of Faculty Senate Chairs

VCSA = Vice Chancellor for Student Affairs

VCAA = Vice Chancellor for Academic Affairs