



MINUTES

Meeting Date:	April 16, 2021
Meeting Location:	Virtual via Zoom
In Attendance:	Ozan Atalag, Philippe Binder, Jason Iota Cabral, Francis Dumanig, Patricia Hensley, Steve Herman, Eric Heuer, Randy Hirokawa, Tobias Irish, Patsy Iwasaki, Susan Jarvi, Frank Kuo, Chris Lauer, Seri Luangphinit, Kanani Maka`moku, Sharad Marahatta, Rayna Morel, Alex Nagurney, Joyce Norris-Taylor, Donna Ohora, Karen Pellegrin, Jarred Prudencio, Yucheng Qin, Shawon Rahman, Janet Ray, Michael Shintaku, Andrey Simonov, Sijie Sun, Bonnie Irwin, Kris Roney, Kalei Rapoza, Farrah-Marie Gomes Daniela Guendisch, Brian Wissman, Jean Ippolito, Shelby Wong, James Mike, Leng Chee Chang, Kerri Inglis, Amy Saxton, Michael Bitter, Dianqing Sun, Efren Ruiz, Pat Juszczak, Jodi Kunimoto
Absent:	Kevianna Adams, Sunyoung Kim, Matthew Knope, Stan Nakanishi
Recorded By:	Karen Pellegrin
Call to Order:	3:03 PM
Adjournment:	4:53 PM

TOPIC: Opening Remarks

REPORT: FC Chair Jan Ray called the meeting to order, confirming quorum via zoom attendance. She noted that the minutes from the February FC meeting were previously distributed, along with the following committee reports: Faculty Development Committee report.

ACTIONS: Eric Heuer moved to approve the minutes and report, and the motion was seconded. With no discussion, the motion was approved with all in favor, 0 against, 0 abstained.

TOPIC: Officers' Reports, Announcements, Updates, Guest Speakers

REPORT: Chair Ray introduced the guest speakers. Chancellor Irwin commented that she has reviewed the dossiers for promotion and tenure, and she thanked the dossier review committees for their work. She also commented on efforts to improve communication and the goal to have a strategic plan in place by Fall. Vice Chancellor Roney reported that she has a compensation model for department chairs, that next year promotion and tenure committees will use the same online system other campuses are using (rather than laulima) for reviewing dossiers, that a letter from Don Straney prohibits UH Hilo from moving forward on workload equivalencies until permission is received to do so, that there is a group working on interdisciplinarity, and that preparations are underway for Hy-Flex courses in the Fall. Vice Chancellor Rapoza reported on efforts to equip classrooms for zoom teaching and investments needed to set up classrooms to teach distance learning courses. He also reported that layoffs are not off the table and that we still have strong reserves. He noted he is optimistic that if we are careful in how and when vacant positions are filled, we won't need to have layoffs or retrenchment. Vice Chancellor Gomes reported that she would like to have

discussions with the FC Student Success and Admissions Committee regarding admissions criteria and with the FC Academic Policy Committee regarding submitting “Incomplete” grades, that there are opportunities for students that might help with retention per recent emails, and that Associate Vice Chancellor for Student Affairs Holland has been receiving a high volume of student care referrals. Steve Herman attended the UH System All Campus Council of Faculty Senate Chairs and reported updates on plans regarding General Education, the resolution on reimagining and rightsizing UH, ensuring definitions of “small programs” are not biased, and Regent Wilson’s comment that UH is not considering eliminating tenure but rather improving it.

ACTIONS: None.

TOPIC: FC Standing Committees Reports

REPORT: Vice Chair Tobias Irish, stepping in for Chair Ray who lost internet connection, invited updates from standing committees.
Faculty Development Committee Chair Yucheng Qin reported that they are giving certificates to mentors to recognize their contribution to the mentoring program and that Francis Dumanig will be interim committee chair.
General Education Committee Chair Chris Lauer reported that a few members of the committee will be leaving so they are recruiting new members.
Budget Review Committee Chair Randy Hirokawa reported they will be meeting with Vice Chancellor Roney regarding the budget for Academic Affairs and will then provide an update to FC.
Distance Learning Advisory Committee member Amy Saxton reported that they met this morning to discuss the bylaws.

ACTIONS: None.

TOPIC: Ad Hoc Committee Report: Budget Crisis Committee

REPORT: Committee Chair Steve Herman reported the committee work continues to be on hold for now.

ACTIONS: None.

TOPIC: Faculty Senate Chair Reports

REPORT: Mike Shintaku reported that the CAFNRM senate has initiated an evaluation of the dean and will hold elections soon.
Eric Heuer reported that the CAS senate decided not to do an evaluation of the dean due to him being interim and that they will hold elections soon.
Sijie Sun reported that CoBE senate also will not evaluate their interim dean and are discussing who will be the next senate chair.
Efren Ruiz, filling in for Stan Nakanishi, reported that the CNHS senate will not do an evaluation of their dean this year because he just started.
Sue Jarvi reported that DKICP senate has completed their evaluation of the dean and that they will hold elections soon.
Jason Cabral reported that KHUOK senate is in the process of completing their evaluation of administration.
Donna Ohora reported that the Library senate has completed and submitted their evaluation of the director.

ACTIONS: None.

TOPIC: FC Liaison Reports

REPORT: Curriculum liaison Shelby Wong reported that they are working on updating the catalog.
Graduate Council liaison Mike Shintaku reported that there has been an increase in graduate program applications, particularly in the counseling psychology program.
Research Council liaison Karen Pellegrin reported that there will be a workshop next week to provide an overview of processes for submitting proposals and managing grants and that the reports on how RTRF has been spent over the past few years have been posted on the research website.
WASC liaison Seri Luangphinit reported that there will be a call with WASC in May and that we are holding until they release the notes after the call.

ACTIONS: None.

TOPIC: Representatives Per College/Unit
REPORT: The number of representatives was reviewed for each college/unit, and the names of the representatives from each should be sent to Chair Ray.
ACTIONS: None.

TOPIC: Old Business: Miscellaneous updates
REPORT: The process for evaluating the Chancellor and Vice Chancellor are being finalized now and will be distributed soon.
ACTIONS: None.

TOPIC: Old Business: Review of Outstanding Motions from 2017-2018 AY
REPORT: Jan Ray returned to the meeting and resumed chairing the meeting. There were no updates on these motions.
ACTIONS: None.

TOPIC: Old Business: Review of Outstanding Motions from 2018-2019 AY
REPORT: As Vice Chancellor Roney commented earlier, there is now a plan for department chair compensation that will be implemented this Fall, per motion 18-19-004 on transparent and equitable chair compensation.
ACTIONS: None.

TOPIC: Old Business: Review of Outstanding Motions from 2019-2020 AY
REPORT: As Vice Chancellor Roney commented earlier, there is a letter from Don Straney prohibiting UH Hilo from moving forward on workload equivalencies until further notice.
ACTIONS: None.

TOPIC: Old Business: Review of Outstanding Motions from 2020-2021 AY
REPORT: Tobias Irish gave a second reading of motion 20-21-013 to change the FC charter to include the new administrative position as an ex-officio member of FC.
Tobias Irish, as a second reading, showed on the screen motion 20-21-014 to change the FC bylaws to update committee names.
ACTIONS: Tobias Irish moved to approve motion 20-21-013, and the motion was seconded. With no discussion, the motion was approved with all in favor, 0 against, 0 abstained.
Mike Shintaku moved to approve motion 20-21-014, and the motion was

seconded. With no discussion, the motion was approved with all in favor, 0 against, 0 abstained.

TOPIC: New Business

REPORT: Chair Ray presented the Distance Learning Committee bylaws as a first reading. Tobias Irish gave a first reading of motion 20-21-016 to update the FC secretary position description and of motion 20-21-017 to update the FC vice chair position description.

Tobias Irish gave a first reaching of motions 20-21-018, 20-21-019, and 20-21-020 to change the wording of three standing committees: Curriculum Review, Faculty Development, and Budget Review, respectively. There was discussion about potential inequities with individuals negotiating their own compensation for serving in FC roles. Chancellor Irwin suggested the idea of pooling the resources and letting FC decide how to distribute them each year based on the workload needed from each role.

ACTIONS: Tobias Irish moved to table motions 20-21-018, 20-21-019, and 20-21-020 until further review by FCEC, and the motion was seconded. With no further discussion, the motion was approved with all in favor, 0 against, 0 abstained. Steve Herman moved to make the evaluations of administration transparent and public, and the motion was seconded. With no discussion, the motion was approved with all in favor, 0 against, 0 abstained (POST-MEETING NOTE: *After the meeting, concerns were raised about whether this motion to make evaluations transparent and public violates FC bylaws. Chair Ray promptly instructed FCEC and faculty senate chairs not to implement the motion pending review and discussion at the May meeting*).

TOPIC: Vox populi

REPORT: There were no comments.

ACTIONS: None.

TOPIC: Adjournment

REPORT: None.

ACTIONS: Steve Herman moved to adjourn at 4:53pm, and the motion was seconded. With no discussion, the motion was approved with all in favor.

ABBREVIATIONS:

FC = Faculty Congress

EC = Executive Committee of Faculty Congress

VC = Vice Chancellor

CAS = College of Arts and Sciences

CAFNRM = College of Agriculture, Forestry and Natural Resource Management

CNHS = College of Natural & Health Sciences

DKICP = Daniel K. Inouye College of Pharmacy

CoBE = College of Business and Economics

KHUOK = Ka Haka 'Ula o Ke'elikōlani College of Hawaiian Language

LIB = Library

BOR = Board of Regents

UHHSA = UH Hilo Student Association

CEC = Chancellor's Executive Committee

ACCFSC = All Campus Council of Faculty Senate Chairs

VCSA = Vice Chancellor for Student Affairs

VCAA = Vice Chancellor for Academic Affairs