



MINUTES

Meeting Date:	November 19, 2021
Meeting Location:	Virtual via Zoom
In Attendance:	Jean Ippolito (Chair), Steve Herman, Susan Jarvi, Travis Mandel, Patricia Hensley, Francis Dumanig, Karen Pellegrin, Sijie Sun, Jan Ray, Amy Saxton, Chris Lauer, Nicholas Krueger, Diane Van Hoose, Kerri Inglis, Shawon Rahman, Randy Hirokawa, Brian Bays, Jason Cabral, Seri Luangphinith, Sunyoung Kim, Hannah Blue, Armando Garcia-Ortega, Margary Martin, Sukhwa Hong, Ozan Atalag, Chun-Feng Kuo, Kristi Nakamura, Jim Mike, Celia Bardwell-Jones, Efren Ruiz, Farah-Marie Gomes, Leng Cheng, Michael Bitter, Shelby Wong Iwamoto, Cheri Keli'i-Marumoto, Kananinohea Māka'imoku, Kainoa Ariola
Absent:	Alex Nagurney, Su-Mi Lee, Matt Baldwin
Recorded By:	Chris Lauer
Call to Order:	3:01 PM
Adjournment:	5:04: PM

TOPIC: Approving 10-15-21 Minutes
REPORT: None
ACTIONS: Steve Herman moved to accept the minutes; Jan Ray seconded; motion passes 18-0-0.

TOPIC: Consent Agenda
REPORT: Included are reports from the Academic Policy Committee, CAS Senate, CNHS Senate, Distance Learning Advisory Committee, Faculty Development Committee, Research Council, and Student Success and Admissions Committee
ACTIONS: Steve Herman moved to accept the consent agenda; Amy Herman seconded; motion passes 18-0-0.

TOPIC: Letter from Chancellor Irwin
REPORT: Jean Ippolito gave a summary of an email sent by Chancellor Irwin. The Chancellor states that many items in the strategic vision have already been addressed or will be addressed in the strategic plan process.
ACTIONS: None

TOPIC: Letter from VCAA Roney
REPORT: VCAA Roney could not attend, so Jean Ippolito gave a summary of the email. VCAA Roney is concerned that Faculty Congress has sent out accusatory emails without including research. After the original files were sent out, concern was expressed that documents with faculty names were published. Sue Jarvi pointed out that these are public documents published according to Sunshine laws. One concern is that some of the workload data is incorrect.
ACTIONS: None

TOPIC: **Report from VCSA Farrah-Marie Gomes**
REPORT: Last year Faculty Congress asked for the establishment of a student death protocol. A draft should be ready for Faculty Congress review by the January meeting to go into effect by the beginning of the 2022-2023. The Campus Basic Needs committee still needs a faculty member and is looking for volunteers. There is also a system-level Basic Needs committee looking for volunteers.
ACTIONS: None

TOPIC: **Chair's Report**
REPORT: Miss Kushi delivered a lovely presentation at the Chancellor's Executive Committee on the University's new branding. On the Strategic Plan website there is now a much richer action plan with an accompanying timeline. The Faculty Congress blog has an updated version of the Strategic Vision, which incorporates feedback from community members and faculty. There will be a town hall meeting on the new GE proposal on Friday, December 10 at 10am. It is open to faculty, staff, and students at UH Hilo.
ACTIONS: Karen Pellegrin moves that Faculty Congress approve the updated Strategic Vision document; Sue Jarvi seconds. Motion passes 16-0-1

TOPIC: **Co-Chair Steve Herman's Report on the UH System All Campus Council of Faculty Senate Chairs (ACCFSC)**
REPORT: The task force is looking for recommendations to make to the state legislature regarding the tenure PIG, the R-classification, post-tenure review, and the university policy on technology (which allows faculty emails to be read by administrators). Steve will send out a link to the website where faculty members can submit comments.

TOPIC: **Standing Committee Reports**
REPORT: Filling in for Curriculum Review Committee Chair Alex Nagurney, Shelby Wong Iwamoto reported that the committee has approved 15 course proposals and 13 program modifications on November 5. The list of the proposals will be published at the end of the process. Faculty Development Committee Interim Chair Francis Dumanig reported on December 3 the committee will be hosting a series of presentations on post-pandemic teaching. GE committee Chair Chris Lauer reported that the committee has completed initial reviews of all 20 courses up for review.

TOPIC: **College Senate Reports**
REPORT: Brian Bays of the Library notes that the library has a bit of funding for books, so please forward requests for book purchases.
ACTIONS: None

TOPIC: **New Business: 21-22-008 Motion to establish communication pathways between faculty and administration on matters related to the "initiation, review, and evaluation of proposed, probationary, or established research, instructional and academic programs" (UHPA R-20).**

REPORT: Celia Bardwell-Jones noted that Board of Regents policies establish the boundary conditions of shared governance. This motion simply clarifies how these policies govern communication between administrators and faculty, a “realm of the reasonable,” as it were.

ACTIONS: Celia Bardwell-Jones moves to open discussion of the motion; Karen Pellegrin seconds, thus opening discussion. Steve Herman moves to approve the motion; Margary Martin seconds; motion passes 15-0-0

TOPIC: **New Business: 21-22-009 Motion to Allow Special Topics and Experimental Courses to be Dual Listed**

REPORT: Jan Ray notes that dual-listed undergraduate/graduate courses currently exclude special topics/experimental courses, and there does not seem to be a reason for this.

ACTIONS: Jan Ray moves to open discussion; Shelby Iwamoto seconds; Margary Martin moves to approve the motion; Steve Herman seconds; motion passes 18-0-0

TOPIC: **New Business: 21-22-010 Motion for Reports on the System-Wide GE Proposal**

REPORT: Chris Lauer reported that the GE committee is prepared to give a report on the pedagogical implications of the system-wide GE proposal but not on how it may affect teaching resources and enrollment across colleges.

ACTIONS: Chris Lauer moves to begin discussion; Jan Ray seconds. Margary Martin moves to table the motion until after the planned discussion on the new GE proposal. Jan Ray seconds.

TOPIC: **New Business: Motion 21-22-011 Motion to approve the revised Faculty Congress Strategic Vision dated 10-20-21**

REPORT: Voted on earlier in the meeting

ACTIONS: Karen Pellegrin moves that Faculty Congress approve the updated Strategic Vision document; Sue Jarvi seconds. Motion passes 16-0-1

TOPIC: **New Business: Motion 21-22-012 Motion to Immediately Provide Workload Calculations**

REPORT: Sue Jarvi reported that two faculty members were dismissed at the end of the 2020-2021 academic year because they did not meet workload requirements. There are no officially accepted workload criteria, and the circulated workload data was fabricated. Steve Herman asked if Chancellor Irwin’s email this morning could be interpreted as a response, but it was noted that neither workload data nor an explanation of the two faculty terminations was provided.

ACTIONS: Sue Jarvi moves to begin discussion; Steve Herman seconds. Steve Herman offers a friendly amendment to include other administrators as not responding to the request. Karen Pellegrin moves to approve; Steve Herman seconds; motion passes 18-0-0.

TOPIC: **New Business: Motion 21-22-013 Motion Requesting Administration to Change the Wording on the Sabbatical Leave Application to More Accurately Reflect the Terms of Continuation After Sabbatical**

REPORT: Jan Ray reported that the current sabbatical leave form requires that faculty members return to service at the university for a full year even though the contract specifies that faculty members who go on sabbatical for one semester are only required to return for one semester.

ACTIONS: Jan Ray moves begin discussion; Steve Herman seconds. Steve Herman moves to approve the motion; Karen Pellegrin seconds; motion passes 18-0-0

TOPIC: **New Business: Discussion of new system-wide GE proposal**

REPORT: Celia Bardwell-Jones offered to explain the proposal to departments, UHHSA, and other interested groups.

ACTIONS: Jan Ray moves to table the motion to request for reports until the January meeting; Sue Jarvi seconds; motion passes 18-0-0

TOPIC: **Adjournment**

REPORT: None.

ACTIONS: Jan Ray moved to adjourn at 5:05 pm, and the motion was seconded. With no discussion, the motion was approved with all in favor.

ABBREVIATIONS:

FC = Faculty Congress

EC = Executive Committee of Faculty Congress

VC = Vice Chancellor

CAS = College of Arts and Sciences

CAFNRM = College of Agriculture, Forestry and Natural Resource Management

CNHS = College of Natural & Health Sciences

DKICP = Daniel K. Inouye College of Pharmacy

CoBE = College of Business and Economics

KHUOK = Ka Haka 'Ula o Ke'elikōlani College of Hawaiian Language

LIB = Library

BOR = Board of Regents

UHHSA = UH Hilo Student Association

CEC = Chancellor's Executive Committee

ACCFSC = All Campus Council of Faculty Senate Chairs

VCSA = Vice Chancellor for Student Affairs

VCAA = Vice Chancellor for Academic Affairs

PIG = Permitted Interaction Group