

UH Hilo Faculty Congress December 2013 Meeting Draft Minutes

December 13th from 3:00pm

K127

Members Present: Michael Shintaku, Gary Ten Eyck, Jan Ray, Todd Shumway, Jim Beets, Deb Lewis, Brian Bays, Thora Abarca, Abby Cuttriss, Avis Masuda, Norbert Furumo, Kimberly Furumo, Alice Davis, Mitchell Anderson, Julie Adrian, Kekoa Harmon, Em DePillis

Members Absent: Michael Bitter, Ryu Kakazu, Jean Ippolito, Adam Pack, Jason Cabral

Others Present: Faith Mishima, Doug Mikkelson, Matt Platz, Alice Davis, Luoluo Hong

Approval of November Minutes: Moved by Michael Shintaku; seconded by Todd Shumway. Approved unanimously.

Chair's Report: Nothing to report.

Motion to Appoint Mitch Anderson as Chair of Program Review Committee: Michael Shintaku. Seconded by Kim Furumo. Passed unanimously: 16-0.

Committee Reports*

*Please note that Committee Reports are for informational purposes only. For further clarification, suggestions, and/or airing of personal anecdotes, please see the relevant committee chair outside of the Congress meeting.

a. **Assessment Support:** Mitch Anderson

b. **Academic Policy:** Jim Beets

- Jim provided an overhead image of the APC flowchart, indicating that he will present a motion to eliminate the VCR space from the flowchart since that position is vacant. He is waiting for input from the Graduate Council.
- Jim brought up the request from the Nursing School regarding consideration for the CAS Dean's List. He provided text of a motion for a catalogue change that will be voted upon at the January Meeting. He will be emailing the text of the change to Congress members. Alice Davis amplified Jim's point that Nursing students are graded pass/fail on a number of credits that are indeed quite rigorous (such as clinical and applied learning courses).

c. **Program Review:** Mitch Anderson

d. **Student Success and Admissions, EMIT:** Deferred

e. **Budget:** Brian Bays reported on the UHH supplemental budget request to the governor. It appears as though the governor will support the UHH's request to fund faculty raises. The governor also appears to be onboard for funding the Pharmacy building.

f. **Curriculum Review:** Norbert Furumo reported that the committee approved the new anthropology MA program in Heritage Management.

g. **General Education:** See website under "committees" and "General Education"

Senate Presentations

Em DePillis reported that CoBE will be offering a number of lower division classes aimed at non-majors. Deb Lewis reported that she will be offering eight free lunch bag sessions on her new book. Kekoa Harmon invited everyone to the blessing of the new Ka Haka Ula building on January 11th. He also reported that from January 15th to the 19th, Stabilizing Indigenous Languages Symposium will be held. Thora Abarca reminded everyone that the Saturday library openings have been successful.

New Business: Michael Shintaku presented the proposed changes to BOR Documents linked in this month's Executive Summary. Gary Ten Eyck amplified the need for these new classifications in the College of Pharmacy.

Motion: Michael Shintaku moved to accept the proposed changes. Gary Ten Eyck seconded the motion.

Discussion: Jim Beets pointed out that composition of DPCs and TPRCs would be complicated by these changes.

Motion **passed** 16-1.

Motion: Jan Ray introduced the proposed Sabbatical Leave Report Tracking Process linked on the Executive Summary for December. Mark Panek asked for clarification on what would be in the "report" and was told that at this point anything can go in the report. Janet Ray moved to approve the Sabbatical Leave Report Tracking Process. Mitch Anderson seconded the motion. Todd Shumway moved to postpone the vote. Em dePillis seconded the vote to postpone voting on the motion until January. The vote to **postpone the vote** passed 14-2.

Motion to adjourn: Mitch Anderson, seconded by Todd Shumway, approved unanimously.

Respectfully Submitted,

Mark Panek
Congress Secretary

