MINUTES

Meeting Date:	September 23, 2016
Meeting Location:	K 127
In Attendance:	Norbert Furumo, Alice Davis, Karen Pellegrin, Mary Louise Haraguchi, Doug Mikkelson, Yumiko Ohara, Philippe Binder, Tom DeWitt, Jan Ray, Tam Vu, Linda Connelly, Patricia Jusczak, Adam Pack, Marcia Sakai, Matt Platz, Celia Bardwell-Jones, Jonathon Goebel, Brian Wissman, Jim Beets, Vladimir Skorikov, Tracy Wiegner, Brian Bays, Amy Saxton, Yumiko Ohara, Armando Garcia, Mindy Alles, Susan Shirachi, Adam Pack, Kimberly Furumo, Stan Nakanishi, Tracy Thornett, Jing Yin, Patricia Hensley, Drew Martin, Susan Brown, Marta deMaintenon, Patrick Hart, Jolene Sutton
Recorded By:	Karen Pellegrin
Call to Order:	3:05 PM
Adjournment:	4:30 PM

TOPIC:	**Old Business: Committee chair nominations**
REPORT:	Norbert Furumo reported the nominations of Philippe Binder and Tam Vu as chairs of Academic Policy Committee and Long Range Budget and Academic Affairs Advisory Board Committee respectively.
ACTIONS:	Mary Louise Haraguchi moved to approve the nominations; seconded; 20 in favor, 0 opposed, 0 abstained.

TOPIC:	**Corrections to the list of representatives**
REPORT:	Jim Beets reported that he will continue to serve as a representative from CAS Natural Sciences Division pending Steve Colbert's acceptance to serve in this position. Mary Louise Haraguchi reported that Amy Saxton has been added as a second Library representative. Philippe Binder reported that he has replaced Kevin Hopkins as a CAFNRM representative. Armando Garcia reported that he has replaced Maria Haws as a CAFNRM representative. Mindy Alles reported that she has replaced Laz Sye as the student representative.
ACTIONS:	None.

TOPIC:	**American Association of University Professors (AAUP) handout**
REPORT:	Jim Beets distributed the AAUP "Three Statements from Policy Documents & Reports", Tenth Edition for consideration.
ACTIONS:	None.

TOPIC:	**Standing Committee Reports: Introductions and Goals for 2016/2017**
REPORT:	Norbert Furumo introduced the following committee chairs, each of whom

presented proposed goals for their respective committees:
Assessment Support Chair Mary Louise Haraguchi distributed a rubric for oral communication and reported the following committee members have been recruited:

Mary Louise Haraguchi, Chair, Library
Seri Luangphinith, CAS
Paula Zeszotarski, DKICP
Donna Ohora, DKICP
Lari-Anne Au, Library
Thora Abarca, Library
Kirsten Mollegaard, CAS
Marianne Bela Conley, CAS
Lauri Sagle, CAS
Alicia Takaoka, CAS

Academic Policy Chair Philippe Binder reported the following committee members have been recruited:

Eric Heuer, Social Sciences
Keisuke Nakao, CoBE
Kekoa Harman, KHUOK
Mike Peterson, Natural Sciences
Philippe Binder, CAFNRM (chair)
Yoshiko Fukushima, Humanities

Student Success Chair Tom DeWitt reported some committee members have been recruited.
Long Range Budget and Academic Affairs Advisory Board Chair Tam Vu reported some committee members have been recruited.
Curriculum Review Chair Linda Connelly reported the following committee members have been recruited:

Linda Connelly, DKICP (Chair)
Stan Nakanishi, CAS, Natural Sciences
Kirsten Mollegaard, CAS, Humanities
Emmeline De Pillis, CoBE & ALEX Coordinator
Mike Shintaku, CAFNRM
Forrest Batz, DKICP
Scott Saft, KHUOK
Shelby Wong, Curriculum Coordinator (Ex-officio)

General Education Chair Yumiko Ohara reported some committee members have been recruited.
Program Review Chair Doug Mikkelson distributed a September 2016 committee report and reported some committee members have been recruited.
Professional Development Chair Jan Ray reported some committee members have been recruited.

ACTIONS: Motions made to approve members of Assessment Support, Academic Policy, and Curriculum Review Committees; seconded; 20 in favor, 0 opposed, 0 abstained. **Tom DeWitt**, **Tam Vu**, **Yumiko Ohara**, **Doug Mikkelson**, and **Jan Ray** will report complete membership of their respective committees at the next FC meeting.

TOPIC: **Liaison Reports**

REPORT: Norbert Furumo read the report from Curriculum Coordinator Shelby Wong who

was unable to attend.
Jan Ray reported that Kirsten Mollegaard is now the Distance Learning liaison.
WASC liaison Seri Luangphinith was not in attendance.
Graduate Council liaison Tam Vu reported that students would no longer be permitted to test out of graduate courses.
Research Council liaison Jim Beets reported that there were no updates.

ACTIONS: None.

TOPIC: **Faculty Senate Chair Updates**

REPORT: Tracy Wiegner reported updates from CAS.
There were no updates from:
Armando Garcia (CAFNRM)
Tom DeWitt (CoBE)
Kekoa Harman (KHUOK)
Karen Pellegrin (DKICP)
Brian Bays (Library)

ACTIONS: None.

TOPIC: **Faculty Congress Chair Report: Reorganization plan**

REPORT: Norbert Furumo reported on the plan for VC Platz to respond to faculty questions about the reorganization plan.

ACTIONS: **Norbert Furumo** will:

- Schedule a town hall meeting on Friday, October 14 at 3:00 PM to discuss the reorganization plan (location TBD)
- Send an email to all UHH faculty requesting that questions about the reorganization be sent to him by Friday, October 7 so that he can compile and send to VC Platz who will be attend the town hall meeting to answer questions.

TOPIC: **FC processes**

REPORT: Jan Ray reported on previous initiatives that are not yet resolved.
Doug Mikkelson reported on Robert's Rules recommendations for minutes.
Karen Pellegrin reported on the option to use a consent agenda for routine reports.
Adam Pack reported on the option to hold an open forum during meetings.

ACTIONS: **Norbert Furumo** will bring previously unresolved issues and the option to use a consent agenda for future meetings to the EC for discussion.
Karen Pellegrin will distribute the template for minutes aligned with Robert's Rules recommendations.
Norbert Furumo will add "open forum" to future FC agendas.

TOPIC: **The Implementation Group (TIG)**

REPORT: VC Platz reported on TIG services available to support faculty writing grants.

ACTIONS: None.

TOPIC: **Adjournment**

REPORT: None.

ACTIONS: Jan Ray made a motion to adjourn; seconded; all in favor.

ABBREVIATIONS:
FC = Faculty Congress
EC = Executive Committee of Faculty Congress
VC = Vice Chancellor
CAS = College of Arts and Sciences
CAFNRM = College of Agriculture, Forestry and Natural Resource Management
DKICP = Daniel K. Inouye College of Pharmacy
CoBE = College of Business and Economics
KHUOK = Ka Haka ʻUla o Keʻelikōlani College of Hawaiian Language