UNIVERSITY of HAWAI'I® HILO

FACULTY CONGRESS

MINUTES

Meeting Date:	October 21, 2016
Meeting Location:	SSB 210
In Attendance:	Norbert Furumo, Alice Davis, Karen Pellegrin, Doug Mikkelson, Yumiko Ohara, Philippe Binder, Tom DeWitt, Jan Ray, Tam Vu, Linda Connelly, Patricia Jusczak, Celia Bardwell-Jones, Brian Wissman, Jim Beets, Tracy Wiegner, Brian Bays, Amy Saxton, Armando Garcia, Mindy Alles, Susan Shirachi, Brooke Hansen, Kekoa Harman, Steven Colbert, Kimberly Furumo, Em DePillis
Recorded By:	Karen Pellegrin
Call to Order:	3:05 PM
Adjournment:	4:05 PM

TOPIC: **Faculty Congress Chair Report**

REPORT: Norbert Furumo reported on:

- New consent agenda format that involves advanced written reports from standing committees, liaisons, and faculty senate chairs rather than oral presentations at the meeting
- Plans to convene a strategic planning meeting
- Town hall meeting held 10/14/16

ACTIONS: None

TOPIC: **Consent agenda**

REPORT: Norbert Furumo asked if there were any requests to remove any items from the consent agenda list for discussion. There were no requests.

ACTIONS: Philippe Binder moved to approve the consent agenda items; motion was seconded; 20 in favor, 0 opposed, 0 abstained.

TOPIC: **Routine Reports**

REPORT: The following routine reports were not submitted in writing in advance of the meeting so were presented as follows:

- Professional Development Committee Chair Jan Ray requested approval of the following committee members: Jim Beets, Alice Davis, Leng Chang, Jean Ippolito, and either Steven Herman, Kerri Inglis, or Yucheng Qin.
- Curriculum Coordinator Shelby Wong reported on curriculum process issues.
- WASC liaison Seri Luangphinith was not in attendance.
- Graduate Council liaison Tam Vu reported that updates would be presented in writing prior to the next Faculty Congress meeting.
- Research Council liaison Jim Beets reported that there were no updates.
- CAS senate chair Tracy Wiegner reported on activities regarding the proposed reorganization.

- CoBE senate chair Tom DeWitt reported updates from CoBE.

ACTIONS: Jan Ray moved to approve proposed members of the Professional Development Committee; motion was seconded; 20 in favor, 0 opposed, 0 abstained.

TOPIC: **Review of outline of Robert's Rules of Order**
REPORT: Doug Mikkelson reported on use of Robert's Rules of Order in FC
ACTIONS: Doug Mikkelson moved to review Robert's Rules, motion seconded. Doug Mikkelson made a subsidiary motion to have an informal discussion about Robert's Rules. After discussion, Doug Mikkelson moved to withdraw the motion.

TOPIC: **Sustainability course designation**
REPORT: Brooke Hansen reported on the implementation of the sustainability course designation that all 10 UH campuses have adopted.
ACTIONS: None.

TOPIC: **Vox populi**
REPORT: The following topics were discussed:

- Adding the student representative to the FC distribution list
- Efforts to establish a child care facility
- Student recruitment and retention
- Faculty morale
- Impact of cancelling low-enrolling courses

ACTIONS: **Norbert Furumo** will add student representative Mindy Alles to the FC distribution list.

TOPIC: **Adjournment**
REPORT: None.
ACTIONS: Jan Ray moved to adjourn; motion seconded; all in favor.

ABBREVIATIONS:
FC = Faculty Congress
EC = Executive Committee of Faculty Congress
VC = Vice Chancellor
CAS = College of Arts and Sciences
CAFNRM = College of Agriculture, Forestry and Natural Resource Management
DKICP = Daniel K. Inouye College of Pharmacy
CoBE = College of Business and Economics
KHUOK = Ka Haka ʻUla o Keʻelikōlani College of Hawaiian Language