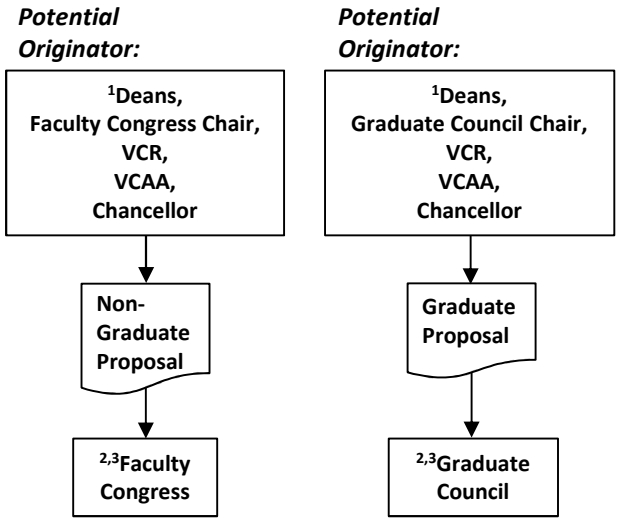
ORIGIN OF UNIVERSITY-LEVEL POLICY PROPOSALS

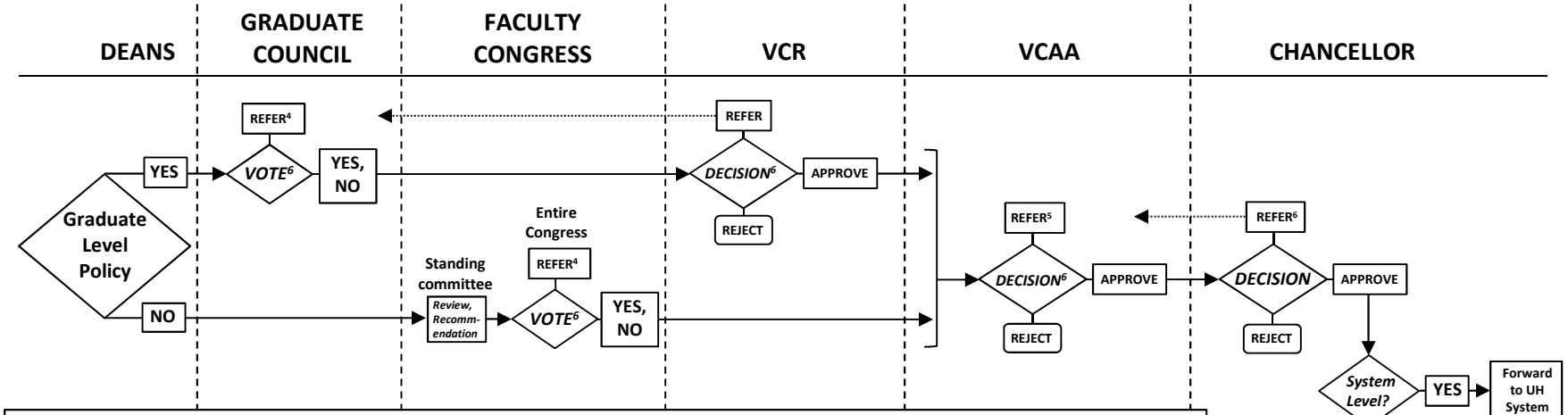


[1]Deans are responsible for bringing forward University-level policy proposals received from Department/Program Chairs or Faculty and Staff governance bodies (e.g. Senate) within their respective units. For purposes of this document, "Deans" includes Deans, the Director of the Library, and the Director of Ka Haka ʻUla O Keʻelikōlani (College of Hawaiian Language)

[2]Representatives of Faculty Congress and Graduate Council are responsible for seeking consultation with appropriate Faculty and Staff members within their respective units on the potential implications of new or amended policies.

[3]Faculty Congress will appoint a member as "liaison to Graduate Council" to communicate between the two representative bodies.

ROUTING OF UNIVERSITY-LEVEL POLICY PROPOSALS



[4]Referals for proposal revision from Faculty Congress and Graduate Council are sent to proposal originator.
[5]Referals for proposal revision from the VCAA may be sent to either Faculty Congress or Graduate Council, depending on the scope and potential implications of the proposed policy.
[6]There is a time-limit between receiving and voting/deciding on a proposal. For Faculty Congress, the time-limit is is two months. For Graduate Council, the VCRR, and VCAA this is one month. If time-limit is not met, the proposal shall automatically be advanced to the next recipient without recommendation.

Approved by Academic Policy Committee of Faculty Congress on May 02, 2012