University of Hawaii at Hilo Student Association 2012-13
Minutes of Meeting: 12-13:015

Date: Monday, August 27, 2012
Time: 4:00pm
Place: Campus Center Rm 306

1) Call to Order
1.1 Meeting called to order at: 4:06pm

2) Roll Call

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<th>Position</th>
<th>Name</th>
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<th>Excused</th>
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<td>President</td>
<td>Michael Sado</td>
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<td>Vice President</td>
<td>Kanoe Elvenia</td>
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<td>Data Director</td>
<td>Margarita Morales</td>
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<td>Treasurer</td>
<td>Rachel Nazara</td>
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<td>CAS Senator</td>
<td>Michael Hurkes</td>
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<td>CAF/NRM Senator</td>
<td>Yuri Zhuraw</td>
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<td>CoBE Senator</td>
<td>Robyn Taniguchi</td>
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<td>KH'UOK Senator</td>
<td>Erika Jardin</td>
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<td>CoP Senator</td>
<td>Shadi Obeidi</td>
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<td>Graduate Senator</td>
<td>Kyle Kumashiro</td>
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<td>Senator at Large</td>
<td>Joyce Pulega Auau</td>
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<td>Senator at Large</td>
<td>Jordan Tobias</td>
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<td>Senator at Large</td>
<td>Paul Elias</td>
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<td>Advisor</td>
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<td>Fiscal Clerk</td>
<td>Jennifer Seely</td>
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3) Establish Quorum
Do we have Quorum?
Y (X) N ( )

4) Approval of Agenda and Minutes
4.1 Minutes for Senate Meeting 12-13:014
Motion to approve the Minutes for Senate Meeting 12-13:014 by Data Director Morales.
Second: Vice President Elvenia
Vote: 7-0-1

4.2 Agenda for Senate Meeting 12-13:015
Motion to approve the Agenda for Senate Meeting 12-13:015 by Treasurer Nazara
Second: Elvenia
Vote: 8-0-0

Amended the Agenda to include 10.5-Caucus and 10.6-BOR under Meeting Announcements.
5) Open Forum Guests
NONE

6) Executive Reports
NONE

7) Unfinished Business
NONE

8) New Business
8.1 – Office Hours
Data Director Morales: Late last week we sent out an email requesting your availability for office hours. We would like to have the office open from 8am to 4pm Monday through Friday. As of yet we are still missing a few people and have a few slots open. Please make sure to get that submitted by the end of this week.

(Senator at Large Tobias arrived at meeting.)

8.2 – Public Relations Committee: T-Shirt Design Contest
Data Director Morales: We would like to have a t-shirt design contest. Our idea is for the students to design the next UHHSAs t-shirt. In this contest, we would have three rules: 1. The UHHSAs logo must be on the shirt, and it cannot be altered in anyway, 2. The shirt must say UHHSAs somewhere, and 3. The student must stipulate whether they want their design on a red shirt or on a black shirt. This is an idea we had, and we were hoping to get the support and opinion of the full Senate before we progressed any further. We now open the floor for discussion.

Senator at Large Elias: Does this limit what the students can do?

(Executive Senator Taniguchi, Advisor Kusano, and CAFNRM Senator Zhuraw have arrived at the meeting.)

President Sado: When this idea was first suggested, I was against it. After much deliberation and convincing, I was persuaded to agree with this idea. I would just like to interject that if we do continue with this idea the only thing that really needs to stay the same is the logo and our colors, because they are our brand and they identify us.

Treasurer Nazara: We are wanting to have a T-shirt Contest because yes we do want to have a t-shirt to give out to the students, but also because last year we made standard red shirts with our logo and gave them out, but no one wears our shirts.

KH’UOK Senator Jardin: Can the logo be anywhere on the shirt?

Data Director Morales: Yes, they can place the logo anywhere on the shirt, so long as the logo is on the shirt and they do not alter the logo.
Vice President Elvenia: How does it have to say UHHSA? Doesn’t the logo already say UHHSA so it wouldn’t it be repetitive?

Data Director Morales: I thought the logo was just the volcanoes and the flame, and didn’t include the words.

President Sado: The UHHSA logo is the whole picture on the UHHSA polo shirts including the words.

Advisor Kusano: We should clarify what the logo is, because if there is contrasting opinions amongst the officers, students may be confused as well.

Data Director Morales: We will give them the logo in a package. They will have to come pick up this package if they wish to enter the contest.

Vote: 10-0-0

9) UHHSA Committee Reports
NONE

10) Announcements
10.1 – Week of Welcome
President Sado: I’d like to start out by congratulating all who were a part of this event, and I am really grateful, because this is the first time that UHHSA has had such a presence in a long time. I’d like to thank those who spearheaded the event and helped at the table.

Data Director Morales: Thank you for helping and having the energy. Along with that, please keep in mind that Week of Welcome isn’t just this semester it is also in the Spring. We want to keep up the energy, because we don’t want to have a great showing this semester and then have a poor showing next semester, because it’ll speak badly of us. We want to keep this energy going for this year and continue for all the WOWs to come.

10.2 – CSO Summit
President Sado: As you all know, Vice President Elvenia and I were unable to be at the CSO Summit, because we attended Caucus that Saturday. We are discussing the CSO Summit to review what occurred and to inform those not present of what occurred.

Treasurer Nazara: At the CSO Summit we filled in the calendar with the events that all the CSOs have planned for the school year.

Data Director Morales: Just as a reminder to all of you, notes were being taken at the CSO Summit, and I have typed them. You can get a copy of the notes off of the shared drive. If anyone needs to look at them, or if they wish to review what was decided at the meeting, you may just go to the shared drive, then to the folder Margarita Morales, then to the Documents folder, and the file is there.
Advisor Kusano: One of the things we were hoping to cover at the Summit, but we ran out of time, was to discuss the standards for stipends and makana. This will be discussed at a later time and Lyssa will be sending out an email.

(Treasurer Nazara point of personal preference.)

President Sado: Along those lines, we will be revising the in-house stipend justification form, because this is not pay and it is incorrect to attach a specific dollar amount. We as a group will have to revise this document, but keep in mind this will not change the fact that we do have duties to perform in order to receive the stipend.

I also would like to thank you all because the entire senate was present at the CSO Summit, even if you had to leave early or arrived late, because you at least showed face, and it shows UHHSAs as a unified and strong unit.

Data Director Morales: At the Summit, we were asked to compile a list of at least 3 ways in which we can help promote and market the other CSOs. We will be sending out an email and you have until Friday to respond with ideas.

Advisor Kusano: To clarify, we would like you to make a list of ways to promote the other clubs, such as URH has the ability to make announcements, Ke Kalahea can publish advertisements, Lava Shoot can creates video and play them at Lava Landing, and we as UHHSAs can utilize other CSOs,  

10.3 – Dorm Inform

Data Director Morales: SAC has Dorm Inform every Wednesday of the month from 5:00p-6:30p, and we would like to be present at every Dorm Inform, as it allows us an opportunity to get close to the students, and for the students to get to know who we are.

Senator at Large Elias: What is Dorm Inform?

Treasurer Nazara: SAC started this event last year as a means to talk to the students, so they go to the dorms and inform the students about things that are happening or will happen soon. SAC then opened Dorm Inform to the other CSOs, so that they may speak with the students as well.

Vice President Elvenia: On that note, keep in mind that this is a great way to support the other CSOs.

President Sado: Dorm Inform is also a great way to engage with other students, it’s a good way to go talk to the students and be available so that students may talk to us. In the history of CSOs, student engagement is always hard to get, so this is a way to help get students engaged.

Treasurer Nazara: SAC gives out prizes to the students for paying attention, so this is also a fun event.

Advisor Kusano: Dorm Inform is a very fun event, they have many activities including musical chairs and dancing.
10.4 – Senator at Large
President Sado: As you all may know, we are short a Senator at Large. There has been an announcement sent out yesterday on the campus wide email “What’s Happening”. Applications are being accepted until September 14th. Once we have applications we will start scheduling interviews. The applications in the office are missing the FERPA form, so we will attach a FERPA form to the applications already in the office. Don’t forget to spread the word that we are seeking to fill the Senator at Large position.

Vice President Elvenia: I have a few questions before we continue. Where do students go to pick up Week of Welcome prizes? Where are the applications? Where do we put returned applications?

President Sado: Week of Welcome prizes can be picked up at Campus Center. Applications are located in the rack on the desk, and returned applications go to Campus Center to Ellen Kusano.

(Treasurer Nazara has departed the meeting.)

Vice President Elvenia: Just to clarify we will be giving out the single page application, not the package.

CAFNRM Senator Zhuraw: Since we are talking about filling a vacant position, I would like to say that I am considering taking a semester abroad in the spring. I am still interested in being a part of UHHSA this semester, and I know of a few people who would be willing to take the position.

President Sado: If you do decide to leave, talk to people in your college to see if anyone is interested in taking your position. Please make sure you find your replacement should you decide to leave.

10.5 – Caucus
President Sado: Vice President Elvenia has been elected the Neighbor Island Senator at Large for Caucus.

Vice President Elvenia: At Caucus we met with President Greenwood, and talked of what is being worked on by the whole UH system. Caucus is the system wide student government, and so they have much the same function UHHSA does, only on a system wide level.

President Sado: Many of issues discussed are to function better as a system but also so that all the campuses may help each other.

Vice President Elvenia: At Caucus there was food sustainability presentation by Saleh Azizi, much like Sodexo does the “Grow Local, Eat Local.” Mr. Azizi wants to have the help of all the UH campuses to help promote local produce.

(Executive Senator Taniguchi has departed from meeting.)

President Sado: They would like to implement a kitchen at Campus Center and at this kitchen they would attempt to make everything from start to finish on the Ag farm. He wants to make us sustainable so if we are cut off from the mainland, we will still be able to function.
Vice President Elvenia: This was brought up so that we can think about sustainability and come up with ideas of what we can do to increase our sustainability. We then discussed Pedestrian Safety with Lance Rey. In Hawaii we are in the top 15% of places for people to be in fatalities with pedestrians. Caucus will endorse them, but this doesn’t necessarily mean some thing will be done, all that is saying is that we support their idea.

President Sado: Lance Rey is willing to come visit the UH Hilo campus and make a presentation. He is through the Dept of Transportation, and as such he has the availability to funds to come, talk and present.

Vice President Elvenia: Then Caucus met with the student regent. He is interested in coming and meeting with us, to sit in on our meetings and see what is happening on campus. So be thinking of a possible date to host him.

(CAFNRM Senator Zhuraw has departed the meeting.)

President Sado: Another topic that the President asked as a favor from us all is that we look at doing something for the March of Dimes. This is something that is important to her and she did research for them at one time, and she would appreciate if we would do something to help March of Dimes.

Advisor Kusano: March of Dimes occurs around the time that Relay for Life takes place.

President Sado: This is something we should think about and maybe attempt to put something together to help make a difference. Relay for Life is an established event on campus, and so we can look at helping with March of Dimes.

Advisor Kusano: Lyssa is putting together a Community Service Fair and it’s a good opportunity for all these organizations to come to campus to ask for help, so give them the contact information to Lyssa so that they may find out what is happening.

Vice President Elvenia: Furthermore, in August Caucus compiled a list of things that need to be addressed on campuses, please take a look at this and choose at least 3 things you feel are priorities and need to be addressed.

Advisor Kusano: Is there any way to incorporate that with the information that we gathered from the Week of Welcome Surveys?

Data Director Morales: Yes, I have all the data from the Surveys and we can discuss that along with the brainstorming ideas.

10.6 – BOR Meeting
CAS Senator Hurkes: Executive Senator Taniguchi and I went to Windward Community College to attend the Board of Regents meeting, but the regents were in executive counsel for 7 hours, so the meeting was adjoined, and the meeting was rescheduled for September 5.

President Sado: We appreciate you two taking the time to go up there and represent UHHSA, even if you were waiting for 7 hours.
11) Next Weeks Meeting
Monday, September 10, 2012 at 4:00pm

12) Adjournment
5:04pm