University of Hawaii at Hilo Student Association 2012-13
Minutes for Senate Meeting: 12-13:003

Date: Thursday, June 7, 2012
Time: 5:00pm
Place: Campus Center

1) Call to Order
1.1 Meeting called to order at: 5:10

2) Roll Call

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Present</th>
<th>Tardy</th>
<th>Excused</th>
<th>Absent</th>
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<tbody>
<tr>
<td>President</td>
<td>Michael Sado</td>
<td>X</td>
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<td>Vice President</td>
<td>Kanoe Elvenia</td>
<td>X</td>
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<td>Data Director</td>
<td>Delta Lei Bernard</td>
<td>X</td>
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<td>Treasurer</td>
<td>Rachel Nazara</td>
<td>X</td>
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<td>CAS Senator</td>
<td>Michael Hurkes</td>
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<td>CAFNRM Senator</td>
<td>Yuri Zhuraw</td>
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<td>CoBE Senator</td>
<td>Robyn Taniguchi</td>
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<td>KH’UOK Senator</td>
<td>Erika Jardin</td>
<td>x</td>
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<td>CoP Senator</td>
<td>Shadi Obeidi</td>
<td>x</td>
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<td>Graduate Senator</td>
<td>Kyle Kumashiro</td>
<td>x</td>
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<td>Senator at Large</td>
<td>Joyce Pulega Auau</td>
<td>X</td>
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<td>Senator at Large</td>
<td>Jordan Tobias</td>
<td>X</td>
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<tr>
<td>Senator at Large</td>
<td>Paul Elias</td>
<td>x</td>
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<tr>
<td>Senator at Large</td>
<td>Margarita Esther Morales</td>
<td>x</td>
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<td>TOTAL:</td>
<td>8</td>
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Advisor: “Grandma” Ellen Kusano
Fiscal Clerk: Jennifer Seely

3) Establish Quorum
Do we have Quorum?
Y (x) N ( )

4) Approval of Minutes and Agenda

4.1 Approval of Minutes 12-13:002
Motion: motion to approve the minutes: Rachel Nazara
Second: Kanoe Elvenia

Michael Sado: There were some errors. Go through agenda and make corrections
Correction on New Business:
8.1 committee appointments: made some errors.

Kanoe Elvenia: Wanted to add how we add our polo shirt. Order now our t-shirts at a later time

Vote to table: vote: 9-0-0

Robyn: if senators wanted to bring up anything, contact Robyn:
Vote: 7-0-0

4.2 Agenda for Senate meeting 12-13:003
Motion: moved to approve senate meeting: Kanoe Elvenia
Second: by Robyn Tanuguchi

Mike Sado: Don’t see any issue

Friendly amendment to agenda is to add Grandma: Grandma: wants to add a slot for advisor because I have couple announcements

Vote: 7-0-0

5) Open Forum Guests

6) Executive Reports
6.1 Presidents Report
6.2 Vice Presidents Report
6.3 Treasurers Report
6.4 Data Directors Report
6.5 Executive Senators Report

NO EXECUTIVE REPORTS!

7) Unfinished Business
7.1 – Key Forms –
Delta Lei Bernard, Robyn, Michael Hurkes and Joyce turned in.

7.2 – Final Approval of Committee Appointments
Motion: Moved to approve by Kanoe Elvenia
Second: Jordan Tobias

Mike Sado: I didn’t get any complaints about the committees so..

All in favor:

Vote: 7-0-0

8) New Business
8.1 – Code of Ethics
Mike Sado : yesterday, you guys received the form, basically we need all you to sign it

Kanoe

Grandma : for those who did not know about the code of ethics, it was written by a student leader three years ago. These statements are of expectations/what is expected, if you have any questions
or if you disagree with anything, please don’t sign the form. Be sure to read the code before you sign it. The expectation on my part is that you do agree to follow and that it is reasonable.

Mike Sado: Personal opinion: as far student leaders, because they are in a position in authority and power, I believe as a student leader, I am need held to a higher standard. I believe that across the board. Our behaviors need to be the best it can be.

9) UHHSA Committee Reports
9.1 – Senate Shirt Update
Kanoe Elvenia: About 1000 dollars for 30 shirts (pollos) the reason why expensive because we don’t want to..still waiting for creative arts to contact me back.

It’s a $45 set up charge. It might be less because they already have the UHHSA logo. They said that it might not be necessarily 45 because they already have the image and they might only need the size.

Mike Sado: good thing about creative arts is they have different kind of

Grandma: do you have shirts to give to students

Kanoe Elvenia: No. I am thinking that will be a PR responsibility

10) Announcements
10.1 – Stipend Acknowledge Form
Mike Sado: need everybody to do stipend acknowledgement form

Grandma: those who already filled out the WH-1 don’t need to fill out until next January. The new ones need to fill it out. Stipend form should be attached to

Rachal Nazara: Will make hard copies of WH-1 forms

10.2 Friendly amendment
Ellen Kusano (Grandma): We tried to schedule a series workshop to help our student leaders. We came up with today is that we’ll do the workshops on Tuesdays prior to the senate executive meeting b/c we figured you’ll be available on Tuesdays. We think meeting time will be SAC will be meeting on Friday at 1, (I think).

We are looking at repeating these sessions. We might need to repeats
The first one will do is on constitution and by-laws
Heart of that session is uhhsa’s goal and mission
Need to understand the constitution and by-laws
The first half is going to be about constitution then we’ll have discussion. You need to bring your constitution and be aware of the constitution and by-laws.

Next one will be june 19th. Will be on planning and budgeting. Important because in order to do your budget, you need to have a general plan on how to do your budget. That will make it so easy.
June 26th. Will be the “Code of ethics”.

We’ll have a discussion and mike can take a lead on it about student leader
The first one in July will be EVENT PLANNING. Look at what events you’ll be doing. Keep in mind that this is election year and really uhhsa needs to take some campus leadership. Then there is ho-ohaloa. There are other things that are coming up. Think about, UHHSA has not sponsored

Next’s week session, we’ll give you a whole list of things that happened last year. There are some things that will put out in the fall just because it’s appropriate for the clubs. That’s very relevant to the clubs so we’ll put that out in the fall. We’ll put out a survey for you guys to fill out to tell us what your critical needs are.

We’ll have a CSO summit when you are all back.

CSO joint meeting. One of the things we rly need to work on is our Fees proposal. Be thinking about what issues that apply to all the CSOs so we can put on the agenda/issues that are irrelevant to CSOs. It’s not a training time. Each csO said s

In relation to sort of “WEEK OF WELCOME”…my expectation is that uhhsa will participate in “week of welcome”..there will actually be people at the table from 10-2. UHHSA can do activities and give out prices. Need some logo items. Think about what makes sense. Do some give away in addition to logo items. Daily give away or?

Been serving as an UHHSA advisor. You might have to look for an advisor. Want to put out on the floor that you’re not gonna hurt my feelings if you’re looking for a new advisor.

May want to consider an amendment for advisor requirement from “faculty” to faculty/staff”.

Robyn: can we have a community leader as advisor?

Grandma: No. we need someone who is familiar with the organization

11) Next Weeks Meeting
Same place and same time
Rachel Nazara: anybody who has not filled out the WH-1 form, bring to next week’s meeting.
12) Adjournment

Meeting adjourned at 6:18pm.