It takes just 6 students with a common interest to form a Registered Independent Student Organization AKA a club!

The University of Hawai‘i at Hilo welcomes your interest in forming and being a registered independent student organization (RISO). Participating in programs and activities outside the classroom is an integral part of your total collegiate learning experience. The University is committed to providing a robust student life experience, which includes a full range of co-curricular programs, services and activities that meet your academic or personal interests. This handbook is a resource guide to assist in developing and registering your organization so it can be an official University of Hawai‘i at Hilo (UH Hilo) registered independent student organization (RISO).

Contact Interim Campus & Community Services (CCS) Coordinator, Maile Boggeln, in Campus Center (CC), rm 312 or email her at boggeln@hawaii.edu, when you have a question or need help with any aspect of your RISO. Maile will assist in organizing your group, in planning activities and in providing leadership development training.

Each RISO is expected to read this Handbook. Officers and Advisors are expected to be familiar with and abide by the rules governing RISOs as presented in this Handbook. The annual RISO application process requires the RISO Executive Officers and Advisor(s) to agree to all rules in this Handbook. The RISO President, at least one other Executive Officer and the Advisor must attend a mandatory Orientation meeting and complete the full RISO application to be officially registered. For those seeking funding from CSOs (UHHSA, SAC, BOSP, BOMB, and the Campus Center Fee Board) – the Funding training is mandatory and the RISO Treasurer/Business Manager, President and Advisor must attend.

GENERAL POLICY

Co-curricular learning, through various programs, activities and services, is integral to a student’s total higher education experience. This learning prepares students for the transition towards independence and self-responsibility as well as to support career and life changes. RISOs provide opportunities for students to acquire leadership skills, to interact with other people and to participate in civic, recreational, social, cultural and academically related activities.

The University of Hawai‘i Board of Regents Policy, Chapter 7 (RP 7.201, RP 7.203), covers the provisions for RIOs, which at UH Hilo are called RISOs, to emphasize that our registered independent organizations are student-based, unlike those at other campuses. RISOs, while embraced by student life, are independent of the University of Hawai‘i.

The BOR, Chapter 7 policy (RP 7.203) states the following:
- RISOs, are not directly supported financially though mandatory student activity fees.
- RISOs are not involved in the governance process and do not represent or serve the entire student body on their campus.
The University assumes no responsibility for the activities of a RISO. RISOs must fully inform its members and the public of its relationship to the University by including the following disclaimer in its publications and communications with others:

- "Although our RISO has members who are University students, we are independent of the University and do not represent the views of the University. We are responsible for our own contracts, acts, activities and omissions." (RP 7.203)

DEFINITION OF A REGISTERED INDEPENDENT STUDENT ORGANIZATION (RISO)

Any group of six (6) or more students currently enrolled at UH Hilo wishing to pursue a common educational, civic, social, cultural or recreational interest may become a RISO by completing the RISO application and submitting the required documents. **RISO officers must be registered UH Hilo students with 6 or more credits.** RISO officers are: President, Vice-President, Secretary, Treasurer and 2-Board Members-at-Large. If a RISO chooses to use other terms to refer to leadership positions, please be sure those terms are used in the group's Constitution and By-Laws.

A minimum membership of six (6) UH Hilo students must be maintained throughout the period of registration. In addition to the six student members, membership may include associate members who are UH Hilo or HawCC faculty, staff, students or community members (including alumni). At all times, 75% of the membership must be currently enrolled students of UH Hilo. The other 25% of the membership can include Hawai’i Community College students, faculty, staff, community and associate members.

Should any of the six (6) RISO members, Advisor, or contact information (e-mail, telephone, address) change during the academic year, the organization will notify the Interim Campus and Community Service Coordinator **within 10 working days** of that change by filling out the **RISO Authorized Representative Change Form.** If this includes a change in the President (or top executive) position, the new President (Executive) must attend an orientation session. Please return the form to Maile Boggs at boggsn@hawaii.edu or CC 312. Failure to inform the Interim CCS Coordinator of these changes may result in loss of the RISO's recognition.

RELATIONSHIP TO THE UNIVERSITY

In accordance with Board of Regents Policy RP7.203, RISOs (aka RIOs) are independent of the University. All RISOs assume responsibility for their activities including debts incurred, insurance coverage, legal defense, risk management and relationships with third parties.

The **RISO must include the following disclaimer** on all publications and communications with third parties (RP 7.203):

"Although the RISO has members who are University of Hawai‘i students, faculty or staff, the RISO is independent of the University. The RISO is solely responsible for all its contracts, debts, acts and omissions."

The **RISO name shall not include** "University of Hawai‘i" or UH Hilo as it indicates a relationship with the University that does not exist. The following is an example of an allowable name:

Ex: University Ping Pong Club

The following are NOT allowable names:

Ex: University of Hawai‘i Hilo Ping Pong Club or
UH Hilo Ping Pong Club or
UHH Ping Pong Club or
Ping Pong Club (at) (of) University of Hawai‘i at Hilo or UH Hilo
Being a RISO at UH Hilo does not permit usage of the UH Hilo and/or Vulcan's logo. Please use or develop your own RISO logo which can be used with your club website, advertisements and other items.

Additionally, RISOs may not use the University of Hawai'i at Hilo's address (200 W. Kawili St.). It is recommended that RISOs retain their own address or get a PO BOX. While it is permissible for the RISO to use members' or advisors' addresses, it is not recommended as it's difficult to maintain the continuity of the organization as your membership changes.

The University views its relationship with the RISOs as consistent with the University's philosophy of education and student self-governance. RISO leaders and advisors assume responsibility for the organization's activities and the conduct of its members. The University has staff available to provide training to support the effective functioning of RISOs.

**HOW TO FORM A RISO**

Students are encouraged to form RISOs to meet new people with similar interests, to gain and improve leadership skills, and to participate in activities that enrich student life experiences. RISOs, although independent of the University, have basic responsibilities which include:

1. Filing the annual RISO application forms. **Registration is valid from the date of approval until the end of the UH Hilo Spring semester.**
2. Adhering to the organization's Constitution and By-Laws.
3. Avoiding any policy or practice that discriminates against any person by reason of race, creed, color, age, national origin, ethnic background, gender, sexual orientation, veterans' status or religion, except as exempted by Federal, State and County laws.
5. Operating within the policies and procedures of the UH Hilo and/or University of Hawai'i system.
6. Abiding by all Federal, State and County of Hawai'i laws.

Students interested in forming and registering a RISO must:

1. Read this Handbook to be sure the group is in compliance with all rules.
2. Complete the annual RISO application forms and other required information.
3. Must have an advisor, who must be UH Hilo faculty or staff and must sign the Advisor Agreement form.
4. First time RISOs need to write a Constitution and By-Laws. If assistance is needed to write or revise a Constitution and/or By-Laws, contact the Interim CCS Coordinator.
5. RISO authorized representative/contact person MUST be a UH Hilo student member of the RISO.
6. Return the completed RISO forms to the Interim CCS Coordinator at CC, rm 312 and email requested forms as directed to boggeln@hawaii.edu with the exception of the signature forms which need to be hard copies.
7. The RISO Executive Officers and Advisor(s) must attend a mandatory RISO Orientation training and/or the RISO Business Manager/Treasurer and Advisor(s) must attend a Funding Workshop if the group intends to apply for funding from a CSO.
8. After registration and orientation has been approved, the RISO's President (Executive) and Advisor(s) will receive a confirmation notice. If there are any questions, the Interim CCS Coordinator will inform the group of what needs to be done to complete the registration process which can take 10-working days or longer.

The Campus Center Director, or other staff as directed, will provide various University departments and units who interact regularly with RISOs the link to check currently approved RISOs. These include the Chartered Student Organizations, the Library, Student Housing, Student Recreation, the Athletic Dept, Sodexo University Dining Services, the Performing Arts Center, Auxiliary Services and UH Hilo Administration. The Authorized Representative persons and contact information will be on the distributed list and the RISO webpage.
WRITING A CONSTITUTION AND BY-LAWS

Webster’s Collegiate Dictionary defines a Constitution as “the system of fundamental principles according to which a nation, state or group is governed”. Robert’s Rules of Order, Newly Revised, states that a Constitution of an organization:
1. Defines its primary characteristics
2. Prescribes how it functions and
3. Includes all rules that the organization considers so important that the rules cannot be changed without previous notice to members

The Constitution of an organization, as its basic road map, defines its mission, the limits of its authority, establishes the structure through which it achieves organizational goals and provides a sense of order and practice.

By keeping all provisions of a topic under separate headings or Articles, in a single document, there will be fewer problems of confusion, internal inconsistency and redundancy. The Constitution and By-Laws should be easy to read and understand.

If you need assistance in developing a Constitution and By-Laws, a sample can be found on the RISO webpage. Please note the samples contain more information than is necessary, so please edit them and make them functional for your group. The Constitution should contain statements and provisions concerning the enduring aspects of your organization. Items that detail more specific operational procedures and/or rules that may be subject to more frequent revision should be included in the By-Laws. The Interim CCS Coordinator can provide you with advice as needed.

BANKING AND TAX INFORMATION

Although it is not required for RISOs to have a bank account, if your RISO is planning on being financially active, including raising funds, it’s a good idea to prepare early and get a bank account. Each RISO will need to have a Federal ID number to open a bank account, or to receive payments from the CSOs or any other University or State source. The Internal Revenue Service application forms can be found at, http://www.irs.gov/Forms-&-Pubs. The Hilo IRS office can be contacted at 808-933-6973 and is located at the Hilo Lagoon Center, 101 Aupuni Street. Having a Federal ID number is not the same thing as having IRS non-profit status.

Please Remember:
➢ RISOs are advised to use their own mailing address which can be a RISO PO Box.
➢ RISOs can not use the University of Hawai’i in the name of the account.
➢ University addresses cannot be used for the account’s address.

All fundraisers are taxable, even those for non-profit organizations, so when planning a fundraiser, be sure to:
1. Pick up an application for General Excise Tax license from the Tax Office at the State Building on Aupuni Street or online at http://www.state.hi.us/tax/a1_forms.htm.
2. Fill the form out carefully.
3. Return the form, with the required fee, to the Tax Office and they will issue the license. Call the State Tax Office, 808-974-6321, for further information.

Please do not confuse this form with the FIN form. The FIN form is for federal tax purposes while the GET license recognizes you in the State of Hawai’i.

ADVISORS

All RISO advisors serve in a voluntary capacity to the RISO and provide guidance, direction, advice and continuity to both the officers and members of the organization. RISOs are required to have an advisor who must be a faculty or staff of the University of Hawai’i at Hilo. Nationally affiliated organizations
may request that a non-UH Hilo faculty or staff, who has been accepted by the national affiliate, be allowed to serve as an advisor for a chartered campus chapter of that organization, i.e. Delta Sigma Pi, Circle K, Baptist Collegiate Ministry.

It is important that advisors understand the responsibilities involved before making a commitment to the RISO that they plan on advising. Those responsibilities include:

- Understanding that RISOs are independent of the University of Hawai'i.
- Attending all official RISO functions, including meetings and events, on or off campus, for the duration of those meetings and events.
- Assisting and advising the students in planning, implementing and evaluating the programs and activities consistent with its purpose.
- Serving as a resource during meetings, events, fundraisers or any other RISO activities.
- Assisting with the development, training and orientation of club members, particularly new members.
- Assisting the officers to maintain accurate records of finances, programs and activities in order to promote organizational documentation, efficiency and effectiveness.
- Assisting with the formulation and/or revision of the RISO’s Constitution and By-Laws and ensuring that members abide by their Constitution and By-Laws.
- Ensuring that the RISO is keeping all documentation with the Interim CCS coordinator up to date.
- Ensuring that the RISO is in compliance with all UH Hilo and/or University of Hawai‘i policies and procedures as well as Federal, State or County of Hawai‘i laws.

All Advisors who are also UH Hilo Faculty or Staff:
- Must serve as an advisor on a voluntary basis.
- Are considered “campus security authorities” for the UH Hilo and are obligated to immediately report any crimes that you are aware of to the Campus Security Office.
- Are also responsible to report any possible Title IX violations to the UH Hilo Title IX coordinator Libby Baily. Please see the UH Hilo Title IX reporting website at https://hilo.hawaii.edu/titleIX/report-violation.php

The responsibilities of the RISO to the Advisor include:
- Officers and leadership must notify the Advisor of all meetings, fundraisers and events.
- Consult Advisor in the planning of projects, fundraisers and events.
- Consult Advisor before any changes in the structure of the group, or in the policies of the organization are made, and before major projects are undertaken.
- Allow the Advisor speaking privileges, although the Advisor is not allowed a vote.
- Be aware that the success of the organization and its events rest on the members of the organization itself, not the Advisor.
- Discuss concerns and issues with the Advisor.
- Acknowledge that the Advisor’s time and energy are donated and regularly express appreciation.
- Be clear and open about expectations of the Advisor and periodically evaluate their contributions.
- Be clear and open about what the Advisor may expect from the RISO's officers and members.

To acknowledge these commitments all advisors will need to read and sign the Advisor Agreement Form. Please turn it in with the RISO application.

**CAMPUS FACILITIES & OTHER RISO PRIVILEGES**

As part of the privileges associated with registering as a RISO, you are able to reserve and use certain campus facilities. For a full list, as well as some basic instructions and contact information see below.

Privileges, include use of:
- College of Continuing Education and Community Service (CCECS) facilities
- Campus Center facilities
- Campus Center tables and chairs for **some on-campus** events.
- Campus Center Dining Room via Sodexo
✓ Performing Arts Center
✓ The Library Lanai
✓ Motor Pool Vans

Privileges also include:
✓ Access to the add your events to the UH Hilo Events Calendar
✓ Access to a RISO page on the UH Hilo App
✓ Access to a UH Hilo email user name for the RISO
✓ Ability to apply to the CSOs for funding of various RISO requests. The RISO President, Business Manager/Treasurer (or equivalent positions as stated in the RISO’s Constitution) and the Advisor must attend a Funding workshop to be eligible to submit a CSO funding request.

Whenever you plan an event using campus facilities, one of the first steps should be to contact the person in charge of the facility you wish to use. An early contact will give you the best chance of having a successful event on the date you want it. Most campus facilities have fees for staff, technical and other special services. If you have any questions or would like advice on how to reserve or to obtain contact information, please contact the CCS office. Each RISO is responsible for following the specific rules for each facility.

University Vans
University Motor Pool vehicles are available through Auxiliary Services for island excursions and outings. Advisors are required to fulfill the requirements with key pickup, to ensure that risk and release forms are completed prior to travel (see sample forms on the RISO webpage) and to be present with the RISO at all times. All van drivers are required to complete the van training and certification program prior to being allowed to drive. Van driving classes through Motor Pool are offered on a regular basis. RISOs are to pay cash at the time they make a reservation. Visit http://hilo.hawaii.edu/auxsys/motorpool/ to learn more about the policies and to make a reservation.

Public Awareness
Whenever RISOs use campus facilities, a banner or visible sign with your organization’s name on it, indicating the activity you are under taking, is required.

Although we support a diverse intellectual and social atmosphere on campus, we also believe that each person should be able to freely choose whether to listen to your solicitation or not. In May 2014, UH Hilo implemented an Interim Policy on Speech and Assembly. To learn more about this policy visit: http://www.hawaii.edu/news/article.php?aid=6528.

At all times, during a RISO’s use of any campus facility, there shall be RISO members present. Some of our RISOs have community members as well as students and we welcome such involvement with our students. However, a RISO is a student organization and, therefore, we expect that community affiliates of RISOs will work together with our students in all on-campus activities.

RISOs need to be aware that having no student members present may result in the group being asked to terminate the activity.

Security arrangements
UH Hilo contracted security officers or off-duty Hawai’i Police Dept officers are required for major campus events, especially for those that are open to the public. Security requirements vary for different campus facilities – please ask what they are when making your reservation. Consult with the Director of Campus Security when planning your event to determine what security measures are needed. If your event will be in the Campus Center, the Campus Center Plaza or the Library Lanai, consultation with the Campus Center Director is also required.

When arranging for security, you must identify the RISO’s contact person and Advisor(s) who will be in charge of the event. The person must identify him/herself to the officers prior to the event. Plan for the officers to report at least ½ hour before your event begins and to remain at least ½ hour after the
event ends. This start/end time may vary depending on the nature of the event. Security is there to assist the RISO in having a safe and disruption-free event. Communicate any concerns and requirements to them to enable them to give you the best assistance possible.

UH Hilo contracted security cost varies from $35/hour - $39/hour. The UH Hilo has a contract for security services and campus security officers are arranged by calling Campus Security at 808-932-7644.

A Hawaii Police Dept. Officer cost will vary from $32.00 to $36.00/hour; with an additional $10.00/hour for vehicle and an administrative fee of $12.50.

Custodian Arrangements
Janitors are required for major events, especially those that are held on campus and are open to the public. Janitorial requirements vary for campus facilities so ask what they are when making your reservation. Consult with the Auxiliary Services Director when planning your event to determine what your janitorial needs are. When arranging for janitorial services, the authorized RISO member and Advisor(s) who will be in charge of the event must be identified. Plan for the janitors to report at the start of your event and to remain at least ½ hour after the event ends. This start-end time may vary depending on the nature of the event. Campus Center will schedule janitorial services for an event in the Campus Center. The RISO will be charged for this service. Estimated cost for a UH Hilo janitor is $25.00/hour. If you have questions, contact Auxiliary Services at 808-932-7009.

Campus Center Services
RISOs may request assistance from the Interim CCS Coordinator, the Campus Center Director or other staff for any aspect of its planning, training or organizational needs. The Director and staff at Campus Center are committed to providing the services that RISOs may need for their success.

FUNDING YOUR RISO

Membership Dues
The most common way organizations fund their basic operating expenses is to assess membership dues. The RISO may decide to collect dues per month, semester or any other time period. If the RISO decides to assess dues, it should be stated in the group’s Constitution (the amount should be in the By-Laws). When determining whether to assess dues or not, the group should consider what its basic expenses will be and how they will be paid if dues are not assessed. When determining the amount of the dues, the RISO should keep in mind an amount that would be reasonable for most members to pay.

Fundraising
A RISO can raise money by selling goods or services, by charging admission for an event or by soliciting donations. Such fundraising activities should be for the benefit of the RISO and funds should be used for RISO sponsored activities. RISOs must inform the Campus Center Director of fundraising activities by submitting a fundraising information sheet prior to the first day of fundraising. The Campus Center Director does not approve or disapprove RISOs’ fundraising activities. The information sheet enables the Director to respond to any inquiries about RISO fundraising.

Any RISO selling food must obtain a temporary food permit from the Dept. of Health (DoH) for any food sales, on or off-campus. RISOs attempting to sell food on campus, without the temporary DOH permit, will have their fundraiser stopped immediately. RISOs not complying with DOH regulations related to food preparation and handling are at risk of being held liable for any illness or death due to poor food preparation and handling.

UH at Hilo Student Association (UHSHA) Funding
In addition to generating your own funds, RISOs may request funding from the University of Hawai‘i at Hilo Student Association (UHSHA). The UHSHA Senate represents all UH Hilo students and its decision to approve funds is determined by many factors. These include the significance of the program, project or activity; the probability of success; the benefit to all students; the availability of funds; and, the appropriateness of UHSHA funding the request. Programs with inherent cultural, social, economic impact and those which strive to manifest the Senate’s goals are most likely to receive funding.
Applications for funding are available at the UHSHA office located by da Lava Tube on the Campus Center 2nd floor, or at Campus Center Rm 210. Contact the UHSHA RISO Committee Senator at 808-932-7367 for more information about ways that UHSHA can support your RISO.

Student Activities Council (SAC) Funding and Services
SAC is always interested in supporting UH Hilo and RISO activities. If your organization would like to have SAC co-sponsor an event, you should drop by the SAC office at CC Rm 301-A, to discuss the possibility with any SAC member. You will need to complete a request for co-sponsorship form. Any event that is co-sponsored by SAC must be open to all students of UH Hilo. SAC does not fund activities that are for RISO members only (UHSHA, however, does make grants to RISOs for such activities). RISOs may use, in their office only, SAC paints and paper for posters for RISO events. Please coordinate use with a SAC member at 808-932-7374 and to find out how they may help your RISO!

RISK MANAGEMENT

When your RISO is planning its activities, it is important to consider the risks involved with those activities. Although it is unrealistic for an activity to be completely risk-free, it is also unrealistic to plan events without considering risks.

For all of your organization's activities, appropriate rules of safety should be shared with everyone involved and who will be present. A list of possible risks should be discussed with all participants. If potentially dangerous or hazardous conditions exist, consider what safety personnel might be needed, i.e. hiring a lifeguard for a beach trip or a guide for hiking trails. The RISO may even consider obtaining event insurance if the situation warrants it. It is highly recommended that events and activities have a designated certified First Aid/CPR/AED person assigned to the activity. While the University is not responsible for the activities of RISOs, we will assist whenever possible with risk management concerns.

Risk Release Waivers
To protect your organization, its officers and Advisor(s), participants in all off-campus activities, and some on-campus activities, should sign an "Assumption of Risk and Release" form prior to the activity. Your list of potential risks must be included on this form. The release form doesn't mean your organization can't get sued. However, it shows that the participant was informed of risks and chose to assume the risks and responsibilities associated with the particular activity. For an example of a risk and release form that can be edited as needed, visit the RISO webpage.

Alcohol and Illegal Substances
We very strongly recommend that all RISO activities be alcohol-free and that RISOs adopt a policy prohibiting use of the RISO's funds for purchase of alcohol. To limit the RISO's risk, there should always be a specific time period placed on any activity. All publicity should state that time period. Activities members may engage in before or after the event is not the RISO's responsibility. Student fees may not be used to purchase alcohol nor can student organizations (BOMB, BOSP, the Fee Board, SAC, and UHSHA) sponsored events, held on or off campus, include alcohol. UH Hilo does not allow the consumption of alcohol in any of the reservable spaces or in any public space on campus without an approved alcohol permit. Illegal substances are not allowed at on- or off-campus RISO activities.

UNIVERSITY POLICIES
RISOs are expected to follow major University policies and procedures including, but not limited to the following:

Americans with Disabilities Act (ADA)
Many of our students, faculty and staff have disabilities that may affect their participation in RISO activities. Events, on or off campus, must be accessible to students, and other participants, including the general public, if the activity is open to the public. We want everyone to be able to equally enjoy and benefit from various campus activities. To become familiar with our campus' policy and procedures related to persons with disabilities, contact Susan Shirachi, UH Hilo University Disability Services Director
at 808-932-7623/808-932-7002 (TTY). She is willing to meet with any group to share information and answer your questions. When publicizing your events, please use the following statement on your flyers, posters, news releases and announcements:

“Anyone requiring auxiliary aids or special accommodations to participate in this event should contact (club person) at (phone and email), 932-7002 (TTY) by (date at least 10 days prior to the event).”

Sexual Harassment and Sexual Assault
The University is committed to providing a safe and comfortable campus for all of our students. RISOs, in its on-campus and off-campus activities, are expected to observe the UH Hilo’s Sexual Harassment and Sexual Assault policies. For information and assistance, contact the Vice-Chancellor for Student Affairs, Farrah-Marie Gomes at 808-932-7445.

Title IX Reporting
RISO Advisors are also responsible “campus security authorities.” This means that they are required by law to report any possible Title IX violations to UH Hilo Title IX Coordinator Libby Bailey. Please see the UH Hilo Title IX reporting website at https://hilo.hawaii.edu/titleix/report-violation.php for more information contact UH Hilo Title IX Coordinator Libby Bailey at libby.bailey@hawaii.edu or 808-932-7818.

Student Conduct Code
All UH Hilo students participating in RISOs are expected to behave in a civil manner that respects the rights of others while supporting an environment of learning and mutual enjoyment of student life programs, activities and services. The Student Conduct Code states, “The University expects students to maintain standards of personal integrity that are in harmony with the educational goals of the institution; to respect the rights, privileges and property of others; and to observe national, state, and local laws and University regulations.”

Students who are found responsible for violating the Student Code of Conduct will be subject to sanctions and/or disciplinary action for their misconduct through the Dean of Students or designee or the Student Conduct Committee.

The Student Conduct Code is available at: http://hilo.hawaii.edu/studentaffairs/conduct/student_conduct.php

Consequences and Appeals
The UH Hilo RISO Handbook applies to all RISOs who are registered with UH Hilo for the academic year. Failure to comply with the rules outlined in the handbook can and will lead to the following consequences:

1. Verbal and Written Warning
2. Suspension of RISO privileges
3. Loss of RISO status

Any individuals found to be the source of the violations will not be eligible to be part of the minimum six students to start another RISO.

If you have any questions about the handbook, or would like to appeal a decision, please contact Maile Boggeln at boggeln@hawaii.edu. Appeals must be submitted with in ten business days of the original decision. All appeals will be collected by Maile and turned over to the RISO Advisory Council. The RISO Advisory Council is made up of five RISO members from the current academic year.

To apply for the RISO Advisory Council, please email Maile Boggeln at boggeln@hawaii.edu. Eligibility includes having and maintaining at 2.5 GPA, membership in a UH Hilo RISO and a willingness to volunteer.
CONTACT US!
If you have any questions, need assistance or want leadership training, please contact the Interim Campus & Community Coordinator, Maile Boggein at boggeln@hawaii.edu or visit her at Campus Center, Rm 312.

HAVE A GREAT YEAR!

Approved:  
Donald O. Straney, Chancellor, UH Hilo

Date: 17 Jan '17