

From: [owner-announce-uhh-staff@lists.hawaii.edu](mailto:owner-announce-uhh-staff@lists.hawaii.edu) [mailto:[owner-announce-uhh-staff@lists.hawaii.edu](mailto:owner-announce-uhh-staff@lists.hawaii.edu)] On Behalf Of Office of the Chancellor  
Sent: Monday, May 16, 2011 3:30 PM  
To: [announce@hawaii.edu](mailto:announce@hawaii.edu)  
Subject: Message on spending the rest of the year

Aloha,

Information has been coming in on our FY 2011-12 budget. At the present time, we estimate that there will be approximately \$4 million less to spend next year than there was this year.

To buffer the negative impact this will have, we need to carry forward to next year as much of our funds as we can. Every dollar we do not spend this year can be applied towards the steep reduction we must take next year.

Therefore, the deadline for requisitions and Pcard purchases is being moved up to 4:30 pm today, May 16, 2011 in order to help us manage end-of-the-year expenditures and carry forward as much money as possible. Payments may still be authorized where POs have already been issued or funds encumbered.

We're all aware that many operations on campus continue through the summer. Exceptions to this deadline may be made for essential or urgent purchases on a case-by-case basis. For units reporting to a vice chancellor, I am delegating to the vice chancellors decisions as to what expenditures must go forward this year.

Thank you,

Donald Straney  
Chancellor

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This message was sent on behalf of Donald Straney, Chancellor.  
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