

MEMORANDUM

October 10, 2006

To: Chancellor Tseng
Vice Chancellor Hora, Academic
Vice Chancellor Miser, Student Affairs
Director DeMello, University Relations
Director Chen, OTDL
Executive Secretary Furukawa

From: Bill Chen 

CC: Lois Fujiyoshi

Subject: FY 07 Budget Allocation

Attached for your distribution is the final allocation for AY 2006-07 (FY 07). This allocation is based on your initial request and subsequent consultation. Please note the following:

1. All salary savings are now in the allocation distributed to each major unit, i.e., vice chancellors, deans, and directors. The administration does not have any salary reserves. Therefore, all units are responsible for salary adjustments due to promotion, equity, merit or market adjustments. There is no central pot of money for that purpose.
2. From tuition increases, we have allocated the following for Instructions:

a. Institutionalize EPSCoR Faculty Salary	\$450,000
b. Unit 07 Salary Increases	\$160,000
c. Other Salary	\$167,000
d. B Budget Augmentation	\$370,000
Total	\$1,147,000

This is over 80% of the tuition increase, well over the 50% due for instruction. Also, note that in the last three years, we used the EPSCoR funds to provide additional instruction. This allocation merely replaces the funds we have spent in the past from the federal dollars.
3. Any units that use salary savings to purchase equipment must prepare to absorb the cost of maintenance in the future.

In the next few days, this memo and the allocation will be up on VC Admin's website. I encourage you to share this with your constituents.

Updated October 10, 2006

**UNIVERSITY OF HAWAII HILO
FY 2007 Allocation**

	FY 2007	BI	Supplemental	Additional	FY 2007
	Annual	Leg Add -On	Leg Add -On	Tuition	Adjusted Annual
	Allocation	Adjustment	Adjustment	Adjustment	Allocation
RESOURCES					
GENERAL FUND	\$20,521,579				\$20,521,579
LEG ADD ON		\$1,869,353	\$5,199,853		\$7,069,206
<i>Collective Bargaining Augmentation</i>	\$523,372				\$523,372
<i>Transfer back of CB appropriated in UOH 900</i>	\$1,652,768				\$1,652,768
TUITION & FEES	\$8,939,000			\$1,419,270	\$10,358,270
<i>Application Fees</i>	\$105,000				\$105,000
<i>Professional Fees - Nursing</i>	\$48,000				\$48,000
<i>Tuition & Fees Reserve Funds</i>	\$400,000				\$400,000
<i>HawCC - Library Shared Service</i>	\$376,000				\$376,000
<i>HawCC - O&M/R&M</i>	\$435,000				\$435,000
<i>HawCC - Utilities</i>	\$800,000				\$800,000
<i>Conference Services Administrative Overhead Charge</i>	\$30,000				\$30,000
<i>Federal Grant Overhead</i>	\$310,000				\$310,000
<i>Food Services Trust Utilities Charge Back</i>	\$100,000				\$100,000
<i>Utility Charge Back from Revolving Funds</i>	\$100,000				\$100,000
TOTAL REVENUE	\$34,340,719	\$1,869,353	\$5,199,853	\$1,419,270	\$42,829,195
<i>Workmen's Compensation Recharge (est)</i>	(\$260,000)				(\$260,000)
<i>Banner Assessment (actual)</i>	(\$394,443)				(\$394,443)
<i>Foundation Assessment (actual)</i>	(\$103,772)				(\$103,772)
<i>Assessment (Risk, Marketing, Int'l, etc.) (actual)</i>	(\$263,270)				(\$263,270)
<i>CCECS ESL Tuition Rebate (est)</i>	(\$350,000)				(\$350,000)
<i>Transfer to Manoa (Quentin Burdick)</i>			(\$200,000)		
Total Special Items	(\$1,371,485)	\$0	(\$200,000)	\$0	(\$1,571,485)
Total Adjusted Revenue	\$32,969,234	\$1,869,353	\$4,999,853	\$1,419,270	\$41,257,710
EXPENSES					
SALARIES					
Regular					
VC Academic Affairs	\$249,350	\$99,000		\$52,500	\$400,850
College of Arts and Sciences	\$8,742,131	\$171,815	\$556,550	\$55,000	\$9,525,496
College of Pharmacy			\$1,232,171		\$1,232,171
Institutional Research Office	\$56,000				\$56,000
COBE	\$1,642,836		\$112,500		\$1,755,336
CAFNRM	\$1,533,114	\$109,322	\$112,500		\$1,754,936
College of Hawaiian Language	\$823,796		\$299,000		\$1,122,796
International Affairs	\$32,250		\$52,596		\$84,846
Development Office	\$145,000				\$145,000
EEO/AA	\$66,211		\$26,726		\$92,937
CCECS	\$227,627	\$21,819			\$249,446
Library	\$1,096,787				\$1,096,787
Student Services	\$2,133,390		\$552,739		\$2,686,129
Athletics	\$752,712		\$500,000		\$1,252,712
Chancellor's Office	\$519,167				\$519,167
Imiloa		\$586,250			\$586,250
University Relations	\$340,784				\$340,784
Theater	\$126,072				\$126,072
Office of Mauna Kea Management	\$239,411				\$239,411
Computing Center	\$501,119				\$501,119
Distance Ed. & Technology	\$540,947				\$540,947
VC Administrative Affairs	\$2,719,958		\$632,888		\$3,352,846
Sub-Total	\$22,488,662	\$988,206	\$4,077,670	\$107,500	\$27,662,038

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Lecturers					
College of Arts and Sciences	\$900,000				\$900,000
COBE	\$0				\$0
CAFNRM	\$0				\$0
College of Hawaiian Language	\$125,922				\$125,922
Distance Ed. & Technology	\$20,797				\$20,797
VC Academic Affairs	(\$1,200)			\$60,000	\$58,800
Sub-Total	\$1,045,519	\$0	\$0	\$60,000	\$1,105,519
Student help	\$400,000			\$100,000	\$500,000
Work Study Match	\$106,905				\$106,905
Casual Hire					
VC Academic Affairs	\$35,300				\$35,300
College of Arts and Sciences	\$0				\$0
College of Hawaiian Language	\$0				\$0
Institutional Research Office	\$12,000				\$12,000
CCECS	\$0				\$0
Library	\$0				\$0
Student Services	\$0				\$0
Athletics	\$72,380				\$72,380
Chancellor's Office	\$17,600				\$17,600
University Relations	\$31,086				\$31,086
Theater	\$0				\$0
Office of Mauna Kea Management	\$48,593				\$48,593
Distance Ed. & Technology	\$0				\$0
VC Admin Affairs	\$0				\$0
Sub-Total	\$216,959	\$0	\$0	\$0	\$216,959
Total Salary	\$24,258,045	\$988,206	\$4,077,670	\$267,500	\$29,591,421
UTILITIES	\$3,626,580		\$200,000		\$3,826,580
Balance Available for Allocation	\$5,084,609	\$881,147	\$722,183	\$1,151,770	\$7,839,709
OTHER EXPENSES					
Academic Affairs:					
College of Arts and Sciences	\$567,750	\$12,283		\$300,000	\$880,033
CAS - Nursing Prof Fees	\$48,000				\$48,000
COBE	\$65,132		\$50,000		\$115,132
CAFNRM	\$152,000		\$15,000		\$167,000
College of Hawaiian Language	\$107,500		\$54,063		\$161,563
CCECS			\$133,120	\$50,000	\$183,120
College of Pharmacy			\$220,000		\$220,000
Library	\$821,500				\$821,500
VCAA	\$182,100			\$20,000	\$202,100
Institutional Research Office	\$10,000				\$10,000
Vice Chancellor Academic Affairs	\$1,953,982	\$12,283	\$472,183	\$370,000	\$2,808,448
Technology/Computer Center	\$356,659			\$50,000	\$406,659
Athletics	\$328,523				\$328,523
Athletic Scholarships	\$384,000				\$384,000

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Application Fees Allocation	\$105,000				\$105,000
Perkins Loan Matching					\$0
Vice Chancellor Student Services	\$165,234			\$100,000	\$265,234
Sub-Total Student Services	\$270,234	\$0	\$0	\$100,000	\$370,234
Chancellor's Office	\$103,002				\$103,002
International Affairs	\$35,000				\$35,000
Development Office	\$24,380				\$24,380
EEO/AA	\$2,000				\$2,000
Mauna Kea Management	\$721,417				\$721,417
Theater	\$11,755				\$11,755
University Relations and Marketing	\$152,583			\$50,000	\$202,583
Sub-Total	\$1,050,137	\$0	\$0	\$50,000	\$1,100,137
Admin Affairs Campus Support Services					
Vice Chancellor Administrative Affairs	\$20,000			\$102,671	\$122,671
Human Resources	\$16,000				\$16,000
Environmental Health & Safety Office	\$40,000				\$40,000
Business Office	\$65,000				\$65,000
Facilities Planning	\$9,000				\$9,000
Operations & Maintenance	\$576,500				\$576,500
Security	\$362,445			\$88,704	\$451,149
Takase Bldg Lease	\$145,000				\$145,000
Repair & Maintenance	\$58,000			\$280,000	\$338,000
Small Business Incubator RCUH Fees	\$20,000				\$20,000
SBDC Space Rental	\$11,640				\$11,640
Legal Cost	\$5,000				\$5,000
Special Construction Project Management	\$164,100				\$164,100
Sub-Total	\$1,492,685	\$0	\$0	\$471,375	\$1,964,060
Opportunity Funds for the Future	\$200,000				\$200,000
Total-Additional	\$200,000	\$0	\$0	\$0	\$200,000
Reserve for Pending Obligations	\$200,000				\$200,000
CAMPUS TOTAL B & C	\$6,236,220	\$12,283	\$472,183	\$1,041,375	\$7,762,061
Operating Surplus/Deficit	(\$1,151,611)	\$868,864	\$250,000	\$110,395	\$77,648