



UNIVERSITY
of HAWAII®
HILO

TRAFFIC CITATION APPEAL & REVIEW

Please return this completed form via:

- **Drop off** to UH Hilo/Parking Office, Building 300, Room 101
- **Email** to uhhpark@hawaii.edu
- **Mail** to 200 W. Kawili Street, Hilo, Hawai'i 96720.

**Processing time frame
is 10 – 15 business
days upon submission
of this form.**

The decision on your appeal, by the Auxiliary Services Officer, will be emailed to you.

Please print clearly:

NAME: _____ UH ID # _____
Last Name, First Name

MAILING ADDRESS: _____ PHONE # _____
Street or P.O. Number

_____ CITATION # _____
City State Zip Code

EMAIL: _____ Vehicle License # _____

REASON FOR THIS APPEAL:

FINDINGS: _____

DECISION:

Your appeal is upheld. Your citation and fine are waived. Keep this determination as a receipt.

Your appeal is denied. Pay your fine at the UH Hilo Parking Office. To challenge the decision of this appeal, contact the Parking Office for formal hearing procedures with the Traffic Review Board.

PARKING OFFICE USE ONLY:

RECEIPT DATE _____ RECEIPT TIME _____ AM/PM INITIAL _____

CATEGORY: BLUE GREEN RED ZONE _____ NUMBER _____ LENGTH _____ Fall Spring YR

PA ENTRY DATE / INI: _____

SOAHOLD: Date / Ini. Entered: _____ Date / Ini. Cleared: _____