The Upward Bound mission is to provide low-income and first-generation college bound high school students with the skills and motivation necessary to enter and succeed in a program of postsecondary education. In addition to classroom instruction, the program provides tutoring, mentoring, counseling, college planning, career guidance, and cultural, social, and recreational activities.

**Duties:** Provide tutoring assistance for high school students for 5 to 6 weeks during the summer in one or more of the following high school subjects: English, Science, and Mathematics. Attend all training sessions and staff meetings and, occasionally, serve as a chaperone on field trips and during community service projects. Perform other duties as assigned by the supervisor.

**Minimum Qualifications:** One year of successful college experience. Extensive knowledge and demonstrated ability to tutor high school students in one or more academic subjects. Demonstrated ability and desire to communicate and work with high school students. Ability to communicate effectively and cooperate with co-workers, the university community and the general public. **Note:** Because this position works with minors, State of Hawaii law mandates that a potential employee pass criminal background checks.

**Employment Conditions:** June 5 to July 15, 2011. Actual work with students starts June 6, 2011. Shift: Serves as an in-class teacher assistant in the morning for subject to be tutored, according to teacher instructions and methodology. Provide two hours of tutoring in the evenings, Monday through Thursday.

**Rate of Pay:** $9.45/hour

**To Apply:** Apply on-line at [http://www.uhh.hawaii.edu/academics/ub](http://www.uhh.hawaii.edu/academics/ub) or in person at the Upward Bound office, Building 383 (Hale Aloha), Room 118, on the Hawaii Community College campus. A current resume, unofficial college transcript, two work-related/professional letters of recommendation, and a driver’s abstract must accompany the application. PRIORITY APPLICATION DEADLINE is April 8, 2011. Upward Bound will continue to accept applications through April 24, 2011 or until all positions are filled. For more information, please call Upward Bound at 974-7337.