Meeting Date, 10/5/2010
Taken by K. Morris

Present:
• Ken Morris (Chair)
• Chuck Langlas
• Scott Saft
• Cathy Zenz
• Aaron Jacobs
• Natalie Beam
• Don Price
• Kenny Simmons
• Jan Zulich
• Jerry Calton
• Mahealani Jones

Topics Discussed:

1. Approval of previous minutes
   a. Kenny moved and Chuck seconded the motion to approve the minutes from 9/15. They were approved unanimously
   b. The dynamic duo then moved and seconded the motion to approve the minutes from 9/28 with minor changes:
      i. In point 6 list the courses Cathy detailed (Cathy to supply)
      ii. Correct the spelling of Jerry’s name to reflect his Scottish ancestry☺
      iii. The correct room number was added
      iv. The minutes were approved with the corrections

2. M.A. in ILCE: provisional to permanent recommendation.
   a. Chuck noted that the response to the program committee included the unlikelihood of the thesis track “A” of the program due to limited faculty and proposed we include a recommendation to supply the resources to fill the two positions. This would enable addressing the goal of expanding to non-Hawaiian speaking students in the M.A.
      i. One education focused faculty and one other person
      ii. It was pointed out that the requirement for T/P is speaking Hawaiian but Chuck noted that they don’t have to be an expert and that they can become sufficiently fluent in their run up to T/P
   b. Another point of discussion centered on the distinction between the course work for the Kahuawaiola certificate (31 credits) which is the 1st phase of the M.A and the 12 additional credits for the M.A..
      i. Jan noted that there was no formal documentation of the justification for the post-bac status of the 400 level courses although it was approved by the GC at the time.
ii. Cathy noted a need to standardize the policies particularly as certificate holders wanting an M.A. may not be viable based on UG G.P.A. considerations.

iii. Chuck and Kenny pointed out that after current and recently graduated students are through the program, the issue will diminish in importance.

iv. Jan noted that our decisions may have impact on other programs such as the M.A. in Education so standardizing the GPA requirement is needed.

c. Since the ILCE requires a separate application and acceptance, it should not be a problem as long as students entering Kahuawaiola with low UG GPAs were told that they would not be automatically eligible for the M.A.
   i. As with all grad programs, the M.A. would require a 3.0 or require an exception from the GC.
   ii. It is expected that individual modification of a course(s) will be done student by student as required to bring a specific course up to the graduate level as is currently accepted and practiced.

d. **Action items:** Finish the discussion at next meeting and consider the vote

3. **Listening tour** – will occur at one of the remaining October meetings

4. On the docket
   a. Access to the website – Ken to remind Dan
   b. Draft proposal for graduate work-load reconciliation – Ken and ??
   c. Student members. Dan Hu was selected last year as the CoP professional student member and we had a grad student but I think we need another.

**NEXT MEETING:** Tuesday, October 12<sup>th</sup> from 11am to 12 pm in UCB 318.