**Graduate Studies Council Meeting Minutes**

**Meeting Date:** November 29, 2011  
**Called to Order:** 3:00pm  
**Meeting adjourned:** 4:05pm

**Participants:** Kenneth Morris (Chair), Aaron Jacobs, Cathy Zenz, Charles Langlas, Donald Price, Jan Zulich, Jerry Calton, Mahealani Jones, Michael Shintaku, Scott Saft, Steve Lundblad, Tam Vu, Tony Wright, Yoshiko Fukushima, Katharyn Daub, Nancy Lombard

**Apologies:** None

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| Approval of Minutes | • November 16, 2011 meeting minutes                                                | • Motion to approve-Tony Wright  
|               | • Like the program and the curriculum, well designed, likely to get accredited     | o Steve Lundblad seconded motion  
|               | o Concern about available resources and space, Source of funding and plans for facility | o 9 in favor  
|               | o Requires 13,000 sq.ft. and special equipment                                    | • Armory can’t be retrofitted, would need serious renovation of space, not functionally available  
|               | o Need $750,000 start up fund (addresses some of facility need)                   | • Move to vote on DPT program w/proviso that it include algorithm and supporting programs  
|               | • Marsha has to evaluate budget, chancellor & vice chancellor to deal with space issues, Reevaluating needs of facility- looking at armory | o 9 in favor, 2 abstention  
|               | o Needs assessment report was prepared July 2009, good feedback from employers in community | • State funding reserved for when it’s approved  
|               | o Reevaluating needs of facility- looking at armory                              | • 50% of students resident, 50% out of state  
|               | • State funding reserved for when it’s approved                                  | • Timeline getting through approvals is 6 years but facility issues might hold things back  
|               | • Criteria of choosing director is open ended, director to set parameters        | • It is a graduate professional degree, doctor of physical therapy like PharmD but not PhD  
|               | • Faculty and lab shortage                                                       | • Faculty and lab shortage  
|               | • Will bring in more students and stronger students who are more likely to graduate | • Will bring in more students and stronger students who are more likely to graduate  
|               | o Students required to have 10 clock hours in physical therapy experience prior to admission of program | • Students required to have 10 clock hours in physical therapy experience prior to admission of program  
|               | o 3 yr program, clinical experience will be wherever able to find sites           | • 3 yr program, clinical experience will be wherever able to find sites  
|               | • Increased pressure on admissions, etc, in need of a graduate division and staff, need to have a critical amount of graduate students | • Increased pressure on admissions, etc, in need of a graduate division and staff, need to have a critical amount of graduate students  |