

Graduate Studies Council Meeting Minutes

Meeting Date: May 3, 2012

Called to Order- 9:45am
Meeting adjourned- 11:02am

Participants: Kenneth Morris (Chair), Natalie Beam, Katharyn Daub, Yoshiko Fukushima, Mahealani Jones, Nancy Lombard, Steve Lundblad, Scott Saft, Michael Shinataku, Kennith Simmons (ex officio), Tam Vu, Nalini Yadav, Cathy Zenz, Jan Zulich

Apologies:

Agenda	Discussion Topics	Decision/Action Taken
Approval of Minutes	April 26, 2012 meeting	<ul style="list-style-type: none">• Corrections to be made.<ul style="list-style-type: none">○ Move to approve. Tam Vu move to approve, Katharyn Daub seconded.<ul style="list-style-type: none">▪ All in favor (9 yes, 0 no/abstention).
Provisional Acceptance Policy & Catalog	<ul style="list-style-type: none">• Letter was submitted to Jeff Schofield to get his input on it in regards to whether or not students will be eligible for financial aid.<ul style="list-style-type: none">○ Students will be eligible for some financial aid.• Mahealani will be using the provisional acceptance code that is used by UH Manoa however, it that doesn't work they will have to be tracked manually.	<ul style="list-style-type: none">• Move to approve. All in favor (6 yes, 0 no/abstention)• Approved by Dan.• Mahealani will forward to Julie.

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MA Extension Students-Hawaiian	<ul style="list-style-type: none">• Prehistorically the policy was that students had 7 years to finish (2005) their masters. After 2005 it was changed to 5 years.<ul style="list-style-type: none">○ There are students who fall into both categories.• For students who are in the 7 years situation and past the expiration date.<ul style="list-style-type: none">○ It is proposed that if extension is granted starting now for next semester it would only be for one year. By Dec 2012 they must have a thesis to defend.<ul style="list-style-type: none">▪ Will give faculty a little bit of leeway.▪ Students will defined on penultimate.▪ The intermediate deadline will be to put pressure on the students.• For students on 5 years, they have the same thing with extension.<ul style="list-style-type: none">○ Must have a defendable draft by December 2012.○ Their extension is only for one year.○ They must defend, submit form 4.• Students will be given one year, they can use it if they want but if they don't need it don't take the full extension.• The individual programs need to inform their students. The programs itself can't accept or take more students than they can advise.• There is no time limit set for PhD yet.• Masters programs currently have a 5 year limit.<ul style="list-style-type: none">○ Extensions extend students eligibility.○ Students must have continuous enrollment, doesn't count summer.○ A 2nd extension is most special circumstances.○ Leave of absence (sick, having a baby, etc) all others should be an extension.○ 6 year extension needs Dan Brown's approval.○ 7 year extension needs approval of GC & Dan Brown○ Leave of absence needs approval from department & Dan Brown.• 5 Students who fall into the category of the proposal<ul style="list-style-type: none">○ First 4 students projected graduation date is Fall 2012.○ Other student's advisor is suggesting Spring 2012 graduation.○ Students will be required to apply for graduation before the deadline and complete a completion agreement.	<ul style="list-style-type: none">• Minor corrections to be made to chart. Jan to include amendments.• Motion to approve proposal.<ul style="list-style-type: none">○ Natalie Beam move, 2nd by Tam Vu (9 yes, 0 no/abstention)• First 5 students.<ul style="list-style-type: none">○ Motion to approve these students. (9 yes, 0 no/abstention).

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<p>MA Extension Students-Hawaiian</p>	<ul style="list-style-type: none"> • Last 2 students. <ul style="list-style-type: none"> ○ Had an extension and then took a leave of absence, originally had until May 12 that ends now. They were given 12 month extensions. They requested leave of absence in the Fall and didn't use any of the academic year. ○ Whatever is left of the extension that they were given is still valid. ○ Although these students don't need another extension they will be given the same one time deal as the other students. ○ If they don't get very far with the extension they have they will need to apply for a 2nd extension but it is not guarantee that it will be granted to them. <ul style="list-style-type: none"> ▪ The odds of them getting another extension are slim. ○ Both of these students took leave of absence due to maternity. It is rational to have them finish in one year. • 2007 Cohort <ul style="list-style-type: none"> ○ 5 year limit applies ○ Student #1 should be done by Fall 2012 which falls within the 5 year limit. Student would need to be enrolled and file for an extension if not going to be finished by Fall. ○ Student #2 will need to apply for an extension and hasn't progressed as well. • The problem with giving students reapplying is that it will give them another 5 years to complete their masters. • If students are not continuously enrolled they will need to reapply, it is UH policy. • Deadlines are good and this proposal is designed to help the students succeed. • Issue will be raised with the faculty that the program will not accept students if there is not enough advisor time, etc. Does there need to be a Plan B option (non thesis option)? 	<ul style="list-style-type: none"> • Motion to approve these students. Jan move to approve, Steve seconded motion (9 yes, 0 no/abstentions). • Motion to approve student #1 & #2 from 2007 cohort. (9 yes, 0 no/abstentions).

Other items to be moved to first meeting of next semester.