

Graduate Studies Council Meeting Minutes

Meeting Date: April 19, 2012

Called to Order- 9:50am
Meeting adjourned- 11:10am

Participants: Kenneth Morris (Chair), Aaron Jacobs, Cathy Zenz, Jan Zulich, Kenneth Simmons (ex officio), Natalie Beam, Kay Daub, Scott Saft, Steve Lundblad, Tony Wright, Tam Vu, Nalini Yadav, Nancy Lombard

Apologies: Mahealani Jones

Agenda	Discussion Topics	Decision/Action Taken
Approval of Minutes	April 5, 2012 meeting	<ul style="list-style-type: none"> • Corrections to be made. <ul style="list-style-type: none"> ○ Move to approve. Tony Wright move to approve, Steve Lundblad seconded. <ul style="list-style-type: none"> ▪ All in favor (10 yes, 0 no/abstention).
Tuition Waiver	<ul style="list-style-type: none"> • There is a mechanism which allows tuition waivers to be granted. <ul style="list-style-type: none"> ○ We can't just forgo tuition, it has to be covered in the books somewhere. ○ The money for tuition waivers has to come out of financial aid or grants, it has to be offset by something. ○ Although there is a way to do it there is a funding issue. ○ Money that is given to graduate students comes from the undergraduate money. • There may need to a reshuffling of funds, need to find a sustainable source of funding for TA's. <ul style="list-style-type: none"> ○ It is more costly to have TA's than lecturers. <ul style="list-style-type: none"> ▪ A lecturer costs \$6,000 per course, TA is \$7,000 per course on the salary end but it doesn't impact the tuition part. • The formulas do not recognize graduate courses that are taught during the summer. • How much of the money is being directed to programs, is it formulated into the formula? 	<ul style="list-style-type: none"> • There are no tuition waivers per say. • There is no portion of Financial Aid set aside for graduate tuition. • Departments need to decide whether it is important enough. It may possibly be a way for departments/programs to allocate for it.

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Flow Chart Proposal	<ul style="list-style-type: none"> • Changes made to the chart <ul style="list-style-type: none"> ○ Incorporates the graduate council ○ Puts timelines (includes time constraints) ○ System level vs. Non System Level after chancellor approval. ○ Doesn't currently address what happens at college level. • Policy shouldn't be done twice is the goal. • Faculty congress is an all campus body. <ul style="list-style-type: none"> ○ Congress is supposed to deal with the same stuff as GC however, only if it affects the university overall. ○ Congress currently is re-reviewing what comes from the GC and goes through the whole approval process again. ○ There is not clear definition of what their responsibilities are. • Even if GC has a negative recommendation on something they still send it on with the negative recommendation. • GC is representative of those with graduate programs. <ul style="list-style-type: none"> ○ Look at membership. • Congress is the governance body of the university, is the university's recommending body. • Will proceed with this, need to include congress and will fall back on it until the charter is revised. <ul style="list-style-type: none"> ○ Aaron is the liaison from congress to GC. ○ Congress is not in the original curriculum flow chart. 	<p>*Aaron to make revisions to flowchart.*</p> <ul style="list-style-type: none"> • Jan to email Aaron in regards to the timeline. • Once the changes are made it will go from the academic policy committee to congress.
MA Extension-Hawaiian	<ul style="list-style-type: none"> • When students in question started the MA it was a seven year program but since has been changed to a five year program. <ul style="list-style-type: none"> ○ Their coursework dates back to 2003. 	<p>*To be discussed at next meeting.*</p>

Schedule a meeting for next week