
Meeting brought to order at 10:00am

1. Approval of Minutes
   a. To be posted on website

2. Program Committee Report: MA Psychopharmacology
   a. Mahealani Jones: Correction on report – MA Psychopharmacology is a 2-year program
   b. Jerry Calton: committee reviewed updated guidelines
      i. Need to work on conclusion/recommendation sections
      ii. Need clarification: Programs offered primarily distance learning
         1. Ed Fisher: recorded lectures are updated each year
   c. Ed Fisher: two individuals will be hired to oversee live chat sessions
      i. One individual will oversee basic sciences
      ii. One individual with a PharmD. Degree will oversee cases (SOAP notes)
         1. SOAP refers to earlier courses with “made-up” patients. Advanced courses will be with real patients.
   d. Clinical portion of program
      i. Practicum is determined by state legislation
         1. 8 hrs/week for 42 weeks; 1500 hours total
         2. 2 credits
      ii. Students will focus on CNS drugs
   e. Capstone exam – must be passed with 2year program to gain prescriptive authority
   f. Address student affairs with liability concerns
   g. Student evaluation/learning objective should be included in course assessment
      i. Program learning outcome is not measurable, but learning objective of each course is
      ii. Learning objective should be mapped against program learning outcome
      iii. Link course to the 3 levels of objectives
   h. Program’s strength – limited number of psychiatrists on the island; expected larger future student populations
      i. Effective date for program: Spring
      ii. Meet with Cathy Zenz to discuss approach
   j. Motion: Jerry Calton moved to vote on recommendation for Masters in Clinical Psychopharmacology. Donald Price seconded.
      i. Yes – 6, No – 0, Abstentions – 1

3. New Grad Program Guidelines
   a. Subcommittee Members: Donald Price, Anthony Wright, and Jan Zulich
      i. Reviewed WASC proposal for Masters and Ph.D programs
ii. General agreement: WASC has questions all programs must answer in planning process
iii. Guidelines show main components on how to present a strong proposal
iv. Student affairs need separate reviews

4. Impact Tool
   a. Official public website open to editing

5. Workload Proposal (modified version)
   a. Make necessary changes on document
   b. Decide if ready on following meeting
   c. More schools to be added

6. Academic Policies: DNP (from Kay)
   a. Clarify existing graduate policies or develop own

7. Next meeting will be March 17, 2011.

Meeting adjourned at 11:30am