

**University of Hawai'i at Hilo**  
**REQUEST FOR MODIFICATION OF ACADEMIC REQUIREMENTS**  
(Undergraduate)

Student Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_

Student Mailing Address: \_\_\_\_\_ Phone \_\_\_\_\_

Expected Graduation Semester: \_\_\_\_\_ Email Address: \_\_\_\_\_@hawaii.edu

Major/Minor/Certificate\*\*: \_\_\_\_\_  
(Include option(s), concentration and/or emphasis as appropriate)

---

**SUBSTITUTION:**

| Major                    | Minor                    | Cert                     | *GE                      | *Other                   | Course/Grade/Institution | UHH Course/Requirement |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | _____                    | for _____              |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | _____                    | for _____              |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | _____                    | for _____              |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | _____                    | for _____              |

**WAIVER:**

| Major                    | Minor                    | Cert                     | *GE                      | *Other                   | Specify Requirement: | # of Credits |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|----------------------|--------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | _____                | _____        |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | _____                | _____        |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | _____                | _____        |

**JUSTIFICATION:**

UH Hilo Catalog Year: \_\_\_\_\_ Page(s) the requirement(s) is/are listed on: \_\_\_\_\_

Supporting Documentation (use back of form if needed): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

**APPROVALS:**

**Print Name**

**Signature**

**Date**

Faculty Advisor : \_\_\_\_\_

Program/Dept Chair: \_\_\_\_\_

Major  Minor  Cert

\*\* If modifying multiple degree requirements, approval is needed for each program area.

Program/Dept Chair: \_\_\_\_\_

Major  Minor  Cert

Program/Dept Chair: \_\_\_\_\_

Major  Minor  Cert

\* If modifying General Education or other Graduation Requirements, approval is needed from the Dean.

College Dean: \_\_\_\_\_

General Education  Other Graduation Requirements

Date Received by Office of the Registrar: \_\_\_\_\_ STAR Advisor Notes w/email sent: \_\_\_\_\_ By: \_\_\_\_\_