Opening: INTERNSHIP IN HONOLULU!

2014 Legislative Internship Program

Applications are now being accepted for the Spring 2014 Legislative Internship Program. One intern will be accepted for this program and will be placed in the State Capitol office of State Senator Gilbert Kahele. Interns are involved in a wide variety of legislative matters, from research and bill drafting to constituent services. The intern's primary responsibilities will include assisting with committee work and tracking projects by interacting with all levels of government, stakeholders and community members. It is an excellent opportunity to learn about the legislative and political process from a first-hand point of view. A number of previous interns have gone to work full-time in the legislature after graduation as members of the staff, or in one case as a legislator.

Applicants must be full-time students (carrying 12 credits or more) and have taken at least one Political Science class. They must be at least sophomores with a cumulative grade point average of 2.5 in their major.

Credit

The selected intern must take PoS 481 for 15 credits (Credit / No Credit only). The requirements for the internship will be provided to all applicants selected for an interview. This is a full-time (40 hours per week) position which lasts for approximately the entire semester, and may involve working overtime and weekends.

Stipend and Tuition

The selected intern will receive $3000 (pre-tax) which is intended to assist with tuition and fees, inter-island air fare between Hilo and Honolulu, and housing. The Senator's office will provide an additional $600 (pre-tax) monthly stipend. An additional stipend to cover approximately $1,700 of tuition will be provided through the College of Arts and Sciences Dean's Office (all stipends are pending availability of funds).

For application forms, please see Professor Belt in UCB 359 or go to:
http://www.uhh.hawaii.edu/~tbelt/Internships.html

Deadline: Monday, November 4, 2013!
DEPARTMENT OF POLITICAL SCIENCE

LEGISLATIVE INTERNSHIP APPLICATION FORM

NAME_______________________________________________________________

ADDRESS_____________________________________________________________________

_________________________________________________________________________

TELEPHONE____________________ STUDENT ID #_______________________________

E-MAIL ADDRESS____________________________________________________________

MAJOR / MINOR FIELD(S) OF STUDY_____________________________________________________________________

CLASS (SO., JR. or SR.)____________________________

GPA________

NAMES AND PHONE NUMBERS OF TWO REFERENCES:
(AT LEAST ONE MUST BE A CURRENT OR FORMER INSTRUCTOR)

1. ________________________________________________________________

2. ________________________________________________________________

PLEASE SUBMIT WITH THIS APPLICATION:

1. A brief (250 words or less) statement of why you want to become an intern and what you
   hope to learn.

2. A brief summary of your academic honors, awards, school and community activities, and
   goals for the future.

3. A letter of recommendation from one of the two references listed above.

Application for this internship implies consent to contact references and consent to verification
of academic record by reference to transcripts on your STAR report.

Applications and requested information must be received by Professor Todd Belt by 4:00 pm on
Monday, November 4, 2013. Turn in a hard copy of your application directly to Professor Belt in
UCB 359, or to his mailbox in UCB 308 (do not email your application). For further information,
please contact Professor Belt at tbelt@hawaii.edu