

Graduation Requirements: Advisor's Checklist

Name: _____ Major: _____ Advisor: _____

Catalog Year: _____ Expected Graduation Date: _____ This checklist completed on: _____

Does the student have the following?

Yes ___ No ___ **Accredited AA degree (or Bachelor of Arts degree). Applicable if student started Fall 1999 or later (not retroactive). The AA degree must have been completed prior to initial matriculation to UH-Hilo with the exception of UH system students who matriculated with six credits or fewer remaining, provided the AA degree is completed in the first semester at UH Hilo.**

___ Yes – Exempt from General Education Requirements

___ No -- Look at transfer credits to see how they apply

Yes ___ No ___ **General Education Requirements complete**

Notes: _____

Yes ___ No ___ **Total Number of Credits Needed for Degree (circle one)**

120 – BA degrees; BS in Geology; BS Astronomy

123 – BS in Biology; BS in Agriculture

124 - 125 -- BS in Computer Science

121 – BBA in Business Administration

128 -- 130 – BS in Nursing

Yes ___ No ___ **Upper-Division Credit Requirement (300-400 level courses) (Does not apply to CAFNRM majors)**

Notes: _____

45 crs. Most BA degrees and the BBA, except those listed below:
(It depends on the catalog used)

___ BA in Art

___ BA in Biology

___ BA in Chemistry

___ BA in Geology

___ BA in Natural Science

___ BA in Marine Science

___ BA in Performing Arts

___ BA in Physics

___ BS in Agriculture

___ BS in Astronomy

___ BS in Biology

___ BS in Geology

___ BS in Nursing

Yes ___ No ___ **Writing Intensive (WI) Courses (Does not apply to CAFNRM majors)**

Notes: _____

Students entering UH-Hilo as a:

Freshman or Sophomore (0-54 credits) needs 3 WI courses

Junior (55-88 credits) needs 2 WI courses

Senior (89+ credits) needs 1 WI course

At least one WI course needs to be upper-division level (300 or 400 level)

Yes ___ No ___ **Hawaii/Asia/ Pacific Requirement (3 credits) (Does not apply to CAFNRM majors)**

Yes ___ No ___ **Major Requirements**

Notes: _____

Yes ___ No ___ **Related courses required for major (if applicable)** N.A. _____

Yes ___ No ___ **Residency Requirements (30 credits at UH-Hilo)**

Yes ___ No ___ **No more than 12 Credit/No Credit from all institutions attended**

Yes ___ No ___ **No more than 12 credits of Directed Studies from all institutions attended**

Yes ___ No ___ **25% of the credits required for the major and minor must be earned at UH-Hilo**

Yes ___ No ___ **2.00 GPA for the major; History requires 2.80 major GPA; some majors require minimum grades in required major courses: Business, Computer Science, English, Hawaiian Studies, and Psychology**

Yes ___ No ___ **2.00 Cumulative GPA at UH-Hilo**