University of Hawai`i at Hilo

CATALOG DECLARATION

1. *By default, all students will be admitted under the catalog in-force at the time they enter UH Hilo.*
2. *Students transferring in to UH Hilo from another UH System Campus, are eligible to continue their educational career under the catalog year in which they entered the UH System, provided there has not been a break in enrollment (more than 1 semester, excluding summer). Students may choose to use one catalog for the major requirements and a different catalog for the General Education and Integrative requirements. Eligibility for selected catalog(s) must be verified by the Office of the Registrar.**
3. *All Students may choose to graduate under the catalog in effect (exiting catalog) at the time of filing for graduation.*
4. *The student must meet with his/her Faculty or Academic Advisor and is recommended to utilize the "What if" tool in the STAR Degree Audit to assist in making an informed decision when choosing a catalog.*
5. *If the student chooses a major in a prior catalog that is no longer offered in the current catalog, the Dean of the College must review the request and verify if the student can complete the requirements for that major.***

Note:

*** A student's catalog will not change when the student changes majors.*

For Office of the Registrar use: *Catalog pre- verified by:*_____ *Date:*_____

***** Student has been verified and is eligible to follow the:

Major: ☐ UH Hilo catalog yr_____ ☐ UH System catalog yr_____ ☐ Graduation catalog yr_____

GenEd/Int: ☐ UH Hilo catalog yr_____ ☐ UH System catalog yr_____ ☐ Graduation catalog yr_____

Student's name (print): _____ Student ID No. _____

(Last) (First) (M.I.)

Email: _____@hawaii.edu Phone: _____

Declared Major(s): _____

Minor(s):_____

Major Catalog: ☐ Entering UHH year_____ ☐ *UH System yr_____ ☐ Graduation yr_____

GenEd/Integrative: ☐ Entering UHH year_____ ☐ *UH System yr_____ ☐ Graduation yr_____

Student Signature_____ Date: _____

Name of Faculty/Academic Advisor_____

Faculty/Academic Advisor Signature_____ Date: _____

*****The Dean's signature is required to approve or not approve the student's request to declare a major that is no longer available in the current catalog.***

☐ Approved ☐ **NOT** Approved

Dean's Signature_____ Date: _____

Return this form for processing to the Office of the Registrar, Student Services Building, Room 101.

Date Received: _____ Catalog Verified :_____ Banner: _____STAR:_____ By: _____ (rev 4-29-11)