Hilo Ambassador Award Guidelines

Hilo Ambassador Committee

The Hilo Ambassador Committee is a University of Hawaii at Hilo Student Association (UHHSA) ad-hoc committee. This committee shall interpret these guidelines, review and select University of Hawaii at Hilo (UHH) student applications for funding awards, inform faculty of different possibilities for students.

AWARD DESCRIPTION

This award will provide a selected applicant with a discretionary amount of financial aid to present his or her own academic work at an event or conference in line with their studies. The funding shall allow coverage of transportation, lodging, conference/event fees, a per diem for food and any costs incurred for a presentation, i.e. printing, materials, shipping, etc. . .

REQUIREMENTS

In order for an application to be considered complete, all of the following must be received by the Hilo Ambassador Committee no later than 8 weeks prior to the event. Incomplete applications will be considered invalid and not reviewed.

A. Application Form 001: Hilo Ambassador Summary Page
B. In order to be considered applicants must submit two (2) signed recommendations: one from a professor/teacher/lecturer from your academic field and the other from a personal reference.
C. Academic Transcript with a minimum cumulative GPA of 2.5
D. Conference Acknowledgement of Presentation
E. Proposed budget with printed price quotes for hotels and airfare
F. Upon returning from the funded event or conference, the applicant is required to provide a written summary of the event, knowledge gained, and perceived impact to be published in Ke Kalahea.
### Applicant Information

<table>
<thead>
<tr>
<th>Name: __________________________</th>
<th>Email: __________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student ID #: ___________</td>
<td>GPA: ______</td>
</tr>
<tr>
<td>Major: _________________________</td>
<td>Class Standing: __________</td>
</tr>
</tbody>
</table>

### Conference/Event Information

<table>
<thead>
<tr>
<th>Title: __________________________</th>
<th>Date: __________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location: __________________________</td>
<td>Hosting Organization: __________</td>
</tr>
<tr>
<td>Website (if available): __________________________</td>
<td>Description/Purpose/History: __________</td>
</tr>
</tbody>
</table>

### Additional Information

How will this event benefit your academic studies and UH Hilo as a whole?

__________________________________________________________

__________________________________________________________

__________________________________________________________

Will you be presenting at the conference? (Circle one)  

- Yes
- No

If yes, what will you be presenting?

__________________________________________________________

__________________________________________________________

__________________________________________________________