University of Hawaii at Hilo Student Association 2014-15
Notice of Meeting: 14-15:017

Date: Thursday, December 11, 2014
Time: 7:00pm
Place: Campus Center Rm 301

1) Call to Order
1.1 Meeting called to order at: 6:31PM

2) Roll Call

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<tr>
<th>Position</th>
<th>Name</th>
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<th>Excused</th>
<th>Absent</th>
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<td>President</td>
<td>Melinda Alles</td>
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<td>Vice President</td>
<td>Uluwehi Ornellas</td>
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<td>Data Director</td>
<td>Chantelle Mashreghy</td>
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<td>Treasurer</td>
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<td>CAS Senator</td>
<td>James Ziegler</td>
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<td>Executive/CAFNRM Senator</td>
<td>Joshua Boranian</td>
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<td>CoBE Senator</td>
<td>Jennifer Ruggles</td>
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<td>KH'UOK Senator</td>
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<td>CoP Senator</td>
<td>Abraham Jose</td>
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<td>Graduate Senator</td>
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<td>Senator at Large</td>
<td>Glenn Aanstoos</td>
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<td>Senator at Large</td>
<td>Jarod Campbell</td>
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<td>Senator at Large</td>
<td>Ardena Säarinen</td>
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<td>Senator at Large</td>
<td>Gabriela Cajandig</td>
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<td>Acting Advisor</td>
<td>Ellen Kusano</td>
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<td>CSO Advisor</td>
<td>Shara Mahoe</td>
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3) Establish Quorum
Do we have Quorum?
Y ( x) N ( )
4) Approval of Agenda and Minutes
4.1 – Minutes for Senate Meeting 14-15:016
Motion: CAS Senator Ziegler
Second: CoP Senator Jose
Vote: 9-0-1

4.2 – Agenda for Senate Meeting 14-15:017
Motion: CAS Senator Ziegler
Second: SAL Cajandig
Friendly Ammend for 8.1- It Gets Better, remove “”
Motion to Ammend to add 14-15:030 HOSA State and National Leadership Conference Bill \( \rightarrow \) 8.5
Vote: 10-0-0

5) Executive Reports
5.1 - President Report- Stipend Requirement/Responsibilities/Committee Reports
Stipend justification form- will go over at Advance, basic stipulations for deductions of stipends if requirements are not met.
SAL Saarinen- I believe this should be written in our by-laws
President Alles- It is not a penalty, it was voted upon our website

SAL Saarinen- Where is documentation that this has been voted and and the whole process

VP Ornellas- It is voted on every year but we have not done it yet, we will be using the old one until w change it.

6) UHHSA Committee Reports

7) Unfinished Business

8) New Business
8.1 - It Gets Better
Motion to appropriate $6000 of budget to this event: SAL Cajandig
Second: SAL Campbell
- Creates budget so we can set this much aside, once we get more information we will create a senate bill with right to soend the money.
- Event targeted for LGBTY youth, for community, high school students, group of 8 from California. Each CSO has put $6000 for it as well.

Vote: 10-0-0
8.2 - Senate Bill 14-15:026 International Night
Motion: SAL Cajandig
-$1000 for purchase of supplies for ISA’s annual event. Exposes cultures and countries in UHH theatre, contributes to diversity at UHH.
Second: SAL Saarinen
-2 night event, held on February 6th and 7th, 2015. Have 18 RISO’s registered already. Students from all over the world participate.
Theatre expense projected at $5000, the $1000 will go to that cost.
Vote: 10-0-0

8.3 - Senate Bill 14-15:027 Delta Sigma Pi Krispy Kreme Fundraiser
Motion: SAL Cajandig
-$1000 for Krispy Kreme to raise money for DSP, one active member will be sent to the Academic Excellence Conference in Oregon. Raised funds will go to cost for travel and registration.
Second: CoP Senator Jose
Exec Senator Boranian- concern about the health choice of the Krispy Kreme
SAL Aanstoos- how does this effect the student body?
SAL Cajandig- The representative at the conference will be representing UHH there.
Vote: 9-1-0

8.4 - Senate Bill 14-14:029 Office Manager Position
President Alles motions to tables
- We need more codes and wording from Ellen for it, we want to create a position for a student employee to work no more than 20 hours, it will be under $5000 to cover pay and fringe benefits
SAL Saarinen- I think this a great idea and will help us stay on track. I encourage all of us to take this as a positive step forward for UHHSAA for small logistical items to be taken care of by someone.
President Alles- Person is responsible for fiscal documents, keep files contained, organize office, make the binders for us
CoBE Senator Ruggles- It would be good for the job description to be a work in progress from all of us, so as we move into it we all know what to expect, so we are all on the same page as far as duties.
President Alles- Basic guidelines will be sent out via email and we can alter and approve over the break.
CAS Senator Ziegler- I agree will them both, my concern is that a pay rate of $5000 a semester is a bit extravagant as we are using student fees. I would like to propose an alternative to set up with Business college to set up an internship for credit with a reduced pay rate.
Advisor Kusano- Keep in mind the position is not going to give this person the kind of professional accounting experience that a student in that field would want. It will be highly clerical, looking more for someone who is organized and orderly that can keep up to our expectations. The actual amount will depend on how many hours they will be working, no more than 20 hrs/wk.
SAL Saarinen- Can this be funded by federal work-study program?
Kusano- It could be, but as of right now in the semester we have to go this route.
President Alles- As of right now I would like to allocate the $5000 to this to get us organized, and look into all these alternatives because they are good ideas, either as an internship or from work-study.
Second to table: SAL Saarinen

Vote: 10-0-0

8.5 - Senate Bill 14-15:030 HOSA State and National Leadership Conference Bill
Motion: CAS Senator Ziegler
-$1000 to help pay for fundraiser costs for Occupational Students of America.
Conference in June to help and enhance the quality of health care.
Second: VP Ornellas
-President of HOSA- Organization to help students interested in the medical field- that is why we go to these state and national competitions. Historian has attended and is grateful for the opportunity that he went to that conference, it is a great experience and gives student an advantage. We have recruiters come to them for internships and jobs.

Vote: 10-0-0

9) Announcements
9.1 - Advance this Friday
- Tomorrow! December 12, 2014 from 11AM-3:30PM
Food provided, bring your own drinks.

9.2 - Commencement
-Reminder, it is next week. Practice on the 19th at 2PM and check in on Saturday the 20th is at 7AM, commencement starts at 9AM, we probably won’t need to be there as earlier as 7AM I will get back to you all on the time. 6 people needed, we don’t have enough. Please come if you can. Ends around 11:30AM/12PM

10) Advisor Report
- Be sure to bring a copy of constitution and by-laws to meeting tomorrow. Look over list and bring it as well, and make official progress report on Pub Committee.
CSO Summit is January 6th, 2015 from 1-4:30PM at CC301. Opportunity for UHHS to meet with all other CSO’s to organize/collaborate on events.

11) Next Week’s Meeting
Last meeting! We shall meet via skype/email. Check your email over break!

12) Adjournment
7:06PM