University of Hawaii at Hilo Student Association 2014-15
Notice of Meeting: 14-15:012

Date: Thursday, October 30, 2014
Time: 7:00pm
Place: Campus Center Rm 301

1) Call to Order
1.1 Meeting called to order at: 7:02

2) Roll Call

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<th>Position</th>
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<td>President:</td>
<td>Joshua Fuentes</td>
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<td>Vice President:</td>
<td>Uluwehi Ornellas</td>
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<td>Data Director:</td>
<td>Chantelle Mashreghy</td>
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<td>Treasurer:</td>
<td>Melinda Alles</td>
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<td>CAS Senator:</td>
<td>James Ziegler</td>
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<td>Executive/CAFNRM Senator:</td>
<td>Joshua Boranian</td>
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<td>CoBE Senator:</td>
<td>Jennifer Ruggles</td>
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<td>KH’UOK Senator:</td>
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<td>CoP Senator:</td>
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<td>Graduate Senator:</td>
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<td>Senator at Large:</td>
<td>Glenn Aanstoos</td>
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<td>Senator at Large:</td>
<td>Jarod Campbell</td>
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<td>Senator at Large:</td>
<td>Ardena Saarinen</td>
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<td>Senator at Large:</td>
<td>Gabriela Cajandig</td>
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<td>Acting Advisor:</td>
<td>Ellen Kusano</td>
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<td>CSO Advisor:</td>
<td>Shara Mahoe</td>
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3) Establish Quorum
Do we have Quorum?
Y (x) N ( )

4) Approval of Agenda and Minutes
4.1 – Minutes for Senate Meeting 14-15:010
Motion: SAL Saarinen
Second: SAL Aanstoos
Vote: 10-0-1

SAL Saarinen moves to make friendly amendment to minutes
Acting intern advisor instead of advisor
Discussion on Executive meeting- mentioning of closed meeting- wants to have minutes
reflect email from President Fuentes that Exec minutes is open to all senators to observe
Fuentes- can be noted in Parentheses

VP Ornellas says no she has not had 1+ year experience
Must be approval from Vice Chancellor of Student Affairs, requests that Executive board
gets appropriate documentation for VP Ornellas and DD Mashreghy
President Fuentes- can be a matter of interpretation- referring to nominees- not electoral
process.
Section C under Duties of President- President can appoint to Senate vacancies with
approval of Senate, doesn't say they need a year just for him to appoint. He thinks it is
referring to people going through electoral process, not appointment process. Will look
further into it in Op Session.

CAS Senator Ziegler motions to add bill Senate Bill 14-15-016: Bill for Hilo Ambassador
Program 8.4
Second: SAL Campbell
Vote: 11-0-0

DD Mashreghy motion to add DD report
Second: Ziegler
Vote: 11-0-0

CAS Senator Ziegler motions to amend to change to 012

4.2 – Agenda for Senate Meeting 14-15:011
Motion: SAL Saarinen
Second: CAS Senator Ziegler
Vote: 11-0-0

5) Executive Reports
5.1 - President Report- OoLaLa App, Committee Reports, President Lasner, and
Meeting with Chancellor
OoLaLa App - President Fuentes – They want us to move ahead and see if CSO’s are in favor to put up money for App or not,

SAL Saarinen- what is the price?

President Fuentes- $7,500 50% off at a discounted price which we will be locked in at.

CoBE Senator Ruggles- App has course list, can supposedly work with course list, academic calander and social calander, basically like google calander, tab for campus events, features to-do list, like notepad, alerts, study tools- only study tools seen was a study timer, basically a clock, class walls similar to laulima, coupons in which we can program businesses that want to market to students, and treasure hunt app in which students can do things which each other. For the money I think we can get something of better quality, maybe look into what other campuses are doing, might not be the best app.

Advisor Kusano- There are more features mentioned at the meeting

President Fuentes- I did go to the meeting and there are, but you bring up a good point. The average app is about $50,000 a year. This app is designed for students by students, and are making the app more affordable for students

Advisor Kusano- App cost divided amongst all 5 CSO’s and if they all don’t commit to it we won’t do it.

CAFNRM Senator Boranian- App is also customizable, though we have much of this already in the system, it would be convenient to have it on your phone, but understands what CoBE Senator Ruggles is saying.

Treasurer Alles- It breaks down to about $2.50 per student

SAL Saarinen- Is this a one time fee?

President Fuentes- Annual and we would stay locked in at original $7,500 price

CAS Senator Ziegler- The initial investment if made my CSO’s would be picked up by university in sequential years

Advisor Kusano- Chancellor talked about necessity for mobile app because laulima is not mobile. The hope is that if we pick it up, other UH campuses will as well, and at that point the University may pick it up.

President Fuentes- I think it’s worth trying for a year and see if it’s a useful tool

SAL Saarinen- And maybe do a survey at the end of the year

Treasurer Alles- it shows class descriptions, campus map, schedule, tells you useful info

CAFNRM Senator Bornian- We can put surveys directly on to the app, and get direct feedback

Treasurer Alles- Can also put housing info, lost and found, students can benefit so maybe housing and other places in university would get involved.

President Fuentes- Think about it and by next week I would like to make a decision

Committee Reports-

President Fuentes- Committee assignments circulated, reports are typically due tomorrow but I am giving everyone an extra week, feel free to contact for questions or examples.

Advisor Kusano- CAFNRM Senator Bornanian brought up a good question, if he recruits people to his committee does he have to have them bring reports as well? No, but committee chairs are responsible and should mention them in their report.
SAL Saarinen- Are we also required to file reports on campus committees and liaison committees?
President Fuentes- Only if it’s something you have to act on soon or want to report on. Committee reports will be accessible to students, working on website.
VP Ornellas- If committee doesn’t do much you can write report informing that you haven’t done much or met.
SAL Saarinen- Might be in best interest to get copy of other CSO’s reports and put it into one place.
Advisor Kusano- As student representative, you have more than observational role, you are fully participating you should inform of info you obtain that those who didn’t attend meeting should know
SAL Saarinen- It could make things simpler to gather their reports and redirect them to UHHSA if they were available. Reminds Alles to include this in SOP handbook.

Meeting with Presidnet Lassner
President Fuentes- CoP Senator Jose, Treasurer Alles and I attended; questions were circulated, answers not yet. He seems friendly, professional, gave us back story that he originally went to UH Manoa and he is familiar with the UH system, working for it for 30 years. Positive feeling about him, though he was a controversial figure in the UH system INCLUDE ANSWERS WHEN CIRCULATING

Meeting with Chancellor
Fuentes- Meeting in November, Saarinen, Boranian, Fuentes and Mashreghy. For December, VP Ornellas, Treasurer Alles and other senators who wish to go. We have a whole hour with him and can ask a lot of questions and get a lot of feedback. Please send questions and concerns to those Senators and myself to have a game plan when we go. We want to give him a heads up so he has time to prepare answers.

5.2 - Treasurer Report- Update on Budget
Treasurer Alles- Budgets circulated, meeting with Fuentes to make updated one. If you have questions feel free to ask. Wants to have budget reports resent to her so she can make sure you have right forms. New people please talk to me if you need more info.
SAL Saarinen- P&L reports show all expenditures?
Treasurer Alles- P&L reports reflects increase because of rollover, she will update all of that by next week, can’t promise. Following week will have an updated budget.

5.3- Data Director Report-
DD Mashreghy- We have access to the website now, so I wanted to know if how everyone felt about me going to LaiSha and requesting a lighter, more welcoming layout, which could be as easy and switching the font color with the background color. Also, I was thinking it would be cool to have our pictures posted with our names. I will be editing the website and it should be done by next week, so whoever is interested, if you could send me your headshot by Wed I could post those as well.
If anyone has any feedback for what's important on the website let me know. All agendas and minutes should be up by then as well, I just have to go through old emails to download them.

Advisor Kusano- one layer we can change, underlying layer is techy and goes through campus webmaster
Takes time-
Talk to Kyle Douglas- he has been trying to create new things- in beta stage.
SAL Saarines- Student body needs to know who we are. We should have photos up in window entrance as well.

6) UHHSA Committee Reports
6.1 - Legislature
CoP Senator Jose- Met with Director of University Relations Jerry Chang- asked him what goals and expectations he had for us; they want to concentrate more on repair and maintenance, no capital improvements, big concentration is going to be at Manoa, they need a lot of repair and maintenance, they are going to try to increase funding for state, Athletic fund- athletes from other states could get instate tuition getting a reduction of cost, went over Aviation program and looking for someone to talk about that here in Hilo, Ground breaking for PHARM building on November 18th.
Treasurer Alles- He also mentioned we should work with county and to maybe bring up that many students walk to 711 and there is no lighting, so working with the county to do that may be beneficial for students. Also, I know we’re known for red shirts at legislature and we try to go meet with different representatives and senators, but with current University focus it isn't beneficial for us, wants to open discussion, I want to attend opening day but I don’t think it's justified to stay in hotel and continue to meet with people when we are already meeting with someone else. Legislature is my passion, Colleges usually go for CIP money but we are mainly going for repair and maintenance. Majority is going to Manoa, so it's not really benefitting our students when the money to attend can go somewhere else.
6.2 - Caucus
Treasurer Alles- Caucus and Windward, sat down with Lassner, sat with him for over an hour, one big thing being brought back to campus is new policy 6.? General idea- 20% given to Financal Aid, 10% goes to need base, 10% goes to merit based. University wants to change policy to keep 10% for need base, but for merit based, they want to put a cap on not being able to go any lower than 12-13, as tuition increases 10% will change so difference can be used based on Chancellor can use it on anything, many people are questioning it. Caucus sent in letter to President Lassner that we want policy changed and don’t agree with. I will try to get documentation to everybody.
School does give the most, as far as Pacific Islanders 150% , We give more in athletics and merit based compared to other campuses.
President Fuentes- emailed chancellor about it, hasn't responded yet.
7) **Unfinished Business**

7.1 - Approve Advisor Guidelines  
Treasurer Alles motions to remove from table  
Brought up before that we had these guidelines, looking at them there are still some changes that need to be done. I want to remove it because we have a new AdHok committee that can look over these first. Removed for now, once AdHok has looked and confirmed we can bring it back once it’s ready.

Advisor Kusano- You have to approve or disapprove, or you can leave it on the table and put it back on when you’re ready to bring it up again. Or we can put it aside until AdHok committee is ready to bring it back.  
President Fuentes- Can we approve with it amended?  
Advisor Kusano- new committee are bound by current guidelines, but there are people that want them changed.

Second: No- motion dies.

8) **New Business**

8.1 - Forming of a new AdHoc Advisor Search Committee  
President Fuentes- Committee to look at previously proposed issues, paid vs unpaid position, faculty advisor paid on overload, how much will they be paid, do we want a volunteer faculty advisor, however we decide is part of the search process. Volunteer/Chair?  
Motion to Approve: SAL Aanstoos  
Second: CoBE Senator Ruggles  
Vote: 11-0-0

Chair- CoBE senator Ruggles and President Fuentes  
SAL Saarinen would like to contribute

8.2 - Senate Bill 14-15-015: Library Flash Drive Purchase  
Treasurer Alles motions to table  
Second: CoP Senator Jose  
Vote: 11-0-0

8.3 - Stipend Back-Pay for Shawna Wolf  
President Fuentes- Former Senator, she resigned the third week of Feb but never received Stipend from previous month, So we are asking to approve to pay her. She attended meeting and followed through on all of her duties, $250 coming out of this years budget.

8.4 - Senate Bill 14-15-016: Bill for Hilo Ambassador Program  
Motion to approve CAS Senator Zielger  
Second: SAL Campbell  
Natasha Riddick for $500 to go to Orange County, CA for American Society of Health-Sytem Pharmacists- for off label use of medication for Hepatitus C.
Treasurer Alles- She has gone twice before, and also we are not sure about this because of travel deadlines, but we can check with her if she is willing to receive stipend, she has to check her financial aid, and she may not get the money till after winter break, if she does agree it will be easier with it previously passed.

President Fuentes- is this the same work she presented before or is it different?
CAS Senator Ziegler- I am not sure but it does look like different research from what I have seen before. We are at the point where no one can meet the deadlines to travel even within the state for this year, and I think it’s important to have representation of UH Hilo
CoP Senator Jose- This conference every year is a big thing and it is a good way to get out University’s name out there.
Advisor Kusano- There are many professional conferences in the spring, not so many in the fall, because not many students have enough research done this early in the year. You will have more applications in the Spring,
CAS Senator Ziegler- That will leave about 80% of the budget left aside for the Spring

Vote: 9-1-1

9) Announcements
9.1 - UHHSA Website
President Fuentes- DD pretty much covered, but please look at website, take notes what should be changed, what we should add, delete, upgrade, grammatical errors etc, and send to DD and myself so we can improve it.
SAL Saarinen- Asking for a deadline for notes to be submitted
President Fuentes- By next meeting on Thursday

10) Advisor Report

ACYU meeting, any issues to bring up send to me. I have questions for pubs and sustainability, Oh Hell Week, and how different campus handle support for studying during finals. There are usually about 20-25 different campus. We will be in Cal Poly
Pamona and University of Lavern
President Fuentes- Ask about student governments and fees being allocated for scholarships.

11) Next Week’s Meeting
Next Thursday, November 6th at 7pm in Room 301

12) Adjournment
7:59 PM