Aloha Mai Kakou,
Mahalo to all of you with your patience and understanding of the new RISO Registration process. Many of you have received the NEW RISO Forms and it is currently on the RISO Webpage, http://hilo.hawaii.edu/campuscenter/riso/ and consists of the following forms:

1) **2012 Registration Form** – RISO’s may include a Hawaii Community College (HawCC) student as an Officer.
2) **Application Signature Form** – All signatures are required and this is a new form which includes members have read the handbook and understand indemnification.
   - The Registration Form and the Application Signature Form must be submitted to Campus Center Rm 210.
3) **RISO Roster Form** – Please indicate student status with UH Hilo or HawCC.
   - UH Hilo and HawCC students – will need their student ID number
   - Non-Students – will need an email address
4) **Constitution & Bylaws** – a SAMPLE is on the RISO Website under the Forms header.
   - Submit your Constitution & Bylaws with your Roster Form via email to bergknut@hawaii.edu.

Please be aware submission of forms will still need an Approval Memo. If you are having difficulty with the forms, please do not hesitate to contact me. I would advise all of you to register before October 5, 2012 as clubs who have not submitted their forms by this date will no longer have temporary access to the use of meeting rooms, tabling, and other University services.

**The RISO Task Force members:** Mathew Kalahiki of BOSP, Maile Boggeln and Kalei Baricuatro of SAC, Krista Aoki of Hohonu, and Erika Jardin of UHHS met to review, discuss and provide recommendations to revising the RISO forms. RISO’s are now able to provide leadership opportunity and sustainability with HawCC students and clubs seeking funding for projects. **Mahalo to the Task Force members for their valuable time, insights, and leading with aloha!**

**The RISO FLOW is on Wednesday, October 3rd from 6:00 – 9:00 PM at the Campus Center Plaza.** This is a great time to table, do some fundraising, interact with students and have FUN!!! This is a time you will be able to fundraise and be creative with your RISO fellow members! Those selling food – will need a Sodexo Food Waiver and a Department of Health Food Permit may be required for certain food items. Check the RISO Website “Form” tab for the info from Sodexo. **Let me know if you would like to table or do an announcement no later than Tuesday, October 2nd 12:00 Noon.**

**Clubs are welcome to table at other scheduled FLOW Events too!**
RISO ORIENTATION TRAINING & BUDGET FUNDING WORKSHOPS

Register at Campus Center 210 or call 974-7499

Orientation Training:

- Thursday, October 4, 2012 1:00-2:00 PM  CC-301
- Wednesday, October 10, 2012 1:00-2:00 PM  CC-306
- Tuesday, October 23, 2012 2:00-3:00 PM  CC-306

➢ Orientation is mandatory for all clubs.

Funding Workshop: Mandatory for clubs seeking CSO funding or who may want to do fundraising. Club Treasurer or Business Manager should attend these workshops. It is also a time to share ideas!

- Friday, October 5, 2012 1:00-2:00 PM  CC-301
- Tuesday, October 16, 2012 5:00-6:00 PM  CC-306
- Thursday, October 25, 2012 12:00-1:00 PM CC-306

Walk-ins are welcome for both Orientation Training & Funding Workshop’s.

Van Training Dates: UHH policy REQUIRES van driver training to drive a University 15 passenger van. UHH policy recommends van driver training to drive other large vehicles. Contact Robert “Tommy” Hamilton (rhamilto@hawaii.edu) at the Student Life Center (933-7629) to register for the following dates:

➢ Tuesday, October 16th at 4:00 PM
➢ Tuesday, November 13th at 4:00 PM

UPCOMING DATES to REMEMBER

- Saturday, September 29th  Car Wash  10 AM – 2:00 PM  UHH Performing Arts Center
- Wednesday, October 3rd  RISO FLOW  6-9:00 PM  CC-Plaza
- Thursday, October 4th  Orientation  1-2:00 PM  CC-301
- Friday, October 5th  Filipino Heritage Procession 11:30 AM from UCB Hallway to CC-Plaza
  Funding Workshop 1-2:00 PM  CC-301
- Tuesday, October 9th  Community Service Fair in Campus Center Plaza
- Wednesday, October 10th  Orientation  1-2:00 PM  CC-306
- Week of October 15-19th  Women’s Center (WC) Clothesline Project  CC-Plaza
- Tuesday, October 16th  Van Training  4:00 PM  Student Life Center
  Funding Workshop 5-6:00 PM  CC-306
- Wednesday, October 17th  Walk A Mile  11 AM-3 PM  CC-Plaza
  SAC FLOW  6-9:00 PM  CC-Plaza
- Thursday, October 18th  Hunger Banquet  6-8:00 PM  Sodexo

We need your photos of activities for our RISO Webpage. Send your photos in to bergknut@hawaii.edu and let the UH Hilo community know what you are doing!

MAHALO!!!