## REGISTERED INDEPENDENT STUDENT ORGANIZATION (RISO) 2016-2017 Academic School Year Registration Form University of Hawai'i at Hilo

\* USE this fillable form - handwritten forms will be returned.

*	RISO registration	s begin	on the	day of	approval,	regardless	o f	when	it
	was approved, and	l end on	May 13	, 2017.					

 $\underline{\mathsf{SECTION}\ B.}$  List the organization's officers, members and  $\mathsf{advisor}(s)$  .

RISO Officers & listed members-at-large must be UH Hilo students registered for 6 or more UH Hilo credits.

President:	UH ID #:
Contact Info: Ph #:	Email:
Vice-President:	UH ID #:
Contact Info: Ph #:	Email:
Secretary:	UH ID #:
Contact Info: Ph #:	Email:
Treasurer:	UH ID #:
Contact Info: Ph #:	Email:
Member-at-Large:	UH ID #:
Contact Info: Ph #:	Email:
Member-at-Large:	UH ID #:
	 _Email:
** Be sure to also complete the	•
University of Hawai`i Board of all club meetings, activities	University of Hawai`i system as deemed by th Regents, Chapter 7. Advisor(s) must be present a and events held at UH Hilo. As the Advisor(s), you sed and shared with those seeking to contact you
Advisor:	
Mailing Address:	
	Email:
UH Hilo Affiliation:	
Advisor:	
	Email:

## SECTION D. RISO Authorized Representative/Contact:

The following members are authorized, on behalf of this RISO, to reserve/sign for the use of campus facilities and/or services, including the Campus Center. These members are authorized to commit RISO funds as required for use of facilities and/or services. The authorized representatives must be a RISO member listed on this application *excluding* your advisor.

As an official contact person, you agree to the release of your name, phone and email address to persons seeking contact with your RISO. This includes authorizing the use of information to share with interested students on the RISO website or any other listing provided by Campus Center.

Name	Phone (include Area Code)	Email	
1			
2.			

SUBMIT COMPLETED Registration (Siz Pages) AND ANY ATTACHMENTS TO: CAMPUS CENTER rm 210 OR rm 312.

ATTN: MAILE BOGGELN
FOR ANY QUESTIONS: Email Maile Boggeln at boggeln@hawaii.edu.

The following must be completed as part of the registration process: We certify that (name of RISO):

Agrees to:	(Pi	lease have the President initial)
	a)	Follow all rules and regulations as stated in the RISO Handbook
	b)	and any other applicable University policies and procedures.  The University, in accordance with E1.202, is committed to a policy of
		nondiscrimination on the basis of race, sex, age, religion, color, national origin, ancestry, disability, marital status, arrest and court
		record, sexual orientation, and veteran status in all of its programs,
		policies, procedures and practices. This nondiscrimination policy covers students, employees, and applicants for admission or employment. With
		regards to students and applicants for admission, it covers admission and
		access to, benefits of, participation and treatment in all University
	<b>c</b> )	programs and activities.  The individuals listed in this application authorize the University to
	C)	The individuals listed in this application authorize the University to release the name and contacts of the organization as well as their names and email addresses as the authorized representatives of this organization. These individuals understand that they may be held
		personally liable, collectively or individually, for any debts or obligations owed to the University or third-party entities by this
	d)	organization. Should any of the 6 authorized representatives, Advisor(s), or contact
	,	information (e-mail, telephone, address) change during the academic year,
		the organization will notify the Campus and Community Service Coordinator (CCS) within 10 working days of that change by filling out the RISO
		Authorized Representative Change Form. If this includes a change in
		the President position, the new president must attend an orientation session. Please return the form to Maile Boggeln at
		boggeln@hawaii.edu or CC 312. Failure to inform the CCS
		Coordinator of these changes may result in loss of the RISO's registration.
	e)	In accordance with Board of Regents Policy RP7.203, RISOs (aka RIOs) are
		independent of the University and as such may not use the University of
		Hawai'i at Hilo's address (200 W. Kawili St.) or use the name (University of Hawai'i at Hilo), initials (UH Hilo), insignia, or emblem of the
	٠,	University of Hawai'i at Hilo as an identifier for their RISO.
	T)	<pre>INDEMNIFICATION: This organization shall indemnify, defend and hold harmless the University of Hawai`i, known hereafter as UNIVERSITY, and</pre>
		the State of Hawai`i, known hereafter as the STATE, and their officers,
		employees, agents or any person acting on their behalf from and against: (1) any claim or demand for loss, liability or damage, including, but not
		limited to, claims for property damage, personal injury or death, by
		whomsoever brought, arising from any act or omission of this organization, its officers, employees, or agents connected with the
		performance of this agreement, except liability arising out of the
		negligence of the UNIVERSITY or its employees; (2) all claims, suits, and
		damages by whomsoever brought or made by reason of the non-observance or non-performance of any of the terms, covenants and conditions herein or
		the rules, regulations, ordinances and laws of the federal, state,
		municipal or county governments. Furthermore, this organization shall reimburse UNIVERSITY and STATE, and their officers, employees, agents or
		any person acting on their behalf for all attorney fees, costs and

expenses incurred in connection with the defense of any such claims.

## 2016-2017 RISO Signature Page: (This form must be hand written)

President's Signature:	Date:
President's Name: (Print)	
Vice-President Signature:	Date:
Vice-President's Name: (Print)	
Treasurer's Signature:	Date:
Treasurer's Name: (Print)	
Secretary's Signature:	
Secretary's Name: (Print)	
Member-at-Large Signature:	Date:
Member-at-Large Name: (Print)	
Member-at-Large Signature:	Date:
Member-at-Large Name: (Print)	
Advisor's Signature:	Date:
Advisor's Name: (Print)	
Authorized Representative Signature:	Date:
Authorized Representative Name: (Print)	
Authorized Representative Signature:	Date:
Authorized Representative Name: (Print)	

## 2016-2017 RISO Membership Roster

Name	οf	RISO:							
Pleas	e li	st and	provide	the f	ollowing	on a	11 RISO	members,	attach
addit	iona	al page	s if need	led. K	eep in mi	nd t	hat:		
✓ Y	our	RISO me	embership	must	consist	of a	minimum	of six (	(6)

- ✓ Your RISO membership must consist of a minimum of six (6)

  students whose home campus is UH Hilo when registering and no
  less than 75% of your RISO membership must be students whose home
  campus is UH Hilo throughout the current year's registration.
- ✓ Please provide **UH Hilo ID numbers for all UH Hilo students** and email addresses for all other members. HawCC student members are considered "community".

	Name	UH Hilo ID # or Email	UH	Community
		(see above)	Hilo	
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