

**REGISTERED INDEPENDENT STUDENT ORGANIZATION (RISO)  
2011-2012 Registration Form  
University of Hawai'i at Hilo**

**Name of Organization:** \_\_\_\_\_

If this organization has been previously registered under another name(s), please list other name(s): \_\_\_\_\_

**Purpose of Organization:** \_\_\_\_\_

Please select an option below:

- We are a new RISO Club – Constitution & By-laws are attached.
- We are a returning RISO with no amendments to Constitution & By-laws.
- We are a returning RISO with amendments in our Constitution and By-laws which are highlighted.

*List the organization's officers, members and advisor(s). RISOs must have at least six (6) members who are currently enrolled UH-Hilo students. No more than 25% of the RISO's membership may be non-students. **Officers must be currently enrolled students of UH-Hilo.***

**President:** \_\_\_\_\_ UH #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Info: Ph #: \_\_\_\_\_ Email: \_\_\_\_\_@hawaii.edu

**Vice-President:** \_\_\_\_\_ UH #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Info: Ph #: \_\_\_\_\_ Email: \_\_\_\_\_@hawaii.edu

**Secretary:** \_\_\_\_\_ UH #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Info: Ph #: \_\_\_\_\_ Email: \_\_\_\_\_@hawaii.edu

**Treasurer:** \_\_\_\_\_ UH #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Info: Ph #: \_\_\_\_\_ Email: \_\_\_\_\_@hawaii.edu

**Member:** \_\_\_\_\_ UH #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Info: Ph #: \_\_\_\_\_ Email: \_\_\_\_\_@hawaii.edu

**Member:** \_\_\_\_\_ UH #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Info: Ph #: \_\_\_\_\_ Email: \_\_\_\_\_@hawaii.edu

Advisor: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

Ph #: \_\_\_\_\_ Email: \_\_\_\_\_

@hawaii.edu

We will contact the advisor via email to verify

**The following must be completed as part of the registration process:**

I certify that (name of RISO): \_\_\_\_\_

Agrees to:

- Follow all rules and regulations as stated in the RISO Handbook and any other applicable University policies and procedures.
- Will comply with federal and state laws which prohibit discrimination in University programs and activities, including but not limited to the following laws: Title VI of the Civil Rights Act of 1964, as amended (race, color, national origin); Age Discrimination Act of 1975 (age); Title VIII of the Public Health Service Act, as amended (sex); Title IX of the Education Amendments of 1972 (sex, blindness, severely impaired vision); and Section 504 of the Rehabilitation Act of 1973 (disability); Americans with Disabilities Act.

President's signature: \_\_\_\_\_ Date: \_\_\_\_\_

RISO president is at least 18 years of age:

The following members are authorized to act on behalf of this RISO to reserve/sign for the use of campus facilities and/or services, including the Campus Center. These members are authorized to commit RISO funds as required for use of facilities and/or services.

Name	Phone/Pager	Email
1. _____		
2. _____		

We request an "inbox" at the Lava Landing:  Yes  No

(Inbox is for internal communication, flyers and announcements.)

**Contact persons:**

At least one person, preferably two, of your members should be designated as the official contact person(s) for your RISO. Of those members, **the following agree(s) to the release of his/her name, address, phone and email address to persons seeking contact with your RISO. This includes authorizing the use of information to share with interested students on the RISO web site or any other listing provided by Campus Center.**

@hawaii.edu

Name	Address	Phone	Email
_____	_____	_____	_____

@hawaii.edu

Name	Address	Phone	Email
_____	_____	_____	_____

**GI 6 A #ICB@B9# RETURN COMPLETED FORM TO THE CAMPUS CENTER, RM 210, ATTENTION: Ellen Kusano, Campus Center Director**

**(For CC use)**

Advisor has been verified

Registration Process Notes:

Registration Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Ellen Kusano, Campus Center Director

Please copy/paste your constitution and by-laws into the space below  
If you are a returning RISO without updates please indicate that below