

**2012 Ho`opili Hou: Student Leadership Conference**  
**February 2-4 at Kaua`i Community College**  
*Sponsored by Hawai`i Association of Student Life Advisors (HASLA)*

**WELCOME**

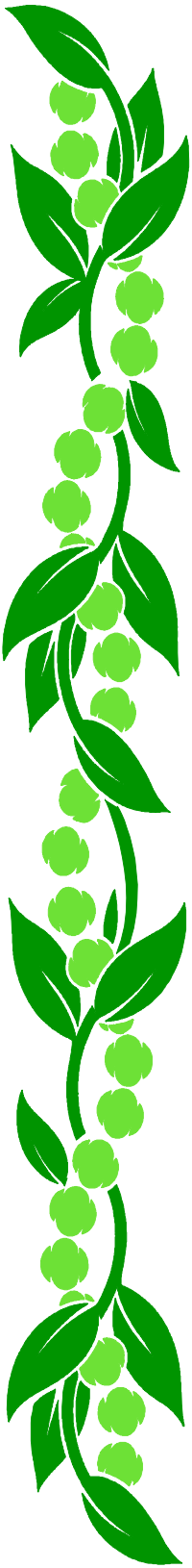
The 2012 Ho`opili Hou Conference Team welcomes each of you to Kaua`i – The Land of Discovery. This year's theme: "Think Global, Act Local" will focus on the following goals: 1) Learn, strengthen and build leadership skills; 2) Network and connect with both private and public colleges and universities; 3) Attend workshops and seminars and 4) Be inspired from colleagues and keynote speakers.

The conference is designed as an intensive living and learning experience for student leaders with sessions running throughout the day and evening. Participants will be investing time and student activity fee money to participate, so come prepared to spend time developing skills to help you, your organization, your campus and the community.

A successful conference depends upon the full interaction and participation of all participants. Because the behaviors of participants reflect upon the reputations of Hawai`i student governments, the college campuses, the campus student organizations, and individual participants, the following expectations should be adhered to:

1. Participants are expected to attend and participate in all sessions and activities of the conference. Thus, you should make the necessary arrangements with your family and workplace so that you can commit to the entire conference.
2. Participants are expected to remain on the conference grounds even after evening sessions conclude. If extenuating circumstances prevent you from staying for the entire conference, prior arrangements should be discussed with your staff advisor.
3. Participants should honor the quiet hours of the Kaua`i Beach Resort conference hotel lodging site and abide by all property rules.
5. Being mindful of your impact upon others, participants need to be respectful of the needs of other conference participants and room guests.
6. Participants are expected to dress appropriately.
7. The conference is a substance-free educational program. Consumption of any substance that hinders an individual's ability to function coherently or infringes upon the learning experience of others will not be tolerated.
8. Because this is a sanctioned educational program, all policies and procedures from the different campuses are in effect and will apply.

Individuals who do not fulfill these expectations will be spoken to by their respective staff advisors and may be subject to further action.



## **HOW TO SIGN UP**

Complete the attached Ho`opili Hou Conference Registration and Flight information forms. Return all forms to the address noted by **Friday, January 20, 2012** to Kelly J. Ching.

- a. Email a scanned document to [kellychi@Hawaii.edu](mailto:kellychi@Hawaii.edu).
- b. US mail: University of Hawai`i at West Oahu, 96-129 Ala `Ike, Pearl City, HI 96782 ATTN: Kelly Ching, HASLA
- c. Fax 453-6075 ATTN: Kelly Ching

## **COST**

The registration fee is \$150 per individual. This amount covers certain conference meals, refreshments, bus transportation (to and from Hotel to KCC and Hanalei Valley) and supplies. The fee also covers Waipa Ahupua`a activities and the Kaua`i Team Challenge Program.

Each individual is responsible for air travel and hotel lodging costs at the Kaua`i Beach Resort. The \$150 registration fee may be partially or entirely paid by your organization. Please consult with your campus student organization or staff advisors for information.

## **LODGING**

The Kaua`i Beach Resort is located in Lihue approximately 4 miles north from the Lihue Airport, on 25 acres of ocean front property in the heart of Kaua`i on the eastern Coconut Coast, and central to sightseeing activities and shopping.

HASLA has negotiated affordable rates for your weekend stay on Kaua`i. The room rate is \$129 plus 13.416% tax (4.166% Hawai`i State Tax and 9.25% Transient Accommodation Tax).

## **ROOM INFORMATION**

- Maximum four (4) persons, per room.
- Additional Person Charge: Each additional adult will be charged \$40 plus 13.416% per night. Charge includes additional rollaway, if requested.
- Children under the age of 17 are free with use of existing bedding and occupying the same room as their parent or guardian. Should you require a rollaway an additional \$20 plus 4.166% tax, per night will apply. Cribs are complimentary.
- This special group rate will apply four (4) days prior and four (4) days after the main group meeting dates based on availability.

## **RESORT AMENITIES**

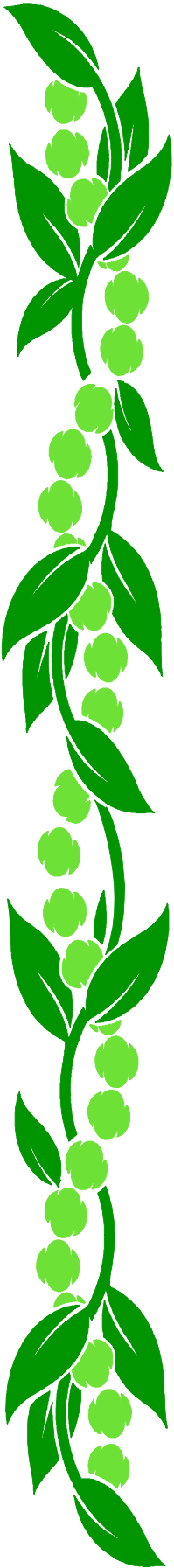
- In-room Coffee Maker and Coffee/Tea packets
- In-room Mini-Safe and Refrigerator
- Fitness Center

## **CUT OFF DATE**

Reservations must be made prior to **January 2, 2012**, in order to obtain the group rate. All unreserved rooms remaining in the group block will automatically be released on the cut-off date. Reservations made after the Reservation Cut-off Date will be made on a space available basis at the Hotel's current guest room rate.

## **PARKING**

Daily self-parking is \$13.95 inclusive, per day. Valet parking is \$16.95 inclusive, per day per vehicle.



**IN-ROOM HIGH SPEED INTERNET (optional)**

Available to guests at an additional \$12.95 inclusive, for 24-hour usage period, per computer.

**PORTERAGE/BAGGAGE HANDLING – Individuals on own**

Porterage charge for handling of baggage in and out of the Kaua`i Beach Resort is \$7.29 inclusive round-trip per person, and is subject to change without notice. Individuals are responsible for porterage each will arrive by rental car or via hotel shuttle.

**ROOM RESERVATION PROCEDURES**

The hotel will require a one-night room deposit plus applicable taxes at the time each individual attendee’s reservation is made in the group block. Deposit and/or payment may be made by company or personal check, credit card or purchase order.

Individual Call-Ins are done with the Reservations Department at 1-888-805-3843, weekdays, 7:00 am – 6:30 pm. Reservations are also accepted by fax at (808) 245-3956. In order to receive the convention rate and track the number of used rooms from the HASLA room block, it is important that participants identify themselves as attending the **\*\*\*Ho`opili Hou Conference, Hawai`i State Leadership\*\*\***

**CHECK-IN / CHECK-OUT**

Check-in time is 4:00 pm and check-out is 12:00 pm. If guests arrives at the hotel prior to 4:00 pm, the hotel will do its best to accommodate check-in at the earliest time possible, based on hotel occupancy and readiness of rooms.

To learn more about The Kaua`i Beach Resort please refer to [www.aquaresorts.com](http://www.aquaresorts.com) or call 808-245-1955.

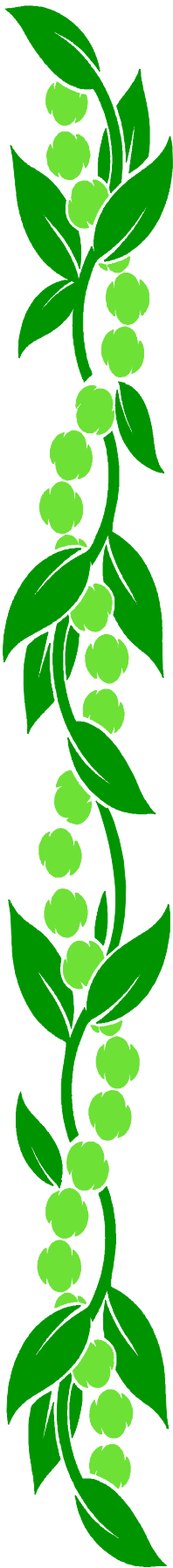
**SHUTTLE SERVICE TRANSPORTATION**

The hotel provides complimentary shuttle service to and from the Lihue Airport for individual arrivals. The shuttle runs on first come first served and demand basis. Upon arrival at the Lihue Airport and once all luggage(s) is in the individuals’ possession, guests may use the courtesy phone to dispatch the shuttle.

**KAUA`I TEAM CHALLENGE INC. - FRIDAY, FEB. 3**

The Ho`opili Hou Conference Planning Team arranged an exciting day-long activity with the Waipa Ahupua`a and Kaua`i Team Challenge Inc. The program will focus on outdoor experiential education that focuses on building leadership, teamwork and trust through an adventure based delivery.

Each participant is expected to dress appropriately (e.g. casual attire that may get soiled and dirty) and wear comfortable hiking or tennis shoes as students will participate in outdoors activities and a low and high course program. Each person is required to sign a liability form to participate in all activities.



**TENTATIVE ITENARARY****Thursday, February 2, 2012**

5:30 pm	Registration for Conference at Hilton Kaua`i Beach Resort
7:30 pm	Opening Keynote Speaker
8:00 pm	Overview of Friday's Schedule (Dinner on their Own)

**Friday, February 3, 2012**

7:30 am	Board Bus to Waipa Valley, Hanalei
8:30 am	Arrive at Hanalei and Shuttle to Waipa
9:00 am	Low and High Course Challenge
12:00 pm	Box Lunch
1:00 pm	Cultural Activity/Community Service
5:00 pm	Board bus heading East
7:00 pm	Dinner on the way back (Location to be determined)
10:00 pm	Bus returns to Kaua`i Beach Resort

**Saturday, February 4, 2012**

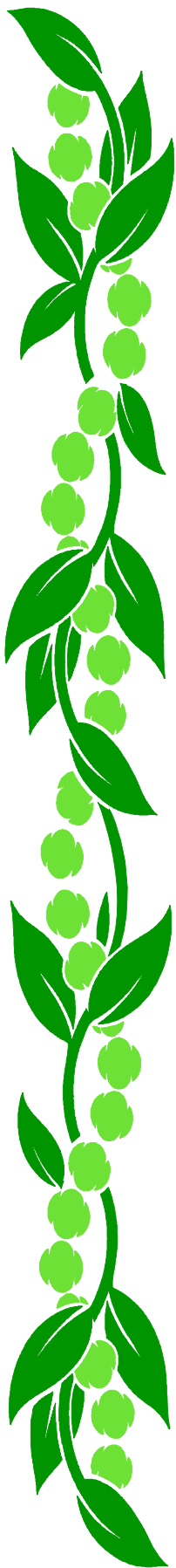
8:00 am	Board buses to KCC
8:20 am	Continental Breakfast at Cafeteria
8:45 am	Debrief
10:15 am	Break
10:30 am	<b>Educational Session Block 1</b>
11:45 am	Lunch at Cafeteria and Keynote
1:00 pm	<b>Educational Session Block 2</b>
2:15 pm	Break
2:30 pm	<b>Education Session Block 3</b>
3:45 pm	Break
4:00 pm	<b>Education Session Block 4</b>
5:15 pm	Dinner at Cafeteria/Closing Keynote
6:30 pm	Board Bus to Kaua`i Beach Hotel
8:00 pm	Entertainment/DJ Dance Party

**Sunday, February 5, 2012**

9:00 am	Group wrap-up
Optional Activity Day	See Host for Details
All day	Board shuttle to Lihue Airport

**QUESTIONS?**

Please call your staff advisor if you have any questions or concerns. Otherwise, we look forward to seeing you on February 2, 2012 at the Ho`opili Hou Registration Booth located at the Kaua`i Beach Orchid Foyer starting at 5:30 pm.



## 2012 HO`OPILI HOU STUDENT LEADERSHIP CONFERENCE: REGISTRATION FORM



Institution: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

PARTICIPANT NAME	TITLE	STUDENT or STAFF	REGISTRATION FEE <i>Member Schools: \$150/person Non-member Schools: \$300/person</i>	SPECIAL NEEDS <i>Please indicate if any dietary requirements and/or reasonable accommodations required for individual to participate.</i>
			\$_____00	
			\$_____00	
			\$_____00	
			\$_____00	
			\$_____00	
			\$_____00	
			\$_____00	
			\$_____00	
For additional names, please photocopy form above as needed. For accepted presentations, one presenter per workshop saves 50%. Payment may be made by check or purchase order payable to: HASLA. Send this completed registration form by Friday, January 20, 2012 to ensure space at the conference. Include appropriate payment or payment document.  <b>SEND BY:</b> a. Email a scanned document to <a href="mailto:kellychi@Hawaii.edu">kellychi@Hawaii.edu</a> . b. US mail: University of Hawai`i at West Oahu, 96-129 Ala `Ike, Pearl City, HI 96782 ATTN: Kelly Ching, HASLA c. Fax 453-6075 ATTN: Kelly Ching			\$_____00 Sub Total	
			\$_____40.00 Institutional Membership Fee	
			<b>\$_____00 Grand Total</b>	

**For University of Hawai`i System campuses**, payment should be made by requisition/purchase order to:  
 HASLA (Vendor Code # V0000907130). Charge subcode 7225 (for students) and 7230 (for staff).  
 Registration Questions? Contact Kelly Ching at 454-4768 or [kellychi@Hawaii.edu](mailto:kellychi@Hawaii.edu)

**2012 HO`OPILI HOU  
STUDENT LEADERSHIP CONFERENCE:  
FLIGHT INFORMATION**



Institution: \_\_\_\_\_

Address: \_\_\_\_\_

Advisor: \_\_\_\_\_ E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

A complimentary resort shuttle service to and from the Lihue Airport for individual arrivals is available. The shuttle runs on first come first served and demand basis. Upon arrival at the Lihue Airport and once all luggage is in the individual's possession, guests may use the courtesy phone located at the information booth right outside of the baggage claim area for shuttle service.

ARRIVAL		PASSENGER NAMES
<b>Date</b>		
<b>Time</b>		
<b>Airline Name &amp; Flight Number</b>		
DEPARTURE		PASSENGER NAMES
<b>Date</b>		
<b>Time</b>		
<b>Airline Name &amp; Flight Number</b>		

For more information please contact John Constantino at (808) 651-4151 or e-mail at [johncons@Hawaii.i.edu](mailto:johncons@Hawaii.i.edu).