ARTICLE I
NAME

This organization shall be known as the Board of Student Publications (BOSP) of the University of Hawai`i at Hilo (UH Hilo).

ARTICLE II
PURPOSE

The Board of Student Publications, made up of students, faculty and staff of UH Hilo, and community representatives, shall establish and publish all publications supported by student publications fees. The Board shall provide the necessary fiscal and operational oversight to its publications, programs and services. Further, the Board shall provide the UH Hilo with the best journalistic, literary, academic, and publication services possible, given the resources available.

ARTICLE III
MEMBERSHIP

Section 1. Composition

A. The Board shall consist of up to seven (7) voting members plus the following ex-officio, non-voting members:

1. Editors-in-Chief of fee-funded publications

2. BOSP Advisors appointed at the discretion of the BOSP.

B. The voting members of the Board shall consist of the following:

1. Four (4) UH Hilo students

2. One (1) UH Hilo faculty or staff

3. Two (2) professionals from the community

   a. One (1) who works specifically in journalism or publications
b. One (1) who can contribute expertise, which relates to managing and operating successful publications or businesses.

**Section 2. Term of Office**

Voting students, faculty/staff and community members of the BOSP shall be appointed for a one year term renewable yearly. Terms of office shall commence May 1 and end April 30.

**Section 3. Eligibility for Voting Board Membership**

A. Student members of the BOSP must be currently registered, for at least six (6) credits with UH Hilo and in good academic standing. A person compensated in any manner for work on any publication or program under BOSP jurisdiction shall not be a Board member nor shall any BOSP member be compensated in any manner for work on any student publications under BOSP jurisdiction. BOSP members may not serve concurrently as executive officers of any other Board of Regents chartered student organizations.

B. Faculty or staff BOSP members must be full-time UH Hilo employees in a Faculty or Administrative, Professional, Technical (APT) position.

C. One community member must be recognized in the field of journalism or publications. The second community member must be knowledgeable in business, accounting, publication-related support businesses or have special skills or expertise which may contribute to organizational or management aspects of publications. Both may be active or retired and may not concurrently hold a UH Hilo faculty or staff appointments.

**Section 4. Powers and Duties**

The legal title to all funds and property of the BOSP shall be vested in, and subject to, the ultimate control of the University's Board of Regents in the same manner as other University property is subject to University administrative procedures and policies. The BOSP shall:

A. Supervise and approve the fiscal operations of all student publications, which are supported wholly or in part by funds from student publication fees.

B. Review, revise and approve those rates and charges, which are integral features of BOSP publications and programs; for example, Ke Kalahea advertising rates and subscription rates, and Kanilehua and Hohonu sales price.

C. Review its financial status before the end of each fiscal year and direct each publication's Editor-in-Chief to prepare its annual operational budget for approval by the BOSP in May of each year.

D. Recommend and review Awards/Fellowships (formerly called Stipends) and review, revise and approve all commission rates and honoraria provided for its publications and programs. The BOSP may move to delay and/or suspend stipends, commissions and honoraria for just cause.
E. Be the review and appellate body for all student publications supported wholly or in part by student publication fees in matters of journalistic ethics and responsibility.

F. Review and approve annual program plans prepared by each publication's Editors-in-Chief and their program heads. Such plans may be based on the academic or fiscal year, as appropriate.

G. Assist in recruiting candidates for Editors-in-Chief of BOSP publications.

H. Appoint the Editors-in-Chief of BOSP publications. Appointments may be renewed.

I. Remove, if needed, its members and appointees, as described in Article V of the BOSP Bylaws.

J. Recommend the creation of new publications and/or services as needed or to discontinue existing publications and/or services under its jurisdiction.

K. Exist under the supervision of the UH Hilo Vice-Chancellor for Student Affairs a designated appointee by the Chancellor of UH Hilo.

L. Have other powers and duties as specified elsewhere in this Charter, the By-Laws and in any operating policies, which it may establish.

ARTICLE IV
OFFICERS

There shall be four (4) officers elected annually by a majority vote of the BOSP: Chairperson, Vice Chairperson, Treasurer, and Secretary.

Section 1. Qualifications

The Chairperson, Vice Chairperson, Treasurer, and Secretary shall be voting student members. The Chairperson will reserve voting privileges as the final opinion in the case of a tie.

ARTICLE V
APPOINTIVE OFFICES

Section 1. Other Appointments

Appointments will be filled as needed in accordance with procedures outlined in the Bylaws.

ARTICLE VI
FINANCES

Section 1. Publication Fee
The UH Board of Regents has established a UH Hilo student publication fee for the Board of Student Publications which shall be deposited in a University account supervised by the BOSP.

Section 2. Other Revenue

All non-fee revenue earned or given to the BOSP shall be deposited in a University account supervised by the BOSP.

Section 3. Responsibility

The BOSP is responsible for annual budgeting and expenditures and long-range fiscal planning of its funds, subject to confirmation by the UH Hilo Vice-Chancellor for Student Affairs. All expenditures shall be made in accordance with established University and State policies.

Section 4. Institutional Support

The BOSP may receive additional institutional support for all of its programs in consideration of campus-wide distribution and the availability of publications and services to all segments of UH Hilo campus, or as otherwise determined by the UH Hilo Vice-Chancellor for Student Affairs.

Section 5. Funds

The full amount of publication fees collected each semester by the UH Hilo shall be the BOSP’s base funding. All funds (100%) collected shall be appropriately budgeted and expended for planning, administration and production of student publications and leadership activities. The fees collected for BOSP include the cost of meals and refreshments as per current University fiscal forms.

ARTICLE VII
ADVISORS TO PUBLICATIONS

The BOSP shall recommend an advisor and/or an advisory committee(s) to all publications. BOSP appointed publications staff may recommend and/or veto advisors provided that they present their recommendation or veto in writing to the BOSP for consideration.

ARTICLE VIII
GRANTS AND AWARDS

Section 1. Grants

The BOSP may solicit and accept grants from individuals and organizations. Publication advisors, together with the respective Editors-in-Chief, may be responsible for coordination, solicitation, and management of grants after receiving Board approval.

Section 2. Awards
Awards/Fellowships (formerly called Stipends) may be awarded to students who volunteer their time as Board members and as part of any of the Boards Publications.

ARTICLE IX
ENACTMENT

This Charter, upon review and confirmation by the UH Hilo Vice Chancellor for Student Affairs, on behalf of the University's Board of Regents, shall be binding and shall take precedence over all previous Charters and Constitutions.

ARTICLE X
AMENDMENTS

Section 1. Amendment

This Chapter should be amended by two thirds of the full Board and subsequently approved by the UH Hilo Vice Chancellor for Student Affairs or a designee on behalf of the Board of Regents.

Section 2. Amendment Proposals

Amendment proposals must be submitted in writing to all voting board members at least two weeks in advance.

Section 3. Public Hearing

A public hearing on all amendments shall be held prior to final board approval.

Section 4. Final Approval

Final approval should be made by the UH Hilo Chancellor.

ARTICLE XI
EFFECTIVE DATE

This Charter shall be approved by a simple majority of those who vote. It shall then be forwarded to the UH Hilo Vice Chancellor for Student Affairs and becomes effective with the Chancellor’s approval.

Approval:

Ratified by UHHSA members on: ____________________________________________
(Ratification information attached)
Submittals:

____________________________
BOSP Executive Chair

__________________________________
Date

Final Approval:

____________________________
UH Hilo Chancellor

__________________________________
Date