B.O.M.B Meeting
September 18, 2014
Start at 3:05pm

Attendance: Cortnie, Sky, Matt, Ericka, Chara
Absent: Kyle, Spencer, Jake, Cameron

*Allocate last weeks minutes...(Cortnie)
*Chara will help out when Jake is not available!!

I. Old Business
   a. Printer ink
   b. Asking Naomi for Door access to URH
   c. No laying or sleeping on the couch during business hours.

II. Printer Ink
   a. We got INK!!!
   b. Fliers are printed

III. Flow
   a. Not having it yet. No one talked about it
   b. Each CSO chooses a flow to do...every semester
   c. BOMB wanted to do Oct. 1, 2014, but someone already signed up for it.
   d. Relay for Life- supposed to be the first one.
   e. We aren’t doing flow this semester.
      i. Next semester we are the second to the last CSO.
      ii. URH can do that

IV. Talking to Naomi
   a. We can’t give her access when we aren’t there because of our sensitive equipment
   b. New DJ’s for those who are doing their late night shows
      i. Someone needs to be in the office
      ii. Blake is fine-because we know him-Cortnie knows where he sleeps, eats, physical attack will be made. Cortnie will tackle him...
iii. 1 DJ doing their show time from 12a-2a

V. New Business
a. No laying on the couch during office hours
b. Job Position
i. Matt-B.O.M.B & Lava Shoot Promotion
1. Matt: 70% of the fliers
2. Cameron: 30% of the fliers and do all the promos paperwork
3. Consolidated Positions
4. Understand the meaning of having which jobs and opportunities are important and pull your weight in position offered.
5. Matt’s consideration in promo position but worried about Cameron’s flexibility to do work given. Cameron may be spending too long working on projects given. He is easily distracted and may be slow compared to Matt who does it in half the time.
6. New location to put fliers on campus or within buildings.
7. Ericka - To write minutes for BOMB, URH, Lava shoot and to show up at meetings. Lava shoot does not have a secretary and their staff is only 5 people. If Michael comes to ask for help with something, say yes if have the time to do them. If URH, ask Theo. Notification must be within a day ahead for meetings.
8. Sky - Vice Chair for B.O.M.B. Jump around and help with situations that need fixing. If not sure, to ask Chara.
9. Spencer - Do the paperwork as Business Manager (P.O, RTP). He fills out the RTP and bring it to Cortnie to authorize it and turn it in. He needs to be more present in the office more. Cortnie has paperwork that he needs to sign and Cortnie needs to turn in A.S.A.P. Looking up the vendor numbers is the only difficult part.
10. Jake - He does everything that he needs to do as Advisor to the dept.
11. Kyle - Technical Director. He will be tech till the engineer position opens up. Cortnie will inquire with Grandma about that position for Kyle. Hoping for Kyle to get position next year, not this year. He passed the engineers license test, just waiting on grandma for final approval. Technical Director for all 3 departments. He is also Campus center’s tech, as well DJ gig at the bar/club.
12. Cortnie - Makes executive decisions for office. Takes responsibility for situations that may/may not happen. Represents the office of B.O.M.B.

ii. Mid-Term bash
1. Helping with SAC, finding entertainment and paying for logistics. Cortnie taking care of logistics paperwork done tomorrow before/after class.
2. Side note - Office hours: 4 hours minimum, 8 hours maximum a week.
3. SAC is paying for event, if not they need to find another group to do it.
4. Oct. 25 6pm - 10 pm, set up @ 5:30 pm
5. Cortnie meeting with SAC after BOMB meeting. Ask Lisa Var, sings with Relay for life. She does girls night out, she has her own band, they don’t play reggae. Play new songs, old songs, rock songs, a variety of songs.
6. URH is not paying for anything, SAC is paying for food and entertainment. BOMB is paying for logistics (security, janitor, police if need?)

iii. Glow Dance Party
1. Not inquiring till being asked

iv. Hoolaulea UH Hilo
1. Matt has Cortnie and Sky signed up for entertainment.
2. Not sure, because was supposed to go for Kolin.
3. 5 sub committees- Logistics and volunteers, entertainments, vendors, keikiland and promotions/advertisements.
4. Matt is with URH he still needs to volunteer, but joining the sub committee does not require to help with entertainment.
5. Sky can get RISOs to do entertainment for free.
6. Theo asked Cortnie if there's extra money on the side for Hoolaulea, asked for $10,000. She put $5,000 on the side from beginning of semester. She can scrounge around for another $5,000 for hoolaulea for entertainment, budget will allow it. If not reached $10,000 need to get help from elsewhere.
7. Usually have 2 sets of MC’s, day/night MC’s. Theo is trying to get Nick Cannon to come down to Hilo. Depends if he shows up, if not going to try get Taco from Oahu (jake’s friend). $10,000 is for the MC Nick Cannon to show up in hilo, if not don’t need to give money out.
8. Events are usually in spring semester, nothing much in fall semester so funds are somewhat more available in spring semester.
9. Matt suggests we allocate the $10,000 now to hold for event, but Char recommends to guarantee $10,000 but give only $5,000 to get a confirmation for them to show up. Then when given positive confirmation to give full amount.
10. $5,000 was spent last years hoolaulea. Only did pay advertising. URH helped pay for other things.
11. Sky had meeting @ 1:12 with Theo, Matt, Jake, Ulu (shes from UHHS and represents Kahaula senator), chantel (senator at large) Leisha, Selina, Grandma, Lawrence kalani (was a part of UHHS, and one of the main people who helped start up URH in the beginning and funding for the 1st hoolaulea, foster care youth director), Daryl (Director of Security New*). Talked about what hoolaulea was and the duties of each sub-committee.
12. Security and lavatories to be taken care of.
13. Themes and suggestions for this coming years theme. We can give out suggestions if want to.
14. Discussed entertainment and performers. Hospitality of the bands arriving. Sky took care of Hospitality from the last 3 years. She took care of everyone and was extremely nice.
15. Vendors taking care of food, drinks, clothing.
17. Nov. 7 Priority deadline for purchases, Nov. 21 actual deadline.
   Next meeting discussions for sub committees and purchases and who’s on the team. Ideas for the discussions.
18. Kyle suggested we do a sound off for car show if want. Kyle has connections with that.

v. Next meeting
1. Should we do one every week?? Or Bi-monthly?
2. Emergency meeting tomorrow for allocation of funds? After hoolaulea meeting. 2:30 p.m.
3. Lava shoot has 3 videos planned actually. They are waiting for the applications of their staff to be processed. Full staff finally.
4. Waikoloa next weekend to film an agriculture thing. Taste Festival. Big name agriculture groups on the island to showcase their crops and livestock. Chefs come in to cook their produce for food demonstrations.
5. New student program (NSP) doing a virtual tour of the campus online.
6. Get to know your campus organization. Asking the CSOs and some RISOs to be in a short clip and show what their organization does. Get to know your chancellor. Chancellor had approached lava shoot to produce videos that he can take with him to other campus to show what our campus organizations do. What we offer, activities, campus life and also to showcase to the community to bring new students in and convince parents.
7. This is Lava Shoots 1st priority and should not say no to Chancellor. If do not show something in a timely matter would be disrespectful. Goody will be editing it and putting it together for a few minutes clip to be made once every other month to showcase our events.
8. A lot of money was spent last year to get new expensive equipment for lava shoot.
9. Recommend to lava shoot to check their budget before paperwork gets finalized to see how far budget is and what money is/isn’t available for future uses and purchases.

vi. Future meetings
   1. 1st and 3rd Thursday of the month... Tentative and also on Cortnie’s calendar pending on days picking up Michael from school and errands.
   2. Cortnie to discuss staff pay with Theo.

vii. Meeting adjourned @ 4:23 p.m.