BOMB Meeting

December 3, 2014

Meeting called to order at 9:13am

Attendance: Cortnie, Shara, Sky, Matt, Kyle, Theo, Jake, Cameron, Ericka

Absent: Spencer

Cortnie approving the last two meetings- Sky seconds,

1. **New Business**
   a. Kawehi wants to do a Mahalo thing at the end of the semester for the DJ’s that aren’t coming back. If she can get that on her own, it is fine.
      i. Just need a date.
      ii. Give her a deadline.
   b. Open it up to Lava Shoot if they want to do a Mahalo thing as well, because Mason is leaving.
   c. Theo wants to start purchasing for our Flow. First week of March.
      i. Game Stop flow.
   d. Need to spend money
      i. Can’t spend money until Spencer fill out the spread sheet.
      ii. Need to talk to Spencer
      iii. Jake idea- outside stuff
         1. Basketball game tournament on Dec. 11, 12, 13 at the Civic.
         2. 8 teams, 1 from O’ahu
         3. Saturday evening- Championship games, playing after the Vulcans games.
         4. Products to promote DJ’s show, buy CD’s, and giveaway tickets to support the Vulcan basketball
   e. Hoapili Hoa Conference
      i. All Officers: 20
      ii. If officers can’t make it, they can open up to the volunteers or DJs. It will help to those who want to start Leadership they can fill in the position next year.
      iii. Extra day: Thursday- Pre-Conference
         1. Sponsor: B.o.M.B-dinner, URH-Dance, Lava Shoot-Film
   f. Cameron-
      i. Last Job: Do the graphics= Mission and House Rules
      ii. Sending order to different people
      iii. Small order-promotional shirts
      iv. Wait for the Sticket it for the Staff Shirts
         1. Shirts would come 1st thing semester in January.
2. **Guest**- Laisha Pulgado, Social Director Administration of Campus Center.
   a. Wants to know if we spent half of our budget as of today?
   b. How much more do we have to spend to meet the half mark?
   c. Making sure you spend your money.
      i. Updating Equipment
      ii. Updating Computers
      iii. Buy new furnitures for the office.
      iv. Get some cool gear
      Examples: buy prizes, promotion products, tabling
   d. Problem: we’ll risk losing our fees, if we don’t spend our money.
   e. This year the Board of Regions put a range that student fees system wide could have no more than 16% of what they collect and no less than 5%.
   f. Every year, Laisha tells all the CSO’s it is good to have $20,000, that is the range to carry over so you’ll have money to start off with for the next semester
      i. Examples: Week of welcome, Supplies you might need for the office.
   g. During Christmas Break-Laisha will be doing a special supply run.

**Challenge:**

   i. **Order Promotion products.**
      1. We did order it just on Stick it behalf things have gotten back ordered.
      2. If you need it now, just go with someone else.
      3. Promotion Items.
   ii. **Fill your Positions.**
      1. By the end of January, positions should be filled.
         a. Tabling and hustling
         b. Gear up- shirts, hats, etc.
      2. Idea- streak team. Poll of CSO’s
   iii. **Spend money during Christmas Break. Supply run for: B.o.M.B, URH and Lava Shoot. Week Dead Line**
   h. At your meetings, you are required to wear your office shirt
   i. **MISSION and PURPOSE:** Laisha wants it BIG with graphics on it.
      i. **House Rules.**
      
      **Due Date: Before January 1, 2014.**

3. **Suggestions:**
   
   • Jake-For promotions, do they have to keep their promotional within campus, can they go out to do outside events that isn’t affiliated with the University.
      o E-mail Ellen, CC: Laisha, Shara and Jake.
      o Use an example.
   • Laisha-have a BIG calendar (3months-a semester)-for deadlines, and meetings.
      o **Ideas:**
      
      • Concert tickets. 1-36 form-giving away
        o Need to get permission
        o Sign by Marsha Akai.
        o If interested: throughout the year, to be given for various events.
        o Partner up with Palace Theater
• **Recruitment:**
  o On air we can give it away to anyone who listens.
  o Air Fare: (POSSIBLE)
    ▪ Kobayashi
    ▪ Hotel
    ▪ Lodging
    ▪ Just provide own transportation.
• Kawehi proposed to Cortnie about doing a Mahalo Appreciation for the DJ’s that aren’t coming back next semester.

4. **Old Business**
   • Allocating money
   • Budget
   • Policy and Procedures that the CSO’s are doing

Meeting adjourned at 9:56am