MAT Application Checklist

- UH Hilo application form
- $50 Application fee
- Personal statement: Interest in the Teaching Profession
- Statement: Beliefs about Student Learning
- Completed chart: Experiences Working with School-Aged (P-20) Youth (please see attached form)
- Minimum 40 hours of previous experience in working with school-aged (P-20) youth
- Three recommendations from people who have observed your performance working with school-aged (P-20) youth and can address your potential in the education field (please see attached form)
- Official transcripts from all colleges and universities attended (must be received in an envelope sealed by the institution)
- Baccalaureate degree transcripts from international institutions must be submitted to an independent transcript evaluation service
- Official report, passing PRAXIS II scores (UH Hilo code: 4869)

For International Applicants:
- Official TOEFL or IELTS score report, if required
- International Graduate Student Supplemental Information Form
- Copy of passport

Deadline: February 1
(Submit all documents directly to the Admission Office)

Program Purpose and Goals

The primary purpose of the MAT program is to prepare teachers who demonstrate the knowledge, skills, and dispositions needed to build strong curriculum, pedagogy, assessments, and the relationships that bring about significant changes to improve schools, support learners and their development, and positively impact student achievement.

The Program objectives:

- MAT program outcomes align with recently published 2011 Interstate Teacher Assessment and Support Consortium (InTASC) Model Core Teaching Standards.
- MAT candidates will meet these standards through program coursework and related field experiences.

Graduates of the program:

1. Students who complete the first year of the MAT program will be able to apply for initial teacher licensure with the Hawaii Teacher Standards Board, which concurrently leads to Highly Qualified Status upon gaining employment.
2. Students who complete the second year will be able to engage in action research, a critical and reflective analysis that enables teachers to integrate and apply a variety of research-based methods in their classrooms and earn a Master of Arts in Teaching degree.

Application Process

Applications will be reviewed beginning February 1 for cohorts beginning in the following Summer semester. Incomplete application packets will not be reviewed.

The UH Hilo Admissions Office receives all applications and supporting documents and maintains the applications through final notification. If you do not hear from us within 30 days of submitting your application, please contact the Admissions Office at 808-932-7446.

Applications that meet the requirements will be forwarded to the School of Education Admissions Committee where they are comprehensively reviewed. Admission decisions made by the committee will be forwarded to the Admissions Office which sends the final notification to the applicant.

Admission Status: The applicant’s admission status is valid only for the semester to which the applicant is accepted. Applications from students who do not register or who withdraw from the University are voided but retained for a period of one (1) year. Students may reapply for admission to the next cohort by reapplying to the Admissions Office and submitting a $50 application fee.

Note: Admission to the MAT program is competitive. Not all applicants who meet the qualifications are accepted.

The UH-Hilo MAT program leads to licensure in the State of Hawai‘i
Eligibility Criteria for Admission:
An applicant must:

1) have earned a baccalaureate degree from an accredited institution or from a nationally recognized foreign institution.
2) have a GPA of 3.0 on a 4.0 scale in the last 60 semester credits
3) for applicants seeking elementary licensure, these courses must be completed, each with a grade of C or better, and in combination passed with a GPA of 2.75 or above: ED 341 (4) Literacy Development in the Elementary School, ED 343 (3) Math for Elementary School and ED 347 (3) Integrated Science and Soc. St. for Elementary School.
4) for applicants seeking licensure at the secondary level, the baccalaureate degree must be related to the content area of licensure.
5) for applicants seeking licensure in Social Studies, there may be additional prerequisite coursework.
6) applicants for whom English is not the native language must obtain a score of 550 (paper based test), 213 (computer based) or 79 (internet based) on the TOEFL, or a 6.0 on the IELTS. Students with bachelor’s degrees from English-speaking institutions do not need to submit TOEFL scores.

The first three semesters in the MAT program prepare the student to become licensed to teach. Continuation in the program for 2 more semesters (6 more credits) leads to the Master of Arts in Teaching degree.

Frequently Asked Questions

Time: 1 year (30 credits) for teaching license
    (Summer, Fall, Spring)
    1 year (6 credits) for the Masters Degree
    (Fall, Spring)
Tuition: 2016-2017 academic year
    $479 per credit hour, resident
    $1097 per credit hour, non-resident
Total Credits: 36 credits

1. What are the entrance requirements?
   Completion of a relevant bachelor’s degree, 3.0 GPA in the last 60 credits, 3 recommendations, professional statements, passing PRAXIS II scores.

2. Do I have to take the GRE?
   No. The PRAXIS II exam is the only required exam.

3. Will the MAT help me earn a teaching license?
   Yes, the MAT is a licensure preparation program.

4. Can I transfer credits?
   No, transfer credits are not accepted.

5. When will the program start?
   The MAT begins in Summer Session, and is 3 semesters in length (summer/fall/spring) for teacher licensure, and 2 additional semesters to complete the master’s degree.

6. Is financial aid available?
   Contact the UHH Financial Aid Office for information (808-932-7449).

7. How many credits do I take?
   Students must take the prescribed courses in sequence.

8. Do I need a computer?
   Yes, or at least daily access to one.

For program information and mandatory advising, please contact:
UH Hilo School of Education
(808) 932-7102
sehna@hawaii.edu to schedule an appointment

For questions related to submission of your application, please contact:
UH Hilo Admissions Office
200 W. Kāwili Street
Hilo, Hawai‘i 96720-4091
(808) 932-7446
(800) 897-4456
zstreet@hawaii.edu

Revised: 9/2/15

Course*  Cr  Title  First year, for licensure:
ED 640  (2)  Learner Development
ED 641  (1)  Learning Differences I
ED 642  (2)  Learning Differences II
ED 643  (1)  Learning Environments I
ED 644  (1)  Learning Environments II
ED 645  (2)  Learning Environments III
ED 650  (1)  Planning for Instruction
ED 651  (2)  Elem Instructional Practice
ED 652  (2)  Elem LA/SS Pedagogy
ED 653  (2)  Elem MT/SC Pedagogy
ED 654  (2)  Tech Instruction & Assessment
ED 655  (2)  Sec Instructional Practice
ED 656  (2)  Sec LA/SS Pedagogy
ED 657  (2)  Sec MT/SC Pedagogy
ED 658  (2)  Sec Content Literacy
ED 659  (3)  Professional Practice
ED 660  (1)  Professional Responsibility I
ED 661  (1)  Professional Responsibility II
ED 662  (1)  Professional Responsibility III
ED 670  (1)  Field Experience I
ED 671  (2)  MAT Field Experience II
ED 672  (3)  Clinical Practicum
Second year, to complete the MAT:
ED 680  (3)  Teacher as Researcher I
ED 681  (3)  Teacher as Researcher II

*Some courses are specific to the elementary track and others to the secondary track. Some courses are common to both tracks.
Master of Arts in Teaching (MAT) Supplemental Application

HILO

I have been advised by the School of Education advisor and given information regarding financial aid. □ Yes □ No

I waive my right to advising by the School of Education. □ Yes □ No

Complete and return this form to the UHH School of Education, 200 W. Kawili Street, Hilo, HI 96720-4091 by the priority deadline of February 1. Applicants must be aware that completed applications are necessary for consideration and applications received after this date will receive less priority for admission.

Personal Data
Name ___________________________________________________________ Student I.D.# __________________________

Last                               First                               Middle

Mailing Address ____________________________ Zip Code _______________
P.O. Box/Street                                    City                         State

Phone Number: ____________________________ (H) ____________________________ (W) ____________________________ (C)

Email Address: Primary ____________________________ Secondary ____________________________

Are you a resident of the State of Hawaii? □ Yes □ No If not, state of residency ____________________________

Gender: □ Male □ Female

Application: Students must submit a UH Common Application form for admission into UH Hilo before submitting this Supplemental Application form for the Master of Arts in Teaching Program.

Completion of Prerequisite and Content Preparation Courses: All prerequisite and content preparation courses must be completed prior to entering the Master of Arts in Teaching Program.

Recommendation Form: Three (3) recommendation forms are required for each applicant. The forms should be obtained from someone who has directly observed your performance and can address your potential in the education field.

Other Documents Needed: Statement of Interests and Beliefs
On a separate sheet, please respond in your most polished and professional prose to the following. Each response should be approximately 250 words, typed, double spaced, and submitted with this application. The statement should include two separate components as described below.

1. Why do you want to be a teacher? Please describe what experiences motivated you to choose teaching as your profession over another career.
2. Please describe your beliefs about student learning. What has influenced you in those beliefs?

Experiences Working with School-Aged (P-20) Youth. Describe your experiences working with school-aged (P-20) youth with emphasis on the target age level appropriate to the program for which you are applying. Examples of such experiences include volunteer tutoring, summer fun programs, substitute teaching or employment as a teacher's aide. Where appropriate, include the name of the organization, supervisor, dates of experience or employment and your duties. Please list experiences in chronological order starting with the most recent experience first. We reserve the right to verify this information.

The Hawai‘i State Department of Education requests information of applicants for teacher licensure and employment in the public schools of Hawai‘i. The DOE also verifies information through law enforcement agencies regarding sex-related offenses, child abuse/neglect/neglect offenses, substance/drug abuse offenses, or any violation of the law (felony or misdemeanor) other than minor traffic violations. Applicants to the Master of Arts in Teaching Program Cohort with concerns in any of these areas are encouraged to contact the Hawai‘i DOE. Results of the background check may impact field placement in schools which is a requirement of the Master of Arts in Teaching Program Cohort.

(Admission to the Master of Arts in Teaching is non-discriminatory. Due to various laws requiring statistical reports on ethnic origins of students, we ask the above questions)

Signature: __________________________________________ Date: ____________________________

(Revised 8/31/15)
Applicant:  I understand that my signature below waives my access to this recommendation.

Signature: ___________________________  UH ID: ___________________________  Date: ___________________________

Name: ____________________________________________  □ Elementary  □ Secondary

Writer of Recommendation:
This recommendation **must** be completed by someone who has directly observed the applicant’s performance while working with school-aged (P-20) youth. This information is vital to the review process and your time is greatly appreciated. Your recommendation is very important in making our admissions decisions. We ask that as you complete this form, you ask yourself the following question: “Would I want this applicant to teach my child?”

1. In what capacity and for how long have you known the applicant? Describe the specific contact time relevant to your knowledge of the applicant. (e.g. “The applicant volunteered 2 hours/week in my third grade classroom for a total of 22 hours in Fall 2012.”)

2. Provide commentary about the applicant’s interpersonal skills, experience with children/adolescents, and potential as a teacher.

Application Deadline:
February 1, 2016

CONTINUE ON REVERSE SIDE
PROFESSIONAL POTENTIAL

Below is a modified version of the Professional Attributes Scale utilized by the Master of Arts in Teaching Program. Please rate the applicant by checking the appropriate boxes and providing commentary. Write comments on front of this form, or use additional pages as needed.

1) **Attendance:** Demonstrates responsibility and dependability.
   - [ ] (3) Consistently
   - [ ] (2) Generally
   - [ ] (1) Sometimes
   - [ ] (0) Rarely
   - [ ] (N/O) Not Observed

2) **Punctuality:** Arrives at or before designated starting time.
   - [ ] (3) Consistently
   - [ ] (2) Generally
   - [ ] (1) Sometimes
   - [ ] (0) Rarely
   - [ ] (N/O) Not Observed

3) **Oral Expression:** Communicates and uses grammatically correct English.
   - [ ] (3) Consistently
   - [ ] (2) Generally
   - [ ] (1) Sometimes
   - [ ] (0) Rarely
   - [ ] (N/O) Not Observed

4) **Written Expression:** Models effective writing; writes in a clear, organized manner.
   - [ ] (3) Consistently
   - [ ] (2) Generally
   - [ ] (1) Sometimes
   - [ ] (0) Rarely
   - [ ] (N/O) Not Observed

5) **Tact, Judgment:** Demonstrates diplomacy, sensitivity, and professionalism.
   - [ ] (3) Consistently
   - [ ] (2) Generally
   - [ ] (1) Sometimes
   - [ ] (0) Rarely
   - [ ] (N/O) Not Observed

6) **Reliability/Dependability:** Completes assigned tasks and duties; provides prompt feedback.
   - [ ] (3) Consistently
   - [ ] (2) Generally
   - [ ] (1) Sometimes
   - [ ] (0) Rarely
   - [ ] (N/O) Not Observed

7) **Self-Initiative/Independence:** Demonstrates creativity, resourcefulness, and self-initiative.
   - [ ] (3) Consistently
   - [ ] (2) Generally
   - [ ] (1) Sometimes
   - [ ] (0) Rarely
   - [ ] (N/O) Not Observed

8) **Collegiality:** Develops supportive relationships, shares ideas, listens empathetically, and offers assistance.
   - [ ] (3) Consistently
   - [ ] (2) Generally
   - [ ] (1) Sometimes
   - [ ] (0) Rarely
   - [ ] (N/O) Not Observed

9) **Interaction With Students:** Establishes positive rapport with students.
   - [ ] (3) Consistently
   - [ ] (2) Generally
   - [ ] (1) Sometimes
   - [ ] (0) Rarely
   - [ ] (N/O) Not Observed

10) **Response To Feedback:** Responds to suggestions for improvement and adjusts performance accordingly.
    - [ ] (3) Consistently
    - [ ] (2) Generally
    - [ ] (1) Sometimes
    - [ ] (0) Rarely
    - [ ] (N/O) Not Observed

11) **Desire To Improve Teaching Performance:** Reflects on practice and seeks suggestions for improvement.
    - [ ] (3) Consistently
    - [ ] (2) Generally
    - [ ] (1) Sometimes
    - [ ] (0) Rarely
    - [ ] (N/O) Not Observed

12) **Commitment to Student Learning:** Demonstrates a belief that all students can learn by adjusting instruction to meet the needs of diverse learners.
    - [ ] (3) Consistently
    - [ ] (2) Generally
    - [ ] (1) Sometimes
    - [ ] (0) Rarely
    - [ ] (N/O) Not Observed

13) **Professional Ethics:** Demonstrates ethical behavior, maintains student privacy and confidentiality.
    - [ ] (3) Consistently
    - [ ] (2) Generally
    - [ ] (1) Sometimes
    - [ ] (0) Rarely
    - [ ] (N/O) Not Observed

14) **Professional Demeanor:** Behaves in a professional manner in accord with school policy; contributes positively to school and community relations.
    - [ ] (3) Consistently
    - [ ] (2) Generally
    - [ ] (1) Sometimes
    - [ ] (0) Rarely
    - [ ] (N/O) Not Observed

Print Name: ___________________________ Signature: ___________________________ Date: ____________

Position: ___________________________ Institution: ___________________________ Phone: ____________

Application Deadline: February 1, 2016
UNIVERSITY OF HAWAI'I AT HILO  
Master of Arts in Teaching Program  
Experience Working With School-Aged (P-20) Youth  

Please include beginning and ending dates for the experiences. Also include amount of contact hours.

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<th>Experience Working With School-Aged (P-20) Youth</th>
<th>Please describe your formal and informal experiences working with youth (organization, age group, title)</th>
<th>Please describe your specific duties and responsibilities</th>
<th>Please include name of supervisor and contact information</th>
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